

SERVICE PATHWAY / COMMUNITY ENGAGEMENT COMMITTEE MINUTES

TUESDAY, SEPTEMBER 15, 2015, 1-3PM, HPEDSB, QUEEN ALEXANDRA ROOM

IN ATTENDANCE: Susan Sweetman (Co-chair), Susan Seaman, Kerry Cole, Donalda Simmons, Beverley Bell-Rowbotham (DAC), Wendy Anderson (Coordinator - recorder)

REGRETS: Melanie Dunlop (Co-chair), Cathie West, Laurie Mick, Kimberley Doyle, Susan Quaiff

MANDATE: To define more clearly the community service pathway, develop “no wrong door” and “Warm Hand-Off” resource materials for service providers and implement distribution, education, awareness and training.

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
1. Welcome and Introductions			
2. Review of Agenda			
3. Accept Minutes from June 16 th	Correction: Kerry was in attendance at this meeting. Minutes accepted.		
4. Business Arising from Minutes: a) Network Meeting Highlights b) Coordinating Team Update	Please refer to minutes.		Network and Coordinating Team minutes are available at http://www.hpechildrenandyouth.ca
5. Work Plan a) Update – Moving on Mental Health	<ul style="list-style-type: none"> Nothing to report. 		

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b) Update – Service Referral Guide Mini Survey c) Update – Red Cards d) Review – Community Expo Survey e) Plan – Family Engagement (and Youth) Conversations and Practices – for November 26 th Network meeting	<ul style="list-style-type: none"> • Over the summer, the guide was updated and the survey posted. • Over the summer, the electronic and printed versions were finalized. • Deferred • Arrangements to speak with Theresa Dostaler today via telephone were cancelled due to low attendance. • Our family engagement work plan was approved by the Network on June 25th and the CHEO video was shown. • This approved work plan states that this Committee will offer opportunities for the sharing of best practices at the next three Network meetings and provide a toolkit of resources to effectively engage families for the CYSN website. • Since the September Network agenda will focus on the CYSN vision/mandate, we will offer something in November. • Due to the work that Theresa has been doing on “parent engagement” across the province, and her involvement with our family engagement project, Susan Sweetman had recommended her as a good resource person to help us 		https://www.youtube.com/watch?v=MqlgGje3en4

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	<p>develop Network discussions, activities, presentations, training, etc.</p> <ul style="list-style-type: none"> • It was recommended that Wendy highlight the contents of our Family Engagement report through the blog; i.e., resources, self-screening tools. • It was also recommended that the membership be asked for current best practices and their effectiveness – at a Network meeting. Results could be anecdotal. • Donalda provided us with a list of “parent engagement” resources for inclusion in our electronic toolkit. • Beverley indicated that the September vision/mandate review may have an impact on the direction of this Committee. 		
6. New Business			
7. Next Meeting	Wendy will consult with Theresa and send out a doodle to schedule our next meeting.		<p>If you are attending or not, contact: dunlmela@alcdsb.on.ca ssweetman@cmhs-hpe.on.ca wanderson@hpedsb.on.ca</p>
8. Adjournment			