

## **OUTCOME MEASURES AND ACCOUNTABILITY COMMITTEE MINUTES**

Monday, December 17, 2012, 9-10:30am  
Highland Shores Children's Aid

**Present:** Beverley Bell-Rowbotham – Data Analysis Coordinator  
Brandi Hodge – United Way Quinte  
Donalda Simmons for Angela Harvey – HPEDSB  
Jennifer Mills – Quinte and District Rehabilitation  
Lois MacNeil – Algonquin and Lakeshore Catholic District School Board  
Michael Whiteman (Co-Chair) – Parent/Child Youth Clinic  
Ruth Ingersoll – Community Development Council Quinte  
Susan Sweetman – Trenton Military Family Resource Centre  
Tamara Kleinschmidt – Prince Edward Child Care Services  
Wendy Anderson – Children and Youth Services Network

**Regrets:** Colleen Thompson (Recorder) – Highland Shores Children's Aid  
Janet Moorhead-Cassidy – Hastings and Prince Edward Counties Health Unit  
Pam Kent – Prince Edward – Lennox & Addington Social Services  
Tami Callahan (Co-Chair) – Highland Shores Children's Aid

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1. Welcome and Introductions
  2. Review of Agenda
  3. Meeting Minutes of November 19, 2012 – Accepted
  4. Business Arising from the Minutes  
Wendy advised that the CYSN Terms of Reference that was approved by the Core Integration Team in September contains an add-on to the OMAC mandate as follows, "To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network." After some discussion, everyone agreed that all existing (Triple P, Babies and Beyond, Counselling in Prince Edward and ABC Childhood Screening and Information Fairs) and any new CYSN projects need to follow a Results Based Accountability (RBA) format. Clarification was offered by Susan Sweetman, who sits on the Restructuring Working Group, around evaluation of Network projects versus evaluation the Network. OMAC can offer tools (RBA) and provide education around how to use these tools, but the Network is ultimately responsible for doing the work and ensuring that an evaluation component is in place for each initiative. Mike will forward RBA structure to Beverley and Wendy to send out with minutes. Wendy will forward a Network evaluation tool that was considered in 2009/2010 to Beverley.

## 5. Review Indicators - Beverley

- the report card should briefly identify key areas of concern (red), concerns that we will monitor but not act upon (yellow) and areas going well (green) based on what the data is telling us.
- The data must be meaningful and collected regularly – need data that we can go back to. We cannot rely on census data because it is collected every five years. Indicators are not the sole responsibility of the health unit or school boards – they are concerns of the entire community. In order to create change and make a difference, the Network must support.
- Chart format still needs to be decided.
- Catchment area of the report card was clarified – HPE – although there will always be some overlap; i.e. HPE children attend Murray Ward School in Northumberland, QHC serves visitors from Toronto, etc.
- One of our limitations is that we know there are issues in our community; i.e., mental illness, bullying, etc. but there is no data to support. CARP data points to certain issues but was not gathered from a randomized sample, more anecdotal.
- Will work with data that applies to the whole, and recognize that there may be pockets that are driving the data – military families with children with special needs being attracted to this area or a large number not having a family doctor.
- Consensus –
  - Green Indicators - #3, #4 and #5 are broad enough
  - Yellow indicators - #1, #2 and #3 + children's mental health
  - Red indicators – collapse #1 and #2 into Prenatal and Infant Well-being + Children's Development and Success which includes Likelihood of Admission to CAS care + Socio-Economic Indicators – still too large.

## 5. Next Steps

- Beverley and Brandi will meet again to finalize presentation
- Beverley will send materials for review during week of January 14, 2013
- Mike to send RBA structure to Wendy and Beverley
- Wendy to send Network evaluation tool to Beverley

## 6. Next Meetings

- Monday, January 21, 2013, 9-10:30am
- Monday, February 25, 2013, 9-10:30am

**Committee Mandate:** To propose the structure for and complete a community report card about the health and well-being of children, youth, and their families in HPE using indicators that have been identified by the Committee. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.