

## COORDINATING TEAM AGENDA

MONDAY, MAY 8, 2017, 9:30-11:30AM, STEENBURG LAKE, HIGHLAND SHORES, 363 DUNDAS STREET WEST

**THE COORDINATING TEAM** is responsible for developing processes to support effective decision-making by the Network. The Coordinating Team receives agenda items from teams, committees, working groups and community partners, organizes Network meetings, and provides general direction to the Coordinator in the development of Network agendas. The Team also reviews Network membership and partnership in order to identify gaps.

**CYSN VISION:** Children, youth and families living in Hastings-Prince Edward easily access a responsive service system that meets their needs.

**NEW CYSN MANDATE:** To support the well-being of children and youth prenatal to 18 years and their families through collaboration and informed planning.

Item	Time	Person(s) Responsible	Materials Required
1. Welcome	9:30am	Co-chairs	
2. Assign Recorder	9:35am	All	
3. Accept February 23 <sup>rd</sup> Meeting Minutes	9:40am	All	Attachment
4. Discussion a) Funding b) Coordination	9:45am	All	
5. Status of Ministry Contracts	11:00am	All	
6. Next Steps	11:15am	Co-chairs	
7. Schedule Next Meeting	11:25am	Co-chairs	
8. Adjournment			

THE NEXT NETWORK MEETING IS PLANNED FOR THURSDAY, JUNE 22<sup>ND</sup>, 9:30AM-NOON, LOCATION TBA

- The FNMI will have their work plan ready by June 22<sup>nd</sup> for Network approval and submission to MEDU
- Donna Kaye at [DKaye@familyspace.ca](mailto:DKaye@familyspace.ca) and Allison Brant at [allisonb@mbq-tmt.org](mailto:allisonb@mbq-tmt.org) are the new co-chairs
- Without the expense of a coordinator, the FNMI Planning Working Group will be planning for April 1 to December 31, 2017 with a budget of \$6,585
- Unless things change, their connection to the Network will be through Theresa and Tamara

## COORDINATING TEAM AGENDA

THURSDAY, FEBRUARY 23, 2017, 8:30AM-NOON, STEENBURG RM, HIGHLAND SHORES, 363 DUNDAS ST. W.

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Item	Time	Person(s) Responsible	Materials Required
<b>1. Welcome and Introductions</b>		Co-chairs	
<b>2. Sample Questions for CMSMs</b> <ul style="list-style-type: none"> <li>• How can the CMSMs and CYSN work together?</li> <li>• What info will be available for a CFC update/presentation/consultation on March 23<sup>rd</sup>?</li> </ul>	8:30am	All	Please give this some thought and bring your questions to the table.
<b>3. Finalize March 23<sup>rd</sup> Network Agenda</b> <ul style="list-style-type: none"> <li>• Accept January 31<sup>st</sup> minutes</li> <li>• Review 2017 draft budget for CYSN approval</li> <li>• Staffing recommendations to Network (via email)</li> <li>• Other</li> </ul>	9:30 min	All	Attachments
<b>RELOCATE TO PAPINEAU ROOM ON MAIN FLOOR FOR FOCUS GROUP WITH MUNICIPAL AFFAIRS</b>			
<b>4. Welcome and Introductions</b>		Co-chairs	
<b>5. Focus Group Activity</b>	10am	All	Ministry of Municipal Affairs will provide an orientation package in advance
<b>6. Closing</b>	noon	Co-chairs	
<b>7. Next Meeting</b>			
<b>8. Adjournment</b>			