

## WORKING DOCUMENT – CYSN WORK PLAN FOR 2015/16 – FAMILY ENGAGEMENT

Approved by the CYSN on June 25, 2015

- Through the work completed during the 2014/15 regional project aimed at *Developing a Common Understanding of Family Engagement in South East Ontario*, 17 action options were identified for planning tables. Potential activities for planning tables were then developed.
- On November 18, 2014, the Service Pathway/Community Engagement (SPCE) Committee underwent a card-sorting activity to identify which activities/options were suitable for the Network, for member agencies, and for both member agencies and the Network.
- These activities were then sorted into short-term (3 months), 12 months, and within three years categories.
- The table below summarizes the four priority activities for 2015/16.

THE CYSN WILL:	ACTIVITIES	TIMELINE	RESPONSIBILITY	PROGRESS SUMMARY
1. Commit to both the philosophy and practice of family engagement.	<ul style="list-style-type: none"> <li>• Formalize family engagement as a priority in the Network</li> <li>• Encourage organizations to commit to family engagement philosophy and practice</li> <li>• Include common ideas and definitions of family engagement in Terms of Reference, currently under review</li> </ul>	April 1/15	Network and SPCE Committee	<p>Family engagement commitment statements were approved by the CYSN in Nov. 2014 and included in 2015/16 membership agreement:</p> <ul style="list-style-type: none"> <li>• Support and contribute to the work of the CYSN on family engagement</li> <li>• Recognize the importance of and implement best practice related to family engagement in your organization</li> </ul> <p>A family engagement philosophy, practice and definition one-pager was developed as an appendix to the Terms of Reference</p>
2. Promote the philosophy and practice of family engagement to member organizations.	<ul style="list-style-type: none"> <li>• Provide opportunities for networking and sharing promising family engagement practices</li> </ul>	Ongoing	Network and SPCE Committee	<ul style="list-style-type: none"> <li>• 2015/16 CYSN membership agreement</li> <li>• Standing item on Network agendas – September, November 2015 and February 2016</li> <li>• Team, committee and working group involvement and input</li> </ul>

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3. Support member organizations to build upon their existing knowledge and skills.	<ul style="list-style-type: none"> <li>• Provide resources and/or training opportunities either at the organization or planning table level.</li> <li>• Provide direction and resources for how to effectively engage families.</li> </ul>	September, November 2015 and February 2016	Network, SPCE Committee and Member Organizations	<ul style="list-style-type: none"> <li>• Network meeting agendas</li> <li>• A section for family engagement resource materials has been established on the CYSN website for member organizations</li> <li>• Members will be asked to submit materials for electronic toolkit</li> <li>• Team, committee and working group involvement and input</li> </ul>
4. Promote discussion and information-sharing about family engagement.	<ul style="list-style-type: none"> <li>• Promote opportunities within the CYSN to network and share ideas and best practices about family engagement.</li> </ul>	September, November 2015 and February 2016	Network and SPCE Committee	<ul style="list-style-type: none"> <li>• Network meeting agendas</li> <li>• Member organizations could share ideas and best practices through CYSN blog</li> <li>• Team, committee and working group involvement and input</li> </ul>
Please note that the Service Pathway/Community Engagement Committee would like to include some discussion on Youth Engagement.				

REFERENCE: <http://www.hpechildrenandyouth.ca/resources/family-engagement/>