

COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES

THURSDAY, SEPTEMBER 3, 2015, 9:30-11AM, UNITED WAY QUINTE

IN ATTENDANCE:

Maribeth deSnoo – Hastings and Prince Edward Learning Foundations (chair), Susan Ramsay – Kingston Literacy and Skills, Jennifer Mills – Quinte and District Rehabilitation, Beverley Rowbotham – DAC, Tami Callahan – Highland Shores CA (recorder), Ruth Ingersoll – Community Development Council Quinte, Wendy Anderson (coordinator) CYSN

REGRETS: Brandi Hodge (chair) – United Way Quinte, Carmela Ruberto – Hastings County Social Services, Shelly Brown – Hastings Prince Edward Public Health, Margo Russell-Bird – Quinte Children’s Treatment Centre, Tamara Kleinschmidt – TMRFC, Angela Harvey – Hastings and Prince Edward District School Board, Pam Kent – Prince Edward-Lennox and Addington Social Services

MANDATE: Using Results Based Accountability (RBA), will propose the structure for and complete a community report card about the health and well-being of children, youth and families in Hastings-Prince Edward using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
1. Welcome and Introductions a) Identify Recorder	Tami agreed to be the recorder		
2. Review of Agenda	Changes made and added to the agenda		
3. Accept Minutes	Minutes of May 25, 2015 were accepted as distributed		
4. Business Arising from Minutes a) Network Meeting Highlights	a) In June, School boards presented information about high school graduation		

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b) Coordinating Team Highlights	<p>rates – need to understand next steps from that data</p> <p>Tamara elected as co-chair of the Network</p> <p>b) Next meeting is scheduled for next week; therefore no up-dates at this time</p>		
<p>5. Work Plan</p> <p>a) CYSN Vision and Mandate Exercise plans moving forward</p> <p>b) Funding sources for data repository</p>	<p>a) Conference call with facilitator is set for next week – members of this committee are welcome to join. The mission, visioning exercise will be facilitated entirely by Judith Moses</p> <p>Bonnie Perrigard reviewed a document from one of our peer groups in the east, “Planning for Action From Tag Line to Work Plan” – observations are that the challenges we are experiencing as a planning table are structural in nature and not unlike challenges that are or have been experienced by other similar tables. Our plan to review our structure and to review our mission, vision, values seems to be the “right” direction for us.</p> <p>b) Committee members do not believe OTF funding is aligned with our needs. Committee members did not have further funding sources today, although there may be further options for consideration.</p>	<p>Currently, we have a Coordinating Team and Bonnie proposed that an Executive Committee may be more effective, in order to make and move forward key or specific decisions.</p>	<p>LHIN as a possibility? Beverley will follow up</p> <p>Brandi may have received other suggestions from committee members over the summer – to come back to next meeting</p>

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<p>c) Neighbourhood profiles</p>	<p>Wendy had two potential possibilities – municipalities setting up DashBoards for data presentation – do we have something similar? Health Nexus – may offer support re: data and data collection – may provide training and assistance in setting up community data bases Maribeth completed a template for seeking funding – should we consider approaching members for funding, particular to</p> <p>In all funding requests we will need to provide concrete evidence of sustainability</p> <p>c) Community Profiles for Children and Youth in Hastings and Prince Edward Counties, revised 2015 was presented by Beverley. Feedback was provided for changes to the report.</p> <p>The profiles document was identified as a useful tool for funding applications as it offers a glimpse of what can be presented from the Data Repository. It will also serve as a planning tool for the Network and its member organizations to identify areas of strength and vulnerability.</p>	<p>Final draft will be taken to the Network as a resource to be shared – CYSN 2015/16 budget dollars were allocated to print 100 copies</p>	<p>Discuss at next meeting, Carmella present, to advocate for municipal funding – also for input from Pam Kent – if Pam and Carmella are unable to attend next meeting, are they able to provide information ahead of the meeting? Financial support from the Municipality may also provide leverage for Rotary Club support</p> <p>Wendy will seek further information about Health Nexus and report back at next meeting</p> <p>Susan will assist Beverley with editing for the final report. Wendy also offered to help. Next draft to come to next meeting. At our next meeting, we will establish the audience and timing for its release. Also, how, if we can, incorporate 2015 EDI data.</p>

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<p>d) Review and provide input to map of CYSN goals, Ministry goals and CYSN activities</p> <p>e) Report Card usage survey</p>	<p>Updates for the Report Card Brochure were provided by Bev – further information to be added prior to distribution to the Network, ahead of the Neighbourhood profiles.</p> <p>d) Deferred, pending outcome of Network meeting on September 24th</p> <p>e) Survey Monkey was distributed in May and closed in June 2015 re: Evaluation of the Report Card Brochure (26 responses). The first question asked how it was used by member agencies – generally, it was used for awareness with staff and for advocacy within the community. The second question asked what actions were taken by organizations re: food insecurity – generally, they provided awareness to staff and families and supported the campaigns. The third question asked about results of actions – again, they provided awareness and supported programs. Awareness is an excellent first step in using tools toward advocacy and developing community programs</p>		

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<p>6. New Business</p> <p>a) “Fresh for All” food security campaign – measurement and evaluation</p> <p>b) Community Service Expo 2015 Survey Results</p>	<p>a) Key stakeholders have been sent a tracking form for data elements. The Fresh for All working group needs to complete an evaluation and provide a report to the Network. Measurement will be gathered in October. This committee will continue to be up-dated but has no further role at this time.</p> <p>b) The results of the exhibitor survey regarding the recent Community Expo (15 responses and there were 34 agencies who participated) were shared. Generally, good responses from those who replied in that information was shared with a large number of families and service providers and there were good networking opportunities. The format was seen as good, with a need to change the lunch portion next year. Wendy is the connection between the organizing group of the Expo and the Network. The Network supports this endeavor in support of the No Wrong Door systems approach and knowledge of services amongst service providers</p> <p>Question: How do we clarify the role of this committee when measurement is occurring in the community or with other committees?</p>	<p>The Service Pathway Committee will provide the report/results of the survey to the Network.</p>	

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	This committee should be involved in measurement and evaluation of the <i>outcomes</i> of Network projects (those that are initiated/managed by committees of the Network.)		
7. Next Meeting	The next meeting is September 28, 2015, 9-10:30am at the United Way office		If you are planning to attend or not, please contact: bhodge@unitedwayofquinte.ca wanderson@hpedsb.on.ca