

COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES

MAY 25, 2015, 9-10:30AM, UNITED WAY OF QUINTE, 55 HARRIET STREET, BELLEVILLE

IN ATTENDANCE:

Brandi Hodge (Co-Chair) - United Way Quinte, **Susan Ramsay** - Kingston Literacy and Skills, **Carmela Ruberto** - Hastings County Social Services, **Beverley Bell-Rowbotham** - Data Analysis Coordinator, **Wendy Anderson (Coordinator)** - Children and Youth Services Network, **Ruth Ingersoll** - Community Development Council Quinte, **Maribeth deSnoo** - Hastings and Prince Edward Learning Foundation, **Shelly Brown** – Hastings Prince Edward Public Health

REGRETS: **Tami Callahan** – Highland Shores Children’s Aid (Co-Chair), **Margo Russell-Bird**, Quinte Children’s Treatment Centre, **Tamara Kleinschmidt** – TMFRC, **Angela Harvey** – Hastings and Prince Edward District School Board, **Pam Kent** – Prince Edward – Lennox & Addington Social Services, **Carmela Ruberto** – Hastings County Social Services, **Jennifer Mills** – Quinte and District Rehabilitation

MANDATE: Using Results Based Accountability (RBA), will propose the structure for and complete a community report card about the health and well-being of children, youth and families in Hastings-Prince Edward using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

Item	Discussion/Motions	Recommendations (things go forward to the Network)	Action (including Person Responsible and Completion Date)
1. Welcome and Introductions a) Identify Recorder	Introductions were made and Wendy offered to be the recorder for this meeting.		
2. Review of Agenda	Evaluation of the Community Service Expo and the Aboriginal Planning template were added by Maribeth. The agenda was accepted.		
3. Accept Minutes	The minutes from March 30, 2015 were accepted.		
4. Business Arising from Minutes			

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<p>c) Map of CYSN goals, Ministry goals and CYSN activities</p> <p>d) Report Card Survey Update</p> <p>e) Update Work Plan for 2015/16</p>	<p>The Committee had discussed this at a previous meeting. The question was posed of whether we wait for the CYSN exercise results to inform this document or not. It was agreed that the exercise would not change what the Network is doing.</p> <p>Beverley finalized the survey with input from the group and Wendy distributed to CYSN members and community partners on May 22nd. The survey closes after June 15th.</p> <p>Wendy had sent Brandi a work plan update for March 31, 2015 after our last meeting.</p>		<p>Brandi and Beverley will meet to develop the map, and share a draft with the group via email.</p> <p>Brandi will review and bring to a future meeting.</p>
<p>6. New Business</p> <p>a) Fresh for All Campaign Measurement and Evaluation</p> <p>b) Measurement of Community Service Expo</p>	<p>After discussing various options, it was decided that measures and anecdotal information will be gathered from food banks and meal programs. Google analytics will report on hits, etc. from the website.</p> <p>A partnership between the CYSN, Community Service Network, Harm Reduction Task Force and ECOTB. The Service Pathway Committee acts as the CYSN lead. Inputs, satisfaction data and suggestions are collected every year from visitors and exhibitors.</p>		<p>Wendy will coordinate with Fresh for All members working on communication with food banks and meal programs.</p> <p>Wendy will share the surveys with the Committee to review.</p>

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c) Aboriginal Planning Working Group	Wendy described the accountability process. The working group prepares the MEDU template for Network approval before submitting to MEDU. A final report on 2014/15 actual outcomes and budget was initiated by Wendy and presented to the Network on April 23 rd . The working group is in the process of preparing the 2015/16 template for Network approval on June 25 th , in consultation with MEDU. Susan sits on the working group, and added that our main focus is on building relationships and trust.		A copy of the 2015/16 template is attached. The 2014/15 final report is posted on the CYSN website at http://www.hpechildrenandyouth.ca/about-the-network/aboriginal-planning-working-group/
7. Next Meeting	Monday, June 22, 9-10:30am at the United Way Office, 55 Harriett Street, Belleville. Agenda items: Data Repository funding options/research, CYSN vision/mandate exercise, CYSN map of goals and activities, Community Service Expo survey, work plan.		If you are planning to attend or not, please contact: bhodge@unitedwayofquinte.ca wanderson@cmhs-hpe.on.ca
8. Adjournment	10:40 a.m.		

2015/16 Early Child Development – Aboriginal Planning Template	Region:	Ottawa Regional Office
	Network:	HPE Children and Youth Services Network
	2015/16 Allocation:	\$8,780.00

Please complete the following template to describe how your Early Child Development Community Planning Network intends to engage and strengthen relationships with Aboriginal partners and/or deliver more integrated services for Aboriginal children and families in 2015. Communities will be asked to report on the expenditures related to their activities in the 2015 financial statements submission. . Please complete the template and send it to the Ministry at ELIB@ontario.ca by May 29, 2015 (calendar) or August 31, 2015 (fiscal).

#	Category ¹	Description	Partners	Intended Outcome(s)	Planned Expenditure
				•	\$

* Add additional rows as required

¹ The **activity category** can be 'event' (e.g. cultural celebration, community forum), 'system planning' (e.g. consultant to facilitate joint strategic planning session, enabling Aboriginal focused community planning subcommittee), 'professional development' (e.g. cultural awareness workshop, job shadowing/job exchange opportunities) or 'other'.

2015-16 Early Child Development –Aboriginal Planning Template

Please answer the following questions about the level of engagement and collaboration of Aboriginal partners, ‘mainstream’ partners and the Early Child Development Community Planning Network. Questions should be answered by an Aboriginal partner representative(s) or with the input of Aboriginal partners, if possible.

Questions completed by: _____

Please circle the best response.

Our community has a dedicated Aboriginal advisory group or planning subcommittee that is the lead for Aboriginal Early Child Development community planning.	YES	NO
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Aboriginal community partners (or representatives) are active members of the Early Child Development community planning network.	YES	NO
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Our Early Child Development community planning table partners with:	OFF-RESERVE Aboriginal community providers	YES, regularly	SOMETIMES	NO	NOT APPLICABLE
	ON-RESERVE First Nations providers	YES, regularly	SOMETIMES	NO	NOT APPLICABLE

‘Mainstream’ frontline staff have received training, mentoring and/or support to help them deliver culturally responsive programs and services for Aboriginal children and families.	YES, all or most staff have received training	SOME, staff have received training	NO, staff have not received training in this area	NOT YET, staff training is planned for this year
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The training was delivered by: _____

There are shared policies and processes between ‘mainstream’ and Aboriginal providers to deliver seamless service for Aboriginal children and families.	YES	SOME	NO	NOT YET, partners are working to develop these polices this year
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Please describe 2-3 examples of policies/processes that facilitate seamless services on the following page.

1.

2.

3.