

## COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES

THURSDAY, DECEMBER 1, 2016, 9:30-11AM, UNITED WAY QUINTE

**IN ATTENDANCE:** Brandi Hodge (Chair) – United Way Quinte, Jessica Anderson – North Hastings Children’s Services, Maribeth deSnoo – Hastings and Prince Edward Learning Foundation, Susan Ramsay – Kingston Literacy and Skills, Ruth Ingersoll – Community Development Council Quinte, Tami Callahan – Highland Shores, Margo Russell-Bird – Quinte Children’s Treatment Centre, Jennifer Mills – Quinte and District Rehabilitation, Shelly Brown – Hastings Prince Edward Public Health, Carmela Ruberto – Hastings County Community and Human Services, Danielle Rae – Student/Volunteer, Bonnie Perrigard – Highland Shores, Beverley Bell-Rowbotham – DAC, Wendy Anderson (Coordinator) - CYSN

**REGRETS:** Tamara Kleinschmidt – TMFRC, Angela Harvey – Hastings and Prince Edward District School Board, Pam Kent – Prince Edward-Lennox and Addington Social Services

**MANDATE:** Using Results Based Accountability (RBA), will propose the structure for and complete a community report card about the health and well-being of children, youth and families in Hastings-Prince Edward using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

Item	Discussion/Motions	Recommendations (things go forward to the Network)	Action (including Person Responsible and Completion Date)
1. Welcome and Introductions	Roundtable introductions		
2. Review of Agenda			
3. CYSN Work Plan Update	<ul style="list-style-type: none"> <li>The structure 2 option (attached) was approved by the Network on Sept. 22<sup>nd</sup></li> <li>Brandi opened discussion around the working groups</li> <li>A Steering Committee will replace the Coordinating Team</li> </ul>		Membership and responsibilities of the Steering Committee need to be defined and documented

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	<ul style="list-style-type: none"> <li>• The CIMC and FMNI groups will continue to operate</li> </ul> <p>The following suggestions were proposed and upon final consideration by the CIMC, will be presented to the Network for approval:</p> <ul style="list-style-type: none"> <li>• Consensus was achieved for three additional working groups that will respond to the strategies that have been developed:               <ul style="list-style-type: none"> <li>○ early and middle years (prenatal to 12)</li> <li>○ youth (12 to 24 years)</li> <li>○ communication</li> </ul> </li> <li>• Sub-groups may be formed as priorities and pressures arise</li> <li>• Meaningful engagement of families and youth was corroborated by a presentation by Grace Loucks to the Network on Nov. 24<sup>th</sup> as an over-arching principle of all groups</li> <li>• The importance of connecting with affiliated groups was discussed by the group</li> <li>• Members reviewed a draft Terms of Reference for working groups and made suggestions for improvement</li> <li>• Members reviewed the dashboard and made suggestions for improvement</li> </ul>		<p>More discussion needed to clarify age at the top end. Our mandate goes to 18 years but our youth providers serve 18+.</p> <p>Creating an inventory of affiliated groups would be a good start.</p> <p>A new Terms of Reference and Membership Agreement will need to be developed.</p> <p>Brandi and Wendy will work together on finalizing structure, Work Group TOR and dashboard for review by members over the Christmas Break.</p>



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	<ul style="list-style-type: none"> <li>Beverley suggested mapping our service system/programs/services for use by service providers, planners, etc.</li> <li>Maribeth suggested more Circle in a Box FNMI awareness workshops to the broader service community. Wendy advised that outcomes from the October sessions were positive, and that two workshops could accommodate ~80 people at a cost of just under \$2,000. This idea received support from the group.</li> </ul>		<p>Wendy will act on this recommendation by consulting Good Minds, the FNMI Working Group and Coordinating Team.</p>
<b>7. Next Meeting</b>	<p>Date: Thursday, February 9, 2017 Time: 9:30-11:30am Place: United Way Quinte</p>		<p>If you are planning to attend or not, please contact: <a href="mailto:bhodge@unitedwayofquinte.ca">bhodge@unitedwayofquinte.ca</a> <a href="mailto:wanderson@hpechildrenandyouth.ca">wanderson@hpechildrenandyouth.ca</a></p>
<b>8. Adjournment</b>	<p>The meeting adjourned at 11am</p>		

## CYSN Structure Option #2

This structure is closely aligned to how most not-for-profit organizations function. The Network elects/appoints the Steering Committee, comprised of CYSN and Working Group Co-Chairs, whose function is similar to that of a Board of Directors. This model fosters a reporting and accountability system that is clear and linear.

