



## “SECOND HELPINGS” WORKING GROUP MINUTES

FRIDAY, MARCH 21, 2014, 9:30-11:30AM, CHILDREN’S MENTAL HEALTH SERVICES, LOWER LEVEL.

IN ATTENDANCE: Ruth Ingersoll, Brandi Hodge, Beverly Bell-Rowbotham, Ashley Harnett, Susan Kiley Mullaly, Steve Van de Hoef, Nicole Chevalier, Wendy Anderson, Kellie Brace, Katelyn Cowx and Maribeth deSnoo.

REGRETS: Cathy McCallum, Kelly Mathieson and Elaine Radway.

Item	Discussions/Motions	Recommendations <i>(things to go forward to the Networks)</i>	Action <i>(including Person Responsible And Completion Date)</i>
<b>1. Welcome and Introductions</b>	Introductions made around the table. Katelyn Cowx is taking notes on today’s meeting activities.		
<b>2. Review of Agenda</b>	No changes.		
<b>3. Accept Minutes</b>	Accepted as presented.		
<b>4. Business Arising</b>	<p><b>a) Evaluation Questions</b> Ashley suggested asking donors, “What makes sense for you to measure? What are you currently measuring? Etc.”</p> <p><b>b) Media package</b> No progress to report. Add to next agenda</p>		



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	<p><b>c) “Second Helpings” logo</b> Brandi reported Loyalist College students’ potential “Second Helpings” logos. Next meeting with Graphic Design students will be to view the work that has been done. An email will be sent out to FRP members to vote on a logo.</p> <p><b>d) Questions for Accepting Food Donations</b> Ruth reported on meeting with Gleaners and Salvation Army. Some of the questions they ask donors: “Where is coming from? How has the food been prepared/stored? Where was it prepared (needs to be health unit approved)? Etc.”</p> <p>Maribeth reported volunteers from Bridge Street are very educated on what standards need to be followed. Loyalist seemed to be pleased with this.</p> <p>Ruth shared that CDC-Q will be partnering with Connon’s Nurseries on “Planting Seeds for Change”. This will provide produce for Second Helpings/Community Food Programs.</p> <p>Beverly suggested Second Helpings to have the logo up at places that sell seeds so customers</p>		



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	<p>with extra produce may be able to donate.</p> <p>Ruth stated Good Food Box; Cooking Outside the Box may help educate people on how to cook the food they have been provided. This may help Second Helpings.</p>		
<p><b>5. Team Reports and Discussion</b></p>	<p><b>a) Connections Team</b>          Maribeth reported meeting with Loyalist. The first pickup will be just before Easter. For future plans we could look into the left over from student's meal plans.</p> <p><b>b) Information Package Team</b> - No report</p> <p><b>c) Evaluation Team</b>          Refer to Business Arising: Connections Team.</p> <p><b>d) Food Guidelines for Sub Committee</b>          No reports</p>		
<p><b>6. Work plan review</b></p>	<p>Work plan is sufficient thus far. No changes required.</p>		
<p><b>7. Summary of immediate Next Steps and Assigning tasks</b></p>	<ol style="list-style-type: none"> <li>1. Press release. Maribeth, Steve and Ruth will complete this.</li> <li>2. Key messages for press release. Steve and Ruth will work on this.</li> </ol>		



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	3. "Second Helpings" logo. Brandi, Steve and Ruth will meet with Graphic Design students at Loyalist.		
<b>8. Next meeting</b>	Friday, April 25, 2014 9:30 – 11:30am CMHS, 3 <sup>rd</sup> floor		If you are attending or not: <a href="mailto:ruth@cdcquinte.com">ruth@cdcquinte.com</a> <a href="mailto:steve.vandehoef@gmail.com">steve.vandehoef@gmail.com</a> <a href="mailto:wanderson@cmhs-hpe.on.ca">wanderson@cmhs-hpe.on.ca</a>
<b>9. Adjournment</b>	11:05am		