

## EARLY CHILDHOOD DEVELOPMENT WORKING GROUP MINUTES

MONDAY, JUNE 9, 2014, 9AM-NOON, TEACHING LODGE, COMMUNITY WELLBEING CENTRE, TMT

IN ATTENDANCE: Jill Gardiner, Jackie Whittingham, Jennifer Ronan, Allison Brant, Trish McKinnon, Denise Boos, George Flagler, Beverley Bell-Rowbotham, Wendy Anderson. GUESTS: Theresa Dostaler, Tracey Wells

REGRETS: Amy Watkins, Cecilia DeRoche, Margo Russell-Bird, Soyoung Lee, Bianca Sclipa-Barrett, Heather McMaster, Laura Jones, Pam Kent, Peggy Neil, Tammy Garrison, Trena Mackay-Crawford, Wanda Haaima-Bingham, Stacey Stanford

**MANDATE: The Early Childhood Development Working Group is responsible for identifying and implementing one or more actionable projects that will improve early childhood development outcomes in Hastings-Prince Edward**

Item	Discussions/Motions	Recommendations <i>(things to go forward to the Networks)</i>	Action <i>(including Person Responsible And Completion Date)</i>
<b>1. Welcome and Introductions</b>	Jill Gardiner (co-chair) welcomed everyone and thanked Allison for use of the training lodge.  Theresa Dostaler and Tracey Wells were introduced and welcomed.		
<b>2. Review of Agenda</b>	Accepted		
<b>3. Accept Minutes from May 13<sup>th</sup></b>	Accepted		
<b>4. Logic Model Development Session</b>	Theresa Dostaler led the group in various activities to build on the preliminary work of Jen Ronan and achieve consensus on project		

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	<p>mandate, goals, objectives, inputs, outputs (activities and participation) and outcomes (knowledge, action and conditions).</p> <p>A certain amount of frustration was expressed that the group is going around in circles.</p> <p>It was suggested by George that a small group meet over the summer to gets things on track in preparation for our September meeting – so that we can move forward on our work plan.</p> <p>Theresa will produce a “drafty” draft logic model and send to Wendy for distribution.</p>		<p>A small group will meet in the summer to create a communication plan to move the logic model forward.</p> <p>George and Wendy volunteered and others were asked to consider.</p> <p>It was recommended that a Communication Team rep be invited to sit on this group. Wendy will share at their meeting this afternoon.</p>
<b>5. Break</b>			
<b>6. Facebook Demonstration</b>	Tracey Wells, Early Years Staff, Family Space Quinte gave a concise and user-friendly demonstration of how business facebook accounts work.		A user guide is being distributed with the minutes.
<b>7. Next Meeting Date</b>	We will not meet over the summer. Wendy will send out a doodle poll for September.		If you are attending or not, contact: <a href="mailto:wanderson@cmhs-hpe.on.ca">wanderson@cmhs-hpe.on.ca</a>
<b>8. Adjournment</b>	Adjourned at noon		