

EARLY CHILDHOOD DEVELOPMENT WORKING GROUP

MINUTES

THURSDAY, DECEMBER 11TH, 1:30-3:30PM, BELLEVILLE PUBLIC LIBRARY, 254 PINNACLE STREET, 3RD FLOOR

IN ATTENDANCE: Jen Ronan(co-chair), Wendy Anderson, Beverly Bell-Rowbotham, Nikki Roy, Kristina Smith (recorder), Denise Boos, Colleen Piers, Charlotte Miller, Suzanne Humphries, Andrea Brennan-Doucette

REGRETS: Jill Gardiner (co-chair), Cecilia DeRoche, Tammy Garrison, Allison Brant, Trena McKay, Amy Sager, Stacey Stanford, Trish McKinnon, George Flagler (resigned)

MANDATE: The Early Childhood Development Working Group is responsible for identifying and implementing one or more actionable projects that will improve early childhood development outcomes for children in Hastings-Prince Edward.

Item	Discussions/Motions	Recommendations <i>(things to go forward to the Networks)</i>	Action <i>(including Person Responsible And Completion Date)</i>
1. Welcome and Introductions a) Identify Minute-Taker b) Coordinating Team Representative c) Co-chair Update	A) Kristina Smith will be the minute-taker. B) Wendy is looking for a volunteer to be the liaison between the ECD working group and the CYSN. The liaison would be expected to attend 5 meetings a year with the coordinating team of the CYSN. C) Jen will be stepping back from the ECD working group, an additional PHN for physical activity will be hired at the		B) Wendy would like a volunteer by the end of January 2015. Please let her know if you are interested.

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	health unit in the new year and might be able to join the group. With the HKCC project it is unknown at this time what commitment the health unit can make.		
2. Review of Agenda	Approved.		
3. Accept Minutes from September 9th	Approved.		
4. Review Notes from November 4th Consultation	Notes were reviewed.		
5. Healthy Kids Community Challenge	Hastings County has been selected to participate in the Healthy Kids Community Challenge (HKCC). Kristina Smith has been hired as the project coordinator. This project will be implemented over the next 4 years and cover 3 themes (physical activity, healthy eating and adequate sleep). Jen recommended that the ECD working group work closely with the HKCC project with the physical activity theme, it is still unknown which theme will be the focus for 2015. The ECD working group will make a decision of the future projects once the theme has been announced.		
6. Campaign – How are we going to get commitment from our partners to participate?	After the consultation on Nov.4 th it was decided for the community awareness project that the ECD working group would create a		Jen will work with Beverly to fix up the ‘tip sheet’ and ensure all statistics are up to

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	<p>plan to promote the upcoming “Make Room for Play” campaign by ParticipACTION. Our working group will review the campaign materials once available early in the new year. To help create some buzz and awareness for the project Jen has drafted a “tip sheet” outlining the connection between increasing EDI scores and the importance of play.</p> <p>Colleen shared upcoming dates of training days for all JK and SK teachers and ECE’s to attend. Keep these in mind as possible area to promote our messages to the Kindergarten teachers. Results from the EDI are expected by September 2015. Jen mentioned that the collection of this data in March 2015 could be good baseline indicators for the project.</p> <ul style="list-style-type: none"> ○ ALCDSB – February 27, March 2, March 9th ○ HPECSB – March 4, March 5 (and one more date to be announced) 		<p>date and add the CYSN logo. Once complete Jen will email to the working group for review and feedback by mid-January.</p> <p>Wendy will draft a cover letter to accompany the ‘tip sheet’ to the CYSN partners. Cover letter will explain how partners can support campaign.</p>
<p>7. Summary of Next Steps</p>	<ul style="list-style-type: none"> - review ParticipACTION campaign once available in January 2015 - decide what resources to use to support the campaign - decide what the launch of the campaign looks 		

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	like and how the working group will promote the campaign		
8. Next Meeting	Wendy will issue a doodle poll once we know when the new ParticipACTION campaign is available		If you are attending or not, please contact: wanderson@hpedsb.on.ca
9. Adjournment	Adjourned at 2:40 pm.		