

**SERVICE PATHWAY / COMMUNITY ENGAGEMENT COMMITTEE MINUTES**

THURSDAY, SEPTEMBER 11, 2014, 9-11AM, CHILDREN’S MENTAL HEALTH SERVICES

IN ATTENDANCE: Susan Seaman (CSBD), Beverley Bell-Rowbotham (DAC), Cathie West (Youthab), Donalda Simmons (HPEDSB), Wendy Anderson (CYSN Coordinator), Allison Dall (Recorder)

RESIGNED: Amy McGuinness (Family Space), Karen Richey (Abigail’s)

REGRETS: Melanie Dunlop (ALCDSB/Co-Chair), Terry Swift (CMHS/Co-Chair), Kerry Cole (COSP); Bianca Slippa-Barrett (BQW Health Centre), Danita Norton (CLPE), Joanne Munro-Cape (PELASS), Paul Meadows (Mental Health Services), Susan Quaiff (The Hub)

**MANDATE:** To define more clearly the community service pathway, develop “no wrong door” and “Warm Hand-Off” resource materials for service providers and implement distribution, education, awareness and training.

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<b>1. Welcome and Introductions</b>	All Committee members were welcomed to the table. As both co-chairs were not in attendance, Wendy facilitated this meeting.		
<b>2. Review of Agenda</b>	Prior to reviewing the Agenda, Wendy informed Committee members that Karen Richey has retired from Abigail’s. Mary Mask has replaced her at Abigail’s and it is hoped that she will join the Committee. Amy McGuinness has resigned from the Committee		

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	<p>due to workload. The Coordinating Team has planned a membership drive at the September 25<sup>th</sup> Network meeting. CAS was identified as perhaps an organization that could be added to this Committee. A representative from Public Health was also suggested. This will be presented at the Network Committee meeting on the 25<sup>th</sup>.</p> <p>The Agenda was reviewed and accepted.</p>	<p>During committee updates at the Network meeting, these representatives will be invited.</p>	
<p><b>3. Accept Minutes from June 16th</b></p>	<p>Accepted. Due to no quorum, there was no motion made.</p>		
<p><b>4. Business Arising from Minutes</b>            a) Network Meeting Highlights            b) Coordinating Team Update</p>	<p>Network minutes are available on the website.</p> <p>Susan Seaman reported that feedback generated through the CYSN Partnership Self-Assessment was helpful. It identified that the Network is currently in the work zone. The highlights will be presented to the Network on September 25<sup>th</sup> with some preliminary discussion. Everyone welcome.</p>		<p>Minutes available in About section:  <a href="http://www.hpechildrenandhyouth.ca">http://www.hpechildrenandhyouth.ca</a></p>

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<p><b>5. Work Plan</b></p> <p>a) Children and Youth Mental Health Framework</p>	<p>In Terry's absence, Cathy reported that Phase One of the Children and Youth Mental Health Framework was announced. The Ministry is currently looking at the Toronto area proposals. Next, will be Phase Two, likely to occur in January 2015. No changes are to occur until April 1, 2016. There will be 34 lead agencies - 16 have been identified in Phase One.</p> <p>Wendy identified that Network members should be made aware of initiatives such as the Children's Mental Health Framework - as this will affect the work of the Network. Suggestions were made to link or add it to the CSYN Website.</p> <p>Cathy identified that Adult Mental Health Services and Addictions are to merge. This is the beginning of the upcoming changes to the system. This will definitely create changes to pathways. It will likely mean a decrease in the number of agencies and how and where families access services.</p> <p>Discussion was generated by this announcement and there was a general</p>		<p>Members are encouraged to visit the Ministry of Children and Youth website for more information.</p> <p><a href="http://www.children.gov.on.ca/htdocs/English/index.aspx">http://www.children.gov.on.ca/htdocs/English/index.aspx</a></p> <p>It was suggested that Network members be referred to the MCYS website. Wendy will provide link in newsletter.</p>

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<p>b) Review of Revised Referral Map by Function</p>	<p>inquiry as to whether the Network would play a role in supporting various agencies in dealing with these changes.</p> <p>Members acknowledged that this is definitely a stressful time for frontline workers. It was discussed that communication is the key.</p> <p>Committee members pondered on how this Committee will continue to meet its mandate with the changing pathways?</p> <p>Wendy has completed page one and the intro to the Referral Map by Function. Copies were handed out for review. It was mentioned that a description of the Food Access Guide be added so that users are able to identify that emergency food can be accessed.</p> <p>Wendy pointed out that no longer are the links spelled out in the interest of keeping the Guide as concise as possible. Hyperlinks have been added to support electronic use.</p> <p>Wendy reviewed the changes made to Shelter as a result of our last meeting. It was agreed by Committee members that the Guide</p>		<p>Wendy identified that she will look at getting this accessed on the CYSN Website in order to keep all Network members up to date.</p> <p>Wendy to add a description of the Food Access Guide to the Referral Map.</p>

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	<p>represents the 'go to' agencies for Shelter - as there are likely some others that these agencies would refer people on to.</p> <p>In the Employment Section, it was recommended that program detail be removed and "youth" or "youth and adult" be inserted, along with locations.</p> <p>Transportation Solutions remains the main information source – VIQ offers a warm-line.</p> <p>The Introduction to the Guide and No Wrong Door has been updated. This is a two-page description of how the Guide works and provides key resources. It has been included in the No Wrong Door/Warm Hand-off training manual.</p> <p>Wendy explained that the training has not been well-attended. The community training launched in March 2012 has stopped, and only a few organizations have utilized power training launched in March 2013. Donalda mentioned that the school boards would like to train administrative and support staff.          Wendy made three recommendations:</p>		<p>Wendy to make further changes to the Employment Section as discussed at this meeting.</p>

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<p>c) Family Engagement Project (FEP)</p> <ul style="list-style-type: none"> <li>Plan Sept 25<sup>th</sup> report-back/exercise</li> </ul>	<p>(1) School board training will use up remaining manuals.            (2) Add introduction to the Referral Guide by Function, making a three-page fold-out. Then it would be self-contained.            (3) Let's update the Guide and post on the CYSN website for all to use. By insisting on training in order to receive this valuable resource, members are losing out on a great resource. This would be a great gift from the Network to the membership!            Members supported these recommendations.</p> <p>Family Engagement has been deferred until more members are in attendance. Concerns were raised by Committee members about the community-based plan in light of the changes occurring with the system.</p>		<p>Wendy will continue working on remaining sections and bring to next meeting.</p>
<p><b>6. New Business</b></p> <p>a) Red Cards for Youth Update</p>	<p>Results from the Red Card survey indicate that service providers are keen to keep the printed Red Cards and offer them electronically as well. There are a few organizations willing to help fund the printing. It was questioned if the youth are really utilizing these cards, as they</p>		<p>Discussion around the Red Cards will continue in future meetings.</p>

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	<p>were not polled in the survey. A number of service providers use them to make referrals. This will be discussed further when there are more members in attendance.</p> <p>Since the Red Card supports No Wrong Door and service pathways, Wendy asked if this Committee would assume responsibility for decisions about the Red Cards.</p> <p>Wendy provided the Committee with a copy of the “Link Card” – Harm Reduction, Drug and Alcohol Services in Hastings and Prince Edward Counties. Wendy wondered about these services being added to the Red Card. The consensus of the Committee members was that perhaps this resource may seem more controversial and less likely to be embraced by the School Boards for distribution to students.</p>		
<p><b>7. Next Meeting</b> – Second Thursday of the month</p>	<p>Wendy will issue a doodle poll to decide on a new day. Thursdays do not work well.</p>		<p>If you are attending or not, contact:  <a href="mailto:dunlmela@alcdsb.on.ca">dunlmela@alcdsb.on.ca</a> <a href="mailto:tswift@cmhs-hpe.on.ca">tswift@cmhs-hpe.on.ca</a> <a href="mailto:wanderson@hpedsb.on.ca">wanderson@hpedsb.on.ca</a></p>
<p><b>8. Adjournment</b></p>	<p>Meeting adjourned at 10:26 a.m.</p>		