

**SERVICE PATHWAY / COMMUNITY ENGAGEMENT COMMITTEE MINUTES**

TUESDAY, FEBRUARY 17, 1-3PM, MENTAL HEALTH SERVICES (2<sup>ND</sup> FLOOR)

IN ATTENDANCE: Melanie Dunlop (Co-chair), Paul Meadows, Donalda Simmons, Laurie Mick, Susan Seaman, Cathie West, Beverley Bell-Rowbotham (DAC), Wendy Anderson (Coordinator)

REGRETS: Terry Swift (Co-chair), Kerry Cole, Theresa Dostaler, Kimberly Doyle (replacing Danita Norton), Allison Dall (Recorder)

**MANDATE:** To define more clearly the community service pathway, develop “no wrong door” and “Warm Hand-Off” resource materials for service providers and implement distribution, education, awareness and training.

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<b>1. Welcome and Introductions</b>	Melanie welcomed all committee members.		
<b>2. Review of Agenda</b>	Agenda was accepted with no additions.		
<b>3. Motion to Accept Minutes</b>	Minutes from the January 13 <sup>th</sup> meeting were accepted.		
<b>4. Business Arising from Minutes</b> a) Network Meeting Highlights	N/A		

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
b) Coordinating Team Update	N/A		
<b>5. Work Plan</b> a) Mental Health Framework  b) Red Card 2015 Update  c) No Wrong Door Update <ul style="list-style-type: none"> <li>i. New “warm hand-off” terminology</li> <li>ii. CYSN website re-organization</li> <li>iii. Training in Tyendinaga</li> </ul>	N/A  Wendy advised that a review of the CYSN budget at the February 9 <sup>th</sup> Coordinating Team revealed that there is enough funding to support both the electronic and print versions of the Red Card.  Wendy advised that communities across the province are switching to “warm transfer” or “warm transition”. The group was not convinced that these terms were better, and would prefer to stay with our original terminology because that is what our members understand.  The website re-organization is close to completion by SNAP and Wendy will soon insert new content. The section dedicated to “No Wrong Door” resources is of particular relevance to this group.  Through the Aboriginal Planning Group, Wendy had the opportunity to provide a one-hour “No Wrong Door” training session to almost 20 service providers at the Community Well-being Centre on Feb 13 <sup>th</sup> . Training exercises and resources were well-received		Wendy will work with SNAP and KKP to get this work well underway by March 31 <sup>st</sup> . We will aim to have them ready for release at the April 23 <sup>rd</sup> Network meeting.

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<p>d) Continue Work on Family Engagement Plan</p>	<p>and opportunities to provide this training to day care and Head Start staff are being pursued.</p> <p>Wendy presented a 2<sup>nd</sup> draft of the 2015/16 Family Engagement work plan focusing on the short-term priority items that have been identified by this Committee. In particular:</p> <ul style="list-style-type: none"> <li>• Formalizing family engagement as a priority in the Network (member commitment statements and one-page definition) – well underway</li> <li>• Asking families (through surveys and focus groups) how they would like to be involved at a system planning level</li> <li>• Providing opportunities for members to share ideas and best practices at meetings</li> <li>• Providing resources and/or training to the membership (e.g., toolkit)</li> </ul> <p>The group felt <b><u>this is not the time</u></b> for such work. Families are mainly concerned with getting the help they need and don't know (and may not care) about the work of the Network. Member organizations are in a state of flux and are concerned about changes coming across the system.</p>		<p>The Committee would like to stay connected with Theresa Dostaler and learn from the work she is currently doing across the province on family engagement.</p>

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
	<p>The Committee felt we have been spinning our wheels attempting to move forward on family engagement. The climate is very different than it was two years ago when the Network restructured.</p> <p>The Committee would like to make a recommendation to the Network that we focus on becoming better informed about the upcoming transformations and system changes, particularly around mental health, addictions and special needs. What will these changes mean for the system? What will the impacts be on families? Will larger catchment areas and possibly lead agencies outside of HPE affect local control? Supporting members through <b><u>change management</u></b> was suggested.</p> <p>A special meeting to look at the adult (16+) mental health/addictions sector was considered. Invite interim CEO Alan Matheney to speak.</p> <p>Devote time to discussion around the children/youth system and special needs so that everyone has a better understanding of what is happening to the system.</p>		<p>We will meet again in March to discuss with the entire Committee. It is important for as many as possible to attend.</p>

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<b>6. New Business</b> a) Co-Chair Replacement for Terry	Terry has advised that Susan Sweetman, who will be assuming the position of ED of Children’s Mental Health Services, will replace him as Committee Co-chair.		
<b>7. Next Meeting</b>	To be determined by doodle poll.		If you are attending or not: <a href="mailto:dunlmela@alcdsb.on.ca">dunlmela@alcdsb.on.ca</a> <a href="mailto:wanderson@hpedsb.on.ca">wanderson@hpedsb.on.ca</a>
<b>8. Adjournment</b>	Meeting adjourned at 3pm		