

SERVICE PATHWAY / COMMUNITY ENGAGEMENT COMMITTEE MINUTES

THURSDAY, FEBRUARY 13, 2014, 9:00-11:00AM, CHILDREN'S MENTAL HEALTH SERVICES, BELLEVILLE

IN ATTENDANCE: Melanie Dunlop (co-chair), Kerry Cole, Danita Norton, Bianca Sclipa-Barrett, Paul Meadows, Amy McGuinness, Susan Quaiff, Susan Seaman, Beverley Bell-Rowbotham, Allison Dall (recorder), Lily Lee (guest - TAY Presentation)

REGRETS: Terry Swift (co-chair), Wendy Anderson (coordinator), Vicky MacDonald, Donalda Simmons; Barb Meilenner, Cathie West, Joanne Munro-Cape, Karen Richey, Lee Quann

MANDATE: To define more clearly the community service pathway, develop "No Wrong Door" and "Warm Hand-Off" resource materials for service providers and implement distribution, education, awareness and training.

Item	Discussion/Motions	Recommendations (things go forward to the Network)	Action (including Person Responsible and Completion Date)
1. Welcome and Introductions	Melanie Dunlop (co-chair) welcomed Committee members.		
2. Review of Agenda	Agenda was accepted and nothing added		
3. Motion to Approve Minutes from December 12, 2013	Motion to approve minutes from Dec 12 th Moved by Susan Quaiff Seconded by Paul Meadows All in Favour		
4. Business Arising from the Minutes: a) Network Meeting Highlights b) Coordinating Team Update	No business to report at this time		

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<p>5. Work Plan</p> <p>a) Children and Youth Mental Health Framework</p> <p>b) No Wrong Door Video Revision Update</p> <p>c) No Wrong Door Power Training Update</p>	<p>No update at this time</p> <p>Amy – Wendy contacted Loyalist College and the final copy of the video will be ready on February 24th. Service providers will be directed to the CYSN website to view the video online.</p> <p>The video will be presented to the CYSN on February 27th. At that time, it will be determined if a Warm Hand-Off video is required. If so, she will contact the College.</p> <p>A letter of thanks and a \$100 honourarium was given to the College.</p> <p>Theresa Dostaler and Amy are scheduled to provide Train-the-Power-Trainer training on March 27th, 2014, 9am–3pm at the Belleville Public Library. To date, six people have committed to taking it.</p> <p>Wendy is looking into costs and whether funds for materials and lunch are available. If not, agencies will pay a minimal charge. Melanie - handouts were provided.</p>		<p>It was suggested that Wendy extend an invitation for training at the Network meeting.</p>

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<p>d) Parent Engagement Project (PEP) Update:</p> <ul style="list-style-type: none"> • Symposiums • Small Group Meeting • Presentation of Final Report to CYSN • Next Steps 	<p>The symposium occurred on January 28th. After reviewing information gathered, smaller groups were formed to create the common understanding of what parent engagement is. The objective was to establish common language between communities.</p> <p>In looking at the draft, it was noted that people felt that the term Parent Engagement was limiting and therefore embraced the term Family Engagement. The purpose of the draft document is to provide a regional philosophy and shared understanding. Once the draft is approved by all planning tables, each table will decide on how to implement this philosophy in their practice. Theresa Dostaler will be providing community-specific recommendations.</p> <p>Melanie initiated some discussion around our community and asked if this philosophy will perhaps change this Committee's work plan. Questions arose as to whether we would need to engage families at the Network level. There were suggestions of a parent advisory group. Is it meaningful for families to sit at tables? It was felt that the Network would look at how this fits into the work of the Network.</p>		<p>Wendy to present at next Network Meeting, February 27, 2014</p>

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
<p>6. New Business</p> <p>a) Transitional Aged Youth Protocol Guidelines</p> <ul style="list-style-type: none"> • How do we include NWD training? 	<p>Lily Lee, Youth Habilitation, Transitional Aged Youth Facilitator attended today's meeting to present the guidelines/protocol for the Transitional Aged Youth Program. Lily did an overview of the program via PowerPoint (attached). She answered questions and clarified any information that had been provided. Lily explained that the program is modeled after the Transitional Youth Program run out of Kingston, Frontenac, Lennox & Addington Counties. This program is currently running in Belleville, Trenton and Madoc. Target youth are between the ages of 16 and 24. Picton will be looked at soon in terms providing this program.</p> <p>It is the understanding that the John Howard Society has hired a case worker for youth transitioning out of the care of the Children's Aid Society.</p> <p>Lily pointed out that there is a workshop being provided for frontline staff on enhancing services. The name of the workshop is Together, We Work Better. Registration is necessary and can be done by contacting Youthhab. It is Tuesday, March 18th, 2014, 8:30am to 4pm at the Maranatha Church. Lunch will be provided.</p>		

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
	Discussion with Lily Lee suggested that there may be time during the workshop to present/promote No Wrong Door.		Wendy to coordinate time with Lily for a No Wrong Door presentation or to show video.
7. Next Meeting	Thursday, March 20, 2014, 9-11 am CMHS		If you are attending or not, contact: wanderson@cmhs-hpe.on.ca
8. Adjournment	10:32 am		