

CHILDREN AND YOUTH SERVICES NETWORK MINUTES

THURSDAY, SEPTEMBER 26, 2013, 9-9:30AM = NETWORKING, 9:30AM-NOON = MEETING
CHILDREN'S MENTAL HEALTH SERVICES, 3 APPLEWOOD DRIVE, LOWER LEVEL, BELLEVILLE

IN ATTENDANCE (43): Kelly Mathieson (Co-Chair) and Thelma Perry (Recorder) – Family Space Quinte, Theresa Kennedy (Co-Chair) – Algonquin Lakeshore Catholic District School Board, Ruth Ingersoll – Community Development Council, Susan Sweetman – Trenton MFRC, Kathleen O'Connor - QHC, Anne-Marie Murphy – Hastings County Social Services, Cathy Utman – Hastings County Children's Services, Janet Moorhead-Cassidy – Hastings & Prince Edward Counties Health Unit, Linda Seeley – Community Organized Support Program, Mark Donald – META Employment Services, Maggie Flynn and Bianca Sclipa-Barrett – Belleville & Quinte West Community Health Centre, Rachelle Blanchette- Ministry of Education, Donalda Simmons – Hastings and Prince Edward District School Board, Jessica Anderson – North Hastings Children's Services, Robin Simpson – North Hastings Children's Services/Families First, Debbie Milne – First Adventure Child Development Centre, Deb Skinner – Community Living Prince Edward, Mary-Anne Baun and Lynette Cumming – Ministry of Children and Youth Services, Kellie Brace and Maribeth deSnoo – Learning Foundation, Wanda Post – Alternatives for Women, Shannon Lee-Barrett – Community Learning Alternatives, Terry Swift – Children's Mental Health Services, Paul Meadows – Mental Health Services, Susan Seaman – Counselling Services of Belleville and District, Trevor Pross – Belleville Public Library, Cathy Waite – CYW Program, Loyalist College, Heather Tapp – Belleville Pregnancy & Family Care Centre, Christina MacDonald - Addictions Centre, Inc., Bonnie Perrigard – Highland Shores Children's Aid, Amy Watkins – United Way of Quinte, Darlene Thompson, Hilary Fennell and Katy McIntyre – Recreation Outreach Centre (ROC), Jennifer Mills - Quinte & District Rehabilitation, Lindsey Belch – Girls Inc. Limestone, Kathy Kennedy – Prince Edward Learning Centre, Kim Storms – PE Family Health Team, Beverley Bell-Rowbotham – HPE Data Analysis Coordinator, Wendy Anderson – CYSN Coordinator

REGRETS: Karen Richey, Brandi Lucas, Allison Bant, Tracey Gazely, Brandi Hildebrand, Susan Ramsay, Alison Behring, Kristina Lane, Peggy Neil, Cathie West, Tamara Kleinschmidt

OUR VISION: Children, youth and families living in HPE easily access a responsive service system that meets their needs.

MANDATE: To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome, Declaration of Conflict of Interest	Theresa- Introductions None	

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
2. Review of Agenda	Theresa Consent agenda	
3. Consent Agenda Request for a motion to approve minutes from June 27, 2013	Motion to approve – Maribeth deSnoo. Second – Terry Swift. All in favour. Carried.	
4. Budget Update and Overview of CYSN Responsibilities	Quarterly basis – update at next meeting	
5. Advocacy Guidelines and Community Issues Request Form a) Presentation of “What If” Scenarios b) Motion to approve	Ruth Ingersoll – presented guidelines and request form Motion to approve – Ruth Ingersoll. Second – Debbie Milne. All in favour. Carried.	Included in meeting package.
6. Aboriginal Early Child Development Community Planning	Wendy presented plan, prepared in consultation with Brandi Hildebrand. Janet Moorhead-Cassidy mentioned that the Best Start Resource Centre has resources for working with Aboriginal families.	Included in meeting package. Brandi Hildebrand to present on cultural sensitivity in Nov.
7. Presentation of CYSN Donations: a) Gleaners Tri-County Food Network – Susanne Quinlan b) Food for Learning – Maribeth deSnoo c) Good Food Box – Ruth Ingersoll	Kelly advised that at previous meetings, members have donated a toonie to help causes in our community. As a result, cheques were presented to Gleaners Food Bank (in absentia), Hastings & Prince Edward Learning Foundation (Food for Learning) and the Community Development Council (Good Baby Box) in the amount of approximately \$200 each. Everyone was in favour of bringing a toonie to each Network meeting to continue to provide support to community programs.	Janet MC requested that a baby bottle not be used as the receptacle – goes against Baby Friendly Initiative.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
<p>8. Recommendations from Teams/ Committees/Working Groups:</p> <p>a) Food Insecurity - Food Reclamation Project (FRP) Working Group – Approval of TOR and FRP Project Proposal</p> <p>b) Communication Team – CYSN Brochure</p> <p>c) Community Indicators and Measures Committee – nothing to report at this time</p> <p>d) Resource Sharing Committee – November 7th Expo</p> <p>e) Service Pathway/Community Engagement Committee – CAR – Innovation Fund Project</p>	<p>Motion to approve TOR – Ruth Ingersoll. Second – Susan Sweetman. All in favour. Carried.</p> <p>Motion to approve Proposal – Ruth Ingersoll. Second – Maribeth deSnoo. All in favour. Carried.</p> <p>The new CYSN brochure was launched today and each participant given 5 copies. They are intended for member recruitment. For additional copies contact Wendy. It is also available in PDF format on the CYSN website under “professionals”.</p> <p>Susan Sweetman advised that the CIMC wishes endorsement to apply for funds to purchase software for the data repository. CIMC is planning to develop something similar to www.actrochester.org, possibly with a dedicated website for access by the whole community. All agreed that more information and discussion is required before reaching a decision. In addition, requests requiring membership approval for Network meetings have to be brought to the Coordinating Team first.</p> <p>Amy Watkins reminded everyone to share the flyer with staff, families and individuals you support.</p> <p>Wendy advised that the regional Innovation Fund application was approved earlier this month in the amount of \$25,000. This project is to study parent engagement and develop a regional parent engagement strategy. The “Innovation” piece exists around developing a common definition across the four planning tables. Since engagement is the mandate of the SP/CE Committee, this group will act as liaison between</p>	<p>“Donation of Food Act” – will be attach to minutes</p> <p>Wendy will be distributing copies of the brochure to primary care providers.</p> <p>Table for next meeting.</p> <p>Included in meeting package.</p> <p>Respond to Wendy by Oct 2nd with any parent engagement resources and site links from your sector. Also forward any suggestions for consultants/ trainers with the necessary</p>

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
f) Kindergarten Students who are Developmentally at Risk Working Group – nothing to report at this time	<p>the project team, comprised of four coordinators/planners, and the Network.</p> <p>In addition to July 5th Joanne Schroeder kick-off, this group has only met once.</p>	<p>expertise to help with this project.</p>
9. New Business: a) Healthy Communities Survey b) Opportunity for members to introduce service gaps, new services, issues, etc. – 30 seconds to 1 minute each	<p>Beverley Bell-Rowbotham – Participate in an online survey from September 27th to October 25th, 2013. Cards were distributed. https://www.surveymonkey.com/s/HPECStakeholder https://www.surveymonkey.com/s/HPECResident</p> <p>Janet Moorhead-Cassidy advised that the Health Unit is offering oral health programs now. Check out the HPECHU website or contact Janet for more information.</p> <p>The Health Unit now has a facebook page called “Raising Healthy Kids”</p>	
10. Closing	<p>We will continue the 9-9:30am networking period in November.</p>	
11. Next Meeting: Thursday, November 28, 2013 at CMHS, lower level Networking: 9-9:30am Meeting: 9:30am-noon Community Service Expo: Thursday, November 7, 2013, 2-7pm at the Quinte Sports and Wellness Centre		<p>if you plan to attend or not, please contact: wanderson@cmhs-hpe.on.ca</p>
12. Adjournment	<p>11:00 am</p>	