

CHILDREN AND YOUTH SERVICES NETWORK MINUTES

THURSDAY, SEPTEMBER 25, 2014, 9:00AM - NETWORKING, 9:30AM -12:00PM – MEETING

HASTING AND PRINCE EDWARD DISTRICT SCHOOL BOARD, 156 ANN STREET, BELLEVILLE

IN ATTENDANCE (47): Kelly Allan (co-chair), Wendy Anderson (coordinator), Maribeth deSnoo, Wendy Fleet (recorder), Kellie Brace, Cherie Hardie, Paul Meadows, Heather Barker, Karen Richey, Mary Mask, Julie K. London, Stephen Martyn, Beverley Bell-Rowbotham (data analysis coordinator), Jennifer Mills, Anne-Marie Murphy, Chris Beaudrie, Donalda Simmons, Melanie Dunlop, Mark Donald, Hilary Tugwood, Bonnie Perrigard, Jessica Anderson, Connie Nye-Kaley, Tabitha Golden, Lynette Cumming, Darrell Dean, Susan Stoddard, Rose Marie Reid, Tamara Kleinschmidt, Kelly Nolan, Darlene Stuckless, Darlene Thompson, Brittany Neiman, Ruth Ingersoll, Caitlin Gnidec, Pam Kent, Tami Callahan, Linda Seeley, Christine McCaul, Nancy McGeachy, Leah Morgan, Kathy Kennedy, Susan Seaman, Nancy Powers, Rhiannon Aird, Mark Kartusch, Morgane Navarot (guest)

REGRETS: Theresa Kennedy (co-chair), Wanda Post, Linda Duffy-Brown, Mark Fisher, Terry Swift, Rachele Blanchette, Cathy Waite, Arlene Coculuzzi, Brandi Hodge, Margo Russell-Bird, Cathie West, Stephanie McLaren, Maggie Flynn, Susan Ramsay, Rachel Lackey, George Flagler

OUR VISION: Children, youth and families living in HPE easily access a responsive service system that meets their needs.

MANDATE: To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome, Objectives, Declaration of Conflict of Interest	Kelly Allan (formerly Kelly Mathieson) welcomed everyone to the meeting. No conflict of interest was declared.	

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2. Roundtable Introductions	CYSN members and community partners introduced themselves and the organizations they represent.	
3. Review of Agenda	Approved	
4. Consent Agenda a) Motion to approve Minutes from June 26, 2014	Motion to approve the agenda – Maribeth deSnoo, Seconded – Bonnie Perrigard All in favour. Carried.	
5. Lead Agency Report; a) Financial Update b) Receive CYSN Coordinator Job Description	<p>Maribeth deSnoo reviewed the financial statement for the period April 1st to August 31st which was included in your package. There had been a delay in the funds being received from the Ministry of Education and Ministry of Children and Youth Services, but regular transfers are now being made. Budget category titles will be revised next year to align with current expense lines.</p> <p>Maribeth reported on the revised CYSN Coordinator job description and the review process that was followed. The Coordinator position is an annual term contract with the person being an employee of the Hastings and Prince Edward Learning Foundation. The job description will be reviewed bi-annually. Ruth Ingersoll asked that the Coordinator description make reference to specific time devoted to Network “red flag” issues. Kelly Allan noted that flexibility has been built into the description to allow for this.</p>	

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	Jennifer Mills suggested that the qualification regarding use of a motor vehicle and possession of a valid license should be looked at since other modes of transportation may be possible.	Maribeth responded that she will follow this up with human resources.
6. Highlights and Discussion of CYSN Partnership Self-Assessment Report 2014	<p>Beverley Bell-Rowbotham and Ruth Ingersoll presented the highlights of the Partnership Self-Assessment Report. Ruth stressed that any action associated with these results will be determined by the Network. We are in the work zone where “more effort is needed to maximize potential”. Tables discussed synergy, leadership, efficiency, resources and decision-making. Ruth advised that today’s discussions are preliminary and were intended to give members the opportunity to process the results, and that more discussion is planned for our next meeting on November 27th.</p> <p>With regards to moving our “red flag” issues forward, a suggestion was made to submit questions to the Belleville Chamber of Commerce for the mayoral debate on October 9th at the Empire Theatre. Ruth Ingersoll indicated that the deadline for questions is this afternoon, and asked for volunteers to meet with her after the meeting to compose questions. Heather Barker, Anne-Marie Murphy and Wendy Anderson volunteered.</p> <p>Motion to submit questions for the Belleville debate - Heather Barker Seconded - Kathy Kennedy All in favour. Carried.</p>	<p>Ruth asked members to think about the results and what you want for the CYSN, and come to the November meeting prepared to discuss ideas for addressing the issues. A pdf of the slideshow is provided here.</p> <p>The small group met following the meeting to develop questions and arrange for submission.</p>

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<p>7. Ministry Updates;</p> <p>a) MCYS – Ontario Special Needs Strategy, Moving on Mental Health</p> <p>b) MEDU - Child Care Modernization Act, How Does Learning Happen?</p>	<p>a) Lynette Cumming provided an update - view the report here.</p> <p>b) Kelly Allan presented an update on behalf of Rachelle Blanchette.</p> <ul style="list-style-type: none"> - We are now at full implementation of full day Kindergarten - The Child Care Modernization Act was reintroduced as Bill 10, and it will move to second reading in the fall. - EDU is hosting a provincial symposium on Oct 23 and 24 to begin/continue conversations on the professional resource “How Does Learning Happen?” A regional symposium is also in the works. - With respect to Family Support programs, we have shifted EDU contact persons. Nathalie is now the contact for Family Space and Northern Frontenac. 	
<p>8. Recommendations from Teams, Committees and Working Groups</p>	<p>All teams, committees and working groups are accepting new members.</p> <p>a) Coordinating Team; Kelly Allan discussed the role of the Coordinating Team which is to plan CYSN meetings. No decisions are made at these meetings - that is the role of the Network. At the last meeting, it was recognized that most of our organizations are in a “state of flux” – change has become the norm. Everyone is welcome to attend meetings.</p>	<p>Sign-up sheet is available at welcome table or contact wanderson@hpedsb.on.ca</p>

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	<p>a) Communication Team; Maribeth deSnoo gave an update regarding Red Card survey responses. Updated information is needed for the Red Cards (print and electronic) and new posters; this task will be assumed by the Service Pathway Committee for a spring release. The Communication questions that were added to the Partnership Self-Assessment indicated that the need for social media by CYSN members was not favorable. Therefore, the Communication Team will not implement facebook or twitter at this time. Focus will be placed on promoting and providing information about the CYSN through the website. An annual celebration meeting is being looked at for 2015. The Team is open to new members.</p> <p>c) Community Indicators and Measures Committee; No report</p> <p>d) Service Pathway/Community Engagement Committee; Melanie Dunlop – No Wrong Door: The Committee will accept responsibility for updating the Red Cards. The Referral Map by Function is being revised and will be made available to member organizations electronically. The group continues to work on Family Engagement. The Committee is open to new members.</p> <p>e) Second Helpings (Food Reclamation) Working Group; Ruth Ingersoll - This month, the working group met with the Executive Director of Loving Spoonful, a food security organization in Kingston to learn from their experiences around governance and</p>	

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	<p>operations, to gather ideas for moving forward with food reclamation in Hastings-Prince Edward. This will be the focus of the October meeting. The Working Group is open to new members.</p> <p>f) Early Childhood Development Working Group; Wendy Anderson – Members of the working group developed a logic model (contained in meeting package) over the summer to define goals, objectives and action. They decided to address physical health and well-being first because EDI scores show this as having the largest % of vulnerability. On November 4th, the group will be participating in a consultation with the Best Start Resource Centre to increase their understanding of physical literacy and develop a communication strategy. It is their intention to call upon CYSN member organizations to help spread key messages and corresponding resources to families of children 0-6 years. This Working Group is open to new members.</p> <p>Aboriginal Planning Working Group; Wendy Anderson - The Planning Template received approval from the Ministry of Education. The next meeting will held be in Bancroft and will include representation from the Metis Nation of Ontario. This Working Group is open to new members.</p> <p>g) Terms of Reference Working Group; no report</p>	

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9. Presentation on Regional French Language Network	<p>Morgane Navarot, Coordinator, gave a presentation on the Regional French Language Network (RFLN). Their mission is “helping Francophone children to get the best start and increasing services for Francophone families.” Morgane requested a bilingual representative from Hastings-Prince Edward to join this Network and liaise with the CYSN. The next meeting on Friday October 3, 2014.</p>	<p>View presentation here.</p> <p>Tamara Kleinschmidt, TMFRC, will contact Morgane regarding a representative.</p>
10. Partnership Connections	<p>No reports from member organizations</p>	<p>See request form here.</p>
11. Community Issues	<p>No reports from member organizations</p>	<p>See request form here.</p>
12. New Business	<p>Nothing at this time</p>	
13. Infomercials – an opportunity to introduce service gaps, new services, issues etc.	<p><u>Abigail’s Learning Centre;</u> Karen Richey announced her retirement and introduced the new Executive Director, Mary Mask.</p> <p><u>St Leonard’s Home;</u> Chris Beaudrie announced that a summer school program was provided for the first time. Four students attended and it was a great success.</p> <p><u>The Healthy Kids Community Challenge;</u> Anne-Marie Murphy advised that we may be granted up to 1.5 million over the next four years. Hastings County Social Services will be the flow through agency. The Health Unit will be the lead agency. This initiative</p>	

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	<p>will promote healthy lifestyles for children and there will be a new theme every 9 months, such as; Healthy Eating, Physical Activity, Adequate Sleep. The catchment for this project will include Hastings and Prince Edward County. See announcement.</p> <p>Quinte & District Rehabilitation; Jennifer Mills shared that the Children’s Physiotherapy Clinic is a clinic for children 19 years of age and under and is available at no charge. Open house is October 22, 2014.</p> <p>Hastings and Prince Edward Counties Health Unit; Nancy McGeachy advised that on October 2, 2014, the Health Unit will host a documentary titled “The Milky Way” at the Empire Theatre at 2pm and 7pm. This will promote world Breastfeeding Week. See poster.</p> <p>Community Development Council Quinte; Ruth Ingersoll advised that the CDC has received funding for community kitchens, and will provide Good Food Box Cooking Classes at no charge. Participants will receive kitchen items to take home. CDC has moved to 65 Station Street, in Belleville.</p> <p>Highland Shore Children’s Aid; An “Evening of Hope” is scheduled for October 22, 2014. Tickets are available at the Empire Theatre. See poster.</p>	

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	<p>Bonnie Perrigard also shared that October is Child Abuse Prevention Awareness month. Please wear purple on October 17, 2014. See poster.</p> <p>Three Oaks Shelter and Services; Leah Morgan advised that the new second stage housing site is complete. Housing is available 365 days for women and their children. Donations of furniture will be accepted to furnish the apartments.</p>	
Closing – Meeting Evaluation	Members were asked to fill out the evaluations.	
Next Meeting;	Date: Thursday, November 27, 2014 Networking: 9-9:30am Meeting: 9:30am-noon Location: Hastings & Prince Edward District School Board 156 Ann Street, Belleville	If you plan to attend or not, please contact: wanderson@hpedsb.on.ca
Adjournment	11:46 am	