

## NETWORK ORIENTATION MEETING

### MINUTES

Thursday October 25, 2012

9:30 am to noon

Maranatha Church, Belleville

**Our Vision:** Where children, youth and families feel valued within a community services system that is effective, integrated and seamless.

**Mandate:** The community well-being outcomes will guide the planning and delivery of services for children, youth and families in Hastings and Prince Edward Counties.

---

Please see pages 5 and 6 for list of participants and regrets

1. **Welcome and Icebreaker** – Welcome by Terry Swift. Wendy Anderson facilitated introductions around the room. Marshmallow Challenge icebreaker facilitated by Theresa Dostaler.
2. **Video – “Battle at Kruger”**
3. **Summary of Priorities Identified through Community Action Research Project:** Terry Swift
  - Review purpose, structure and scope of the Children and Youth Services Network
  - Refine service pathway
  - Engagement and training plan for providers
  - Information update including 211
  - Evaluation mechanism
  - Resource sharing
4. **Network Structure: See Terms of Reference and structure diagram included in meeting package**
  - Network Planning Table – Wendy Anderson  
Focus on planning for all ages across sectors - new priorities and strategic directions.  
Open to all organizations and individuals that are committed to furthering the shared vision and mandate – voting members – non-profits - individuals with authority to make decisions.
  - Coordinating Team – Kelly Mathieson  
Role is to meet before and after every Network meeting to plan and review effectiveness of meetings – process rather than decision-making.  
Comprised of Network co-chairs, a Communication Team representative, a representative from each priority committee, the coordinator and data analysis coordinator.

- Communication Team – Wendy Anderson  
Role is to develop and maintain a communication plan – branding, 211, website - Linked to the Network, teams, priority committees to support common communication strategies  
Looking for individuals with expertise in communication, marketing, community engagement and social media
- Resource Sharing Committee – Leslie Jenkins  
Survey monkey resource and asset form is being piloted with all integration team members to gather information about space, contracted services, training, etc. If you haven't already done so, please visit [http://www.surveymonkey.com/s/CYSN\\_ResourceSharing\\_Agencies](http://www.surveymonkey.com/s/CYSN_ResourceSharing_Agencies).  
Information from this survey will be available to network members on the new website. This committee is in need of members from the education sector, and the Tyendinaga and Deseronto areas.
- Service Pathway/Community Engagement Committee – Theresa Dostaler  
The pathway team has been working on fine-tuning the pathway that was developed and discussed by community service providers at CARP retreat #1 and #2 in April 2012.
  - Training/Resource Binder is being developed -  
Warm hand-off, process that is client/family centred and family engagement
  - Pathway/Referral Maps -
    - Assessment and direct services
    - Child care services
    - Family resources
    - Youth services
- Outcome Measures and Accountability Committee – Tami Callahan  
Role is to propose the structure for and complete a community report card about the health and well-being of children, youth, and their families in HPE using indicators that have been identified by the Committee – and to develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.  
Looking for individuals with expertise in data management.

## 5. Gallery Walk – All - Flip chart papers

1. Thinking about the work of the Children and Youth Services Network in the past, what are the accomplishments of the integration teams?
  - Strong agency relationships
  - ABC Fairs
  - Checkered Flags
  - Service Protocol
  - Poverty awareness
  - Respect for Cultural diversity
  - Stronger partnerships
  - Provided clarification and focus
  - Foundation for this next iteration
  - Referral protocol
  - Strengthened relationships
  - Outcome focus – willingness to take it on as a community
  - Foundation for advocacy, quick action on items

- Red Cards
- Resource sharing
- Active teamwork
- Networking
- Advocacy and action
- Sharing supports
- Raised awareness
- Generation of new ideas and strategies to support families throughout HPE
- Some great resource documents have been created
- Standardized programs throughout Hastings County that can be tailored to each community i.e. Babies & Beyond

2. How will the Network help us accomplish our vision?

- Increase awareness across ages/sectors
- Will increase communication/interaction between community service providers
- Keep us focused on key strategies
- Draw on specific areas of expertise and interests through committee work
- Provide shared terms of reference and increase access to resources/information
- Common vision
- Action plans
- Strategic collaboration
- Ensuring the right people and organizations are at the right tables working together
- Drive us forward to effective community engagement/planning and implementation
- Accountability!! To each other and community
- “Community Voice”
- Better opportunity to network with more agencies across all of HPE
- The data group can help us to have evidence-informed activities/outputs
- The network can draw together the “action teams” focused on changes needed and interrelate the proposals
- Clear and focused goals with clear action steps to accomplish them
- Listen to all community members
- Provide minutes/video conferencing to members who cannot attend all meetings

3. What do you want from the new Network?

- Better collaboration among social services
- Measurable benefits for children/youth/families
- Easier access to info/service – not another system to have to navigate
- Let’s not reinvent the wheel – better use of (awareness) of what exists
- Progress, improvement and knitting together
- Fewer meetings
- Working together – awareness of what other agencies are doing
- INCLUSIVE COMMUNITY!
- Community connections information – what is available to support our highest needs kids in the education system (e.g. mental health)
- For ‘seamless’ to actually be that – less ego more community

- A community that truly supports the needs of children and youth – no one left out
- Smooth transitions supporting common shared goals with a client centered focus on outcomes
- County connections for seamless services
- Promote communication between funders
- Access to services that is user friendly – with no RED tape
- Seamless handoff/partnering of resources for children/youth trying to access funding (\$) to participate in programs
- Ability to work more effectively and meaningfully through greater collaboration combined with focus on positive clear outcomes for families

**6. Terms Of Reference – Wendy Anderson**

Focus on changes: guiding principles (new section), revised purpose with more emphasis on planning and less on information sharing at meetings, criteria for broader membership, and responsibilities of members. See approved Terms of Reference, included in your meeting package.

**7. Election of Network Co-Chairs – All**

No nominations have been received. Terry and Johanne will be stepping down. Terry encouraged individuals to give some thought to co-chairing the Network.

**8. Request for Service Pathway Trainers – Theresa Dostaler**

- What?
  - Individuals to become trained as facilitators in CYSN “No Wrong Door”
  - Help to develop and finalize training and pathways
- When?
  - Development and Train the Trainer will happen in November/December
  - Community Sessions will take place from January to June
- How much time?
  - 1 full day of “Train the Trainer” centrally
  - Help to review/edit final training documents (online)
  - Minimum of 2 “Community Sessions (1/2 day each)
  - Review of Feedback and Evaluation Session (spring)
- Request for Pathway Trainers  
Sign up by contacting: Wendy Anderson at [wanderson@cmhs-hpe.on.ca](mailto:wanderson@cmhs-hpe.on.ca).

**9. Where do I fit? Sign-up for Teams and Committees – All**

Do I need to represent an organization to sit on the Network? No

Can more than one person from an organization sit on the Network? Yes, but there is only one vote per organization.

Please sign up now or email Wendy Anderson at [wanderson@cmhs-hpe.on.ca](mailto:wanderson@cmhs-hpe.on.ca) by **November 9**.

**Video – “How to Start a Movement”**

**10. Next Meeting**

Thursday, November 22, 2012, 9:30am–noon, location TBD

**11. Adjournment**

# Children and Youth Services Network Orientation Meeting Participants October 25, 2012

**Present:** 36 organizations, 50 individuals

Abigail's Learning Centre – Karen Richey  
Algonquin and Lakeshore Catholic District School Board – Lori Bryden  
Belleville Quinte West Community Health Centre – Bianca Sclipa-Barrett  
Bridging the Gap for Kids, Quinte Community Learning – Christine Burelle  
Children and Youth Services Network – Theresa Dostaler, Wendy Anderson  
Children's Mental Health Services – Terry Swift  
Community Development Council – Ruth Ingersoll  
Community Living Belleville and District – Chris Semark, Michele Macfarlane  
Community Living Prince Edward – Lee Quann  
Counselling Services of Belleville and District – Nicole Chevalier, Trish McKinnon  
Eksa O'Kon:a Childcare Centre – Corinna Francis  
Families First – Leslie Jenkins  
Family Space Inc. – Ginny Jones, Kelly Mathieson, Thelma Perry  
First Adventure Child Development Centre – Debbie Milne  
Gateway Community Health Centre – Angela Lisk, Ashley Hartnett, Carol Anne Watson,  
Carrie Salisbury, Doug Stevenson, Lori Wagner  
Hastings and Prince Edward Counties Health Unit – Suzanne White  
Hastings and Prince Edward District School Board – June Rogers  
Hastings and Prince Edward Learning Foundation – Maribeth deSnoo  
Hastings County Children's Services – Cathy Utman  
Highland Shores Children's Aid – Bonnie Perrigard, Mark Kartusch, Tami Callahan  
Kingston Literacy and Skills – Susan Ramsay  
Mental Health Services Hastings Prince Edward Corporation – Paul Meadows  
North Hastings Family Health Team – Angela Rail  
Prince Edward Child Care Services – Susan Quaiff, Tamara Kleinschmidt  
Prince Edward – Lennox & Addington Social Services – Pam Kent  
Quinte Children's Treatment Centre and Pre-School Speech and Language – Margo Russell-Bird  
Quinte Rehab – Jennifer Mills  
Quinte United Immigrant Services – John Robertson  
Student Support Leadership Initiative – Diane Newman Reed  
Tahatikonhsotontie Head Start – Tracey Gazley  
Trenton Military Family Resource Centre – Susan Stoddard, Susan Sweetman  
Trenton Ontario Early Years Centre – Tina Kinmond  
Triple P – Julie London  
United Way Quinte – Amy Watkins, Brandi Hodge  
Youth Habilitation Quinte Inc. – Cathie West

**Regrets:** 16 individuals

*Hastings Prince Edward Children and Youth Services Network*

Algonquin and Lakeshore Catholic District School Board – Theresa Kennedy, Jody diRocco  
Community Living Prince Edward – Johanne Huiskamp  
Counselling Services of Belleville and District – Susan Seaman  
Data Analysis Coordinator – Beverley Bell-Rowbotham  
Hastings and Prince Edward District School Board – Donalda Simmons  
Loyalist College Employment Services – Mike Whitaker  
Ministry of Children and Youth Services – Anne Moloney  
Paisley Place (Youth Justice) – Marion Lennox  
Parent Child and Youth Clinic – Mike Whiteman  
Prince Edward – Lennox & Addington Social Services – Jen Crosby, Jo-anne Munro-Cape  
Three Oaks Shelter and Services – Carrie-Anne Collin  
Volunteer and Information Quinte – Brenda Snider  
Youth Habilitation/Career Edge – Diane Roberts, Krista Carly, Lily Lee