

NETWORK MEETING

MINUTES

Thursday November 22, 2012

9:30 am to noon

Hastings and Prince Edward District School Board, Belleville

1. **Welcome** – Johanne Huiskamp
2. **Video** – *“What If I...”*
3. **Roundtable Introductions** – *“Why do you want to be a part of the Network?”*
 - Work together to make services the best we can for children & families
 - Working relationships with community partners
 - Believe in community
 - Believe in pathways
 - Look outward to coworkers and special insight
 - Believe passionately about the investment collectively
 - How the network will operate, exciting to know
 - Enthusiasm seeing agencies step up
 - Support vision and mandate
 - Community cooperation and how we can work together with an emphasis on mental health and well-being
 - Tremendous value on children’s planning table system
 - Give us the best shot for best use of resources to have an impact
 - Cross paths with other agencies with clients helps to work together with other agencies
 - Think from parent point of view how collaboration will help
 - Education is an important partner, collaborations with agencies will help promote well-being for children and families
 - Continue with SSLI, look forward to meeting new agencies
 - Make new collaborative relationships
 - Collaboration, coming together we get a holistic view of family and children’s needs
 - Believe that children and youth should be food secure, focus on poverty help low capacity
 - Community impact agenda, and important to be at table to see where the community is going
 - Collaboration, breaking down the silos
 - Empowering the community to take care of its self

- Working together, serve most vulnerable families, need to work together to insure that all children and youth have the same services available
- National perspective - help people to understand that members across Canada like to be posted to Trenton because of children's services that are available here
- Connect with community partners, get to know everyone to supply a successful transition for children
- Excited to be a part of moving forward
- Understand how to fit in and compliment services with the community and linkages
- Community resource, community development provide data and collect data to move forward on making decisions
- Help with networking piece, make connections to help eliminate barriers to learning, interested in seeing how it continues to evolve
- Continue to look at youth integration issues, core work is critical to make transitions through life span
- Continuing to make sure that integration between children and youth and adult services continue
- Continuing partnerships and collaboration and children with special needs are in the forefront
- Group has long history and strong roots in the community, many new services that are delivered out of the group, restructuring has proceeded

4. Review Agenda – Johanne Huiskamp
Accepted

- 5. Recap of October Orientation Meeting including Q&A – Theresa Dostaler and Wendy Anderson**
The new network structure was introduced at the October meeting. The five main purposes of the CYSN network were reiterated. The CYSN has assumed responsibility as the Best Start Network for Hastings and Prince Edward Counties. Instead of fragmented groups looking at youth, for example, different models have been reviewed and hopefully we can be more effective if we have everyone around the table. The Network will be better able to make informed decisions. Ministry-mandated projects will be addressed at this table. (i.e., Triple P will report to the larger table instead of to a sub-committee.)
One goal is to reduce the number of meetings people have to attend while still being active and engaged in community planning.

Offshoots of the network:

- Coordinating Team
Organizing and plan for meetings
- Communication Team
Talk to everybody about everything we do
- Resource Sharing Committee
What do you have that we could all share???
- Service Pathway /Community Engagement Committee
How do we help people know what services there are and get them there?
- Outcomes Measures and Accountability Committee
How do we know if the work we are doing with families is making a difference?

Questions & Answers

Can more than one person from an organization attend Network meetings?

More than one member from an organization may attend meetings but only one vote per organization. We need to clarify for larger organizations; i.e., QHC. For now, status quo.

What will happen at Network meetings?

We want the work that we are doing to be action-oriented and outcome driven. We will be planning and making decisions.

How were the priority committees determined?

Strategic planning that happened in April, following the CARP project.

How many people may sit on a priority committee?

There have been concerns expressed that if there are too many participants on committees that they may not be effective.

It is more important to have the right people at the table than any number of participants. There are no hard and fast rules. Teams and committees should have the expertise required to achieve the work plan as well as representation from each geographic area and Francophone and Aboriginal participation. Participants on priority committees will share the work load to get tasks done.

How will such a large Network make decisions?

The Restructuring Working Group reviewed the Hamilton model which has a coordination team that meets before and after every meeting and makes sure that their Network is staying on task. Well-planned agendas as well as strong facilitation from the co-chairs will help contribute to productive meetings.

Do you have to sit on a priority committee to sit on the Network? Or, visa versa

No. It will be important, however to have at least one co-chair from each team and priority committee to act as liaison at network meetings. There could be parents or youth sitting on a priority committee but they would not need to sit on the Network.

6. Approval of Meeting Minutes

MOTION to approve minutes of September 27 Core Meeting and October 25 Orientation Meeting – Susan Seaman, Seconded - Mike Whiteman, All in Favour, Carried.

7. Election of Network Co-Chairs

MOTION to appoint by acclamation Kelly Mathieson and Theresa Kennedy as co-chairs of the CYSN for the next two years – Terry Swift, Seconded – Johanne Huiskamp, All in Favour, Carried.

8. 211 Working Group Recommendations

Recommendations were sent out via email with the meeting package and presented by Pam Kent.

- Merge the 211 Working Group with the Resource Sharing Committee.
- Task the Resource Sharing Committee to work with UW and VIQ to support and market 211.
- Encourage members of the 211 Working Group to continue their work as members of the Resource Sharing Committee.
- Invite UW and VIQ to a Network meeting to identify what community and social service agencies need to improve the quality of information on the VIQ database.
- Include the maintenance of information on the VIQ database in a partnership agreement.
- Make 211 Ontario aware of other data sources and ask them to consider linking them with 211.

MOTION to accept the recommendations from the 211 Working Group – Terry Swift, Seconded - Debbie Milne, All in favour, Carried.

9. Innovation Fund Grant – Johanne Huiskamp and Terry Swift

A summary of the project was attached with the meeting email package.

A grant application was successful in acquiring funds from MCYS to develop a partnership agreement to help define priorities, obligations and shared responsibilities of members.

Recommend that a small working group be established to steer the project. The completion date is March 31st. Details have not yet been received from MCYS – Anne Moloney will inquire.

MOTION to strike a Partnership Agreement Working Group – Johanne Huiskamp, Seconded - Terry Swift, All in Favour, Carried.

Volunteers: Margo Russell-Bird, Maribeth deSnoo, Amy Watkins and Kelly Mathieson

10. Future Meeting Dates – 4th Thursday of each month, 9:30 am – noon, location TBD

11. Gallery Walk – Meeting Feedback – Theresa Dostaler and Wendy Anderson

There was small group discussion with a report back to the larger group.

What did you like about the meeting?

Coffee, smaller, more intimate meeting space, video, introductions, putting faces to names
Information on structure & committee work, stayed true to agenda.

Material ahead of time for review, meeting the team player, collective group meeting fine folks

Video helped to ground and focus the meeting, table grouping structure, broader membership –

OPEN, report and action (today's 211 example), history recap helps to focus/refocus

Moved and stuck to agenda, networking/energy, minutes/info distributed in timely manner (very organized)

Participation, setting the stage, questions, sticking to the agenda – received ahead of time, planning oriented action/outcome, focus on outcome/measurement, future focused for new members

Clear, concise agenda that is followed, wide cross representation of community agencies, introductions of individuals and the agency they represent, historical background.

What would you change?

More interactive, information that needs to be shared must be concise and responsive to the group

List outcomes and goals at every meeting

Everyone should have a separate copy

Get down to business

Short video 1-2 min/less at start

Actions, actions, we want action

2 hr. max meetings

Name tags/name and where from

Give authority to ad hoc committee to bring recommendations to network for voting

Can't see if consensus vote due to not knowing total # of possible voters. Remember to ask for abstain and no votes – follow Robert's rules or not – currently a mixture of formal and informal

Every 2 months meetings

Some of us received materials for meeting very late

Do we need 2 1/2 hours monthly?

Tie meetings to agreed upon goals of the network – define them

What would you do more of?

More interactive

More, specific questions and answers

Participation

Question = brings perspective

Power points – simple – used as references

Clarification about how smaller working committees will relate to and engage the network
i.e., problem solve offer more assistance from network members

Opportunity to know issues and agenda well in advance so that the right agency staff can be present

Work plans

What was your AHA! moment

Potential of this particular group to make a big difference

HPE a preferred area for military staff

Decades of history

Confirmation of new chairs/co-chairs

Interest in “results”

New co-chairs

Clarify current goals – Yes!!

Solid history with change=growth

Comment from TMFRC re the national reputation of this community (people want to come to this community because of what we do)

People stepping up to lead by offering to co-chair

Action: Send your agency logo to Beverly to be added to the network graphic.

12. Video – “Make THE Difference”

13. Closing –

Paul Meadows thanked Johanne Huiskamp and Terry Swift for their leadership of the Children and Youth Services Network for the past several years on behalf of network members. Gifts of appreciation were presented to Johanne and Terry. Wendy thanked the Hastings and Prince Edward District School Board for use of their meeting space.

14. Next Meeting – Thursday January 24th, 9:30am-noon, location TBD

15. Adjournment – 11:50 am

Our Vision: Where children, youth and families feel valued within a community services system that is effective, integrated and seamless.

Mandate: The community well-being outcomes will guide the planning and delivery of services for children, youth and families in Hastings and Prince Edward Counties.

Children and Youth Services Network

Meeting Participants

November 22, 2012

Present: 32 organizations, 40 individuals

Abigail's Learning Centre – Karen Richey
Algonquin and Lakeshore Catholic District School Board (ALCDSB) – Theresa Kennedy
Belleville and Quinte West Community Health Centre – Jamie Maskill
Children and Youth Services Network (CYSN) – Theresa Dostaler, Wendy Anderson
Children's Mental Health Services (CMHS) – Terry Swift
Community Development Council of Quinte - Ruth Ingersoll
Community Living Belleville and District – Michele Macfarlane
Community Living Prince Edward – Johanne Huiskamp
Community Organized Support and Prevention (COSP) – Linda Seeley
Counselling Services of Belleville and District (CSBD) – Susan Seaman
Data Analysis Coordinator – Beverley Bell-Rowbotham
Family Space Quinte Inc. – Donna Kaye, George Flagler, Ginny Jones, Thelma Perry
First Adventure Child Development Centre – Debbie Milne
Hastings and Prince Edward Counties Health Unit (HPECHU) – Janet Moorhouse-Cassidy
Hastings and Prince Edward District School Board (HPEDSB) – Donalda Simmons, Wendy O'Neill
Hastings and Prince Edward Learning Foundation – Kellie Brace, Maribeth deSnoo
Hastings County Children's Services – Cathy Utman
Highland Shores Children's Aid – Bonnie Perrigard
Mental Health Services Hastings Prince Edward Corporation – Paul Meadows
Ministry of Children and Youth Services – Anne Moloney
Prince Edward Child Care Services (PECCS) – Tamara Kleinschmidt
Prince Edward – Lennox & Addington Social Services (PELASS) – Pam Kent
Quinte Health Care – Crisis Intervention/Parent Child and Youth Clinic - Mike Whiteman
Quinte Health Care – Maternal Child Care – Kathleen O'Connor
Quinte Children's Treatment Centre/Preschool Speech and Language – Margo Russell-Bird
Quinte and District Rehabilitation – Jennifer Mills
Student Support Leadership Initiative (SSLI) – Diane Newman Reed
Three Oaks Shelter and Services – Carrie-Anne Collin
Trenton Military Family Resource Centre (TMFRC) – Helene Cadotte-Gagnon, Susan Sweetman
United Way Quinte – Amy Watkins, Brandi Hodge
YMCA of Central East Ontario - Trenton Ontario Early Years Centre – Tina Kinmond
Youth Habilitation Quinte Inc. (Youthab) – Cathie West

Regrets: 12 individuals

Belleville and Quinte West Community Health Centre – Bianca Sclippa-Barrett
Bridging the Gap for Kids, Quinte Community Learning – Christine Burelle
Community Living Belleville and District – Chris Semark
Counselling Services of Belleville and District (CSBD) – Trish McKinnon
Family Space Quinte Inc. – Kelly Mathieson
Hastings County – Anne Marie Murphy
Hastings and Prince Edward District School Board (HPEDSB) – June Rogers
Highland Shores Children’s Aid – Tami Callahan
Mohawk Family Services – Brandi Hildebrand
Prince Edward Child Care Services (PECCS) – Susan Quaiff
Trenton Military Family Resource Centre (TMFRC) – Susan Stoddard
Volunteer and Information Quinte (VIQ) – Brenda Snider