

CHILDREN AND YOUTH SERVICES NETWORK MINUTES

THURSDAY, MARCH 28, 2013, 9:30AM-NOON, HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD, 156 ANN STREET, BELLEVILLE

In attendance: Karen Richey, Theresa Kennedy (Co-Chair), Wendy Anderson, Theresa Dostaler, Terry Swift, Ruth Ingersoll, Danita Norton, Beverley Bell-Rowbotham, Kelly Mathieson (Co-Chair), Thelma Perry (Recorder), George Flagler, Anne-Marie Murphy, Cathy Utman, Janet Moorhead-Cassidy, June Rogers, Tami Callahan, Cathy Waite, Paul Meadows, Mary Mask, Tamara Kleinschmidt, Diane Newman Reed, Tina Kinmond, Julie London, Candace Roberts, Amy Watkins, Brandi Hodge, Amanda Bolyea

Regrets: Jamie Maskill, Johanne Huiskamp, Linda Seeley, Susan Seaman, Ginny Jones, Donna Kaye, Debbie Milne, Donalda Simmons, Maribeth deSnoo, Kellie Brace, Mark Kartusch, Bonnie Perrigard, Susan Ramsay, Amy Kyle, Brandi Hildebrand, Pam Kent, Kathleen O'Connor, Margo Russell-Bird, Jennifer Mills, Darlene Thompson, Katie McIntyre, Tracey Gazley, Carrie-Anne Collin, Susan Stoddard, Susan Sweetman, Helene Cadotte-Gagnon, Cathie West

Guests: Annette Keogh, Prince Edward – Lennox & Addington Housing and Michelle Ogden, Hastings Housing

OUR VISION: Children, youth and families living in HPE easily access a responsive service system that meets their needs.

MANDATE: To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

Item	Discussion/Motions	Action <i>(including Person Responsible and Completion Date)</i>
1. Welcome, Declaration of Conflict of Interest "Yes I Can" Video – http://youtu.be/daDix4ne8a8	No conflict was declared.	Please RSVP to meeting notices so that we know our space and room set-up needs.
2. Icebreaker and Roundtable Introductions		

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3. Review of Agenda		
4. Consent Agenda Motion to approve: a) February 28, 2013 Minutes b) Communication Team Work Plan 2013/14 c) Community Indicators and Measures Committee Work Plan 2013/14 d) Resource Sharing Committee Work Plan 2013/14 e) Service Pathway Committee Work Plan 2013/14	Motion to approve – Terry Swift. Second – Karen Ritchey. All in favour. Carried.	
5. Business Arising a) Process for Addressing Service Gaps	If other networks are doing this effectively lets follow their model.	Wendy will take the leadership role to research how other networks address advocacy/service gaps.
6. Finance a) Motion to Approve Triple P and Babies & Beyond (Belleville) Funding for 2013/14	Motion to approve - Terry Swift. Second – George Flagler. All in favour. Carried. Annualized Network allocations for Best Start (including Aboriginal Engagement), and Network Coordinator as well as service club/foundation funding were also presented. Student Support Leadership Initiative (SSLI) funds have mainly been supporting Checkered Flags. Diane Newman Reed is the Coordinator of this program. This is the last year for SSLI funds \$48,000. The Checkered Flags launch is being planned for April/May 2013.	Terry to submit \$77,000 and \$9,436 Community Capacity Building requests to Highland Shores CAS for approval. Now that we have fees, suggestion that an annual budget be developed with quarterly updates.

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<p>7. Recommendations from Network Teams/Committees/ Working Groups</p> <p>a) Service Pathway / Community Engagement Committee –</p> <ul style="list-style-type: none"> • “No Wrong Door” Awareness Training • “Leading with Lollipops” Video - http://www.youtube.com/watch?v=hVCBrkrFrBE <p>b) Communication Team –</p> <ul style="list-style-type: none"> • May 23rd Media Event • Membership Agreements <p>c) Community Indicators and Measures Committee – Moving forward with Red Flag Indicators</p> <ul style="list-style-type: none"> • Summary of Feb 28th Group Activity • Motion to Strike Working Groups <p>d) Resource Sharing Committee – no action at this time</p>	<p>2-2.5 hour “No Wrong Door” sessions are being offered to direct service and first contact (i.e., reception) staff of Network member organizations. Nineteen “No Wrong Door” co-facilitators were trained on March 20th. This is phase 1. Sessions are anticipated in future for the broader community as funds allow.</p> <p>A symbolic signing of the partnership agreements with media present will take place on May 23, 2013. A launch of the website and hopefully the community report card brochure will happen at this event as well. The event will take place at the Bay of Quinte Golf & Country Club from 8 – 9:30am, followed by our regular Network meeting from 9:30am-noon.</p> <p>The membership agreement/orientation package was handed to participants at this meeting, for review and signature. Packages will be mailed to those organizations not represented.</p> <p>Motion to strike two working groups: Food Insecurity and School Readiness, which are sub-committees of the Community Indicators and Measures Committee. Motion - Tamara Kleinschmidt. Second – Amy Watkins. All in favour. Carried.</p>	<p>Agencies sign up with Wendy for this training. Theresa will work with agencies to set up training for staff.</p> <p>Save the date in your calendars.</p> <p>Please return sign-back copy of your agreement to Wendy by April 30th and pay fee if you haven’t already done so. Contact Wendy with any questions.</p> <p>Contact Brandi Hodge if you didn’t sign up on Feb 28/13 and are interested in sitting on either of these working groups.</p>

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<p>8. Presentations:</p> <p>a) 211 and http://www.211ontario.ca/</p> <p>b) Municipal Response to Ontario’s Integration of Housing and Homelessness Support Program – Community Consultation and Planning Process</p>	<p>Amy Watkins stressed the importance of keeping your agency/program information accurate on the VIQ community database so that 211 dispatchers and the website can offer families correct information. VIQ is the HPE data source provider for 211. A 3-step guide for updating the VIQ database is attached.</p> <p>Michelle Ogden from County of Hastings – ogdenm@hastingscounty.com – presented process and findings for the Hastings County Long Term Housing and Homelessness Plan (see attached power point). The community survey can be accessed under Housing and Homelessness Plan Development at http://www.hastingscounty.com/municipal-services/housing.html.</p> <p>Annette Keogh – keogha@pelass.org - from Prince Edward –Lennox & Addington presented their similar processes and preparations. Questionnaires for agencies and consumers are attached.</p>	<p>Ensure someone in your organization has been assigned to keep info current. Share 3-step guide with staff.</p> <p>The Network could support this issue by acting as a resource and disseminating information to members. Counties will have their approved plans at the end of the year which can be brought back to the Network. A connection to food insecurity was made.</p>
<p>9. New Business – Opportunity for members to introduce service gaps, new services, issues, etc. – 30 seconds to 1 minute each</p>	<ul style="list-style-type: none"> A suggestion was made that we make sure we are an action-oriented network. If you want an opportunity to share any programs or issues at upcoming meetings contact Wendy in advance by email. A presentation can be made to the Network and/or information can be displayed on the “information buffet” table. Service gaps can also be presented to the Network by request. 	

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	<ul style="list-style-type: none"> • Amy Watkins from United Way - has leadership workshop flyers for May 16th and the cost is \$50. • Julie London from Triple P – will pilot a new project over the summer, which will be a Triple P online course. • Ruth Ingersoll from the Community Development Council - will be hosting an event at the Quinte Mall on June 20th called “Housing Opens Doors” making the community aware of the lack of affordable housing. Flyers to follow or you can go to http://www.housingopensdoors.ca/ and ring the bell to show your support. • Tami Callahan from Highland Shores Children’s Aid (HSCA) - advised that on April 1, 2013, the Prince Edward CAS will be amalgamating with HSCA. 	
10. Closing and Evaluation Completion		
11. Next Meetings <ul style="list-style-type: none"> • April 25, 2013, 9:30am-noon, Location TBD • May 23, 2013, 9:30am-noon, Location – Bay of Quinte Golf and Country Club – preceded by Network Media Event and Breakfast 8am-9:30am. 		RSVP – if you plan to attend or not to: wanderson@cmhs-hpe.on.ca
12. Adjournment	11:45 am	

Following the meeting, members of the Coordinating Team will debrief – everyone welcome