

## CHILDREN AND YOUTH SERVICES NETWORK MINUTES

TUESDAY, MARCH 25, 2014, 12:30-1PM = NETWORKING, 1:00-3:30PM = MEETING

HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD, 156 ANN STREET, BELLEVILLE

IN ATTENDANCE (40): Kelly Mathieson (co-chair), Theresa Kennedy (co-chair), Wendy Anderson (coordinator), Beverley Bell-Rowbotham (data analysis coordinator), Thelma Perry (recorder), Jill Gardiner, Anne-Marie Murphy, Amy Watkins, Cathie West, Susan Seaman, Terry Swift, Paul Meadows, Kathleen O'Connor, Kailyn Connor, Wanda Post, Linda Seeley, Allan Proulx, Leah Morgan, Sarah Brown, Darlene Thompson, Mark Donald, Tarra Girard, Diana Gregory, Veronica Catry, Kathy Kennedy, Jessica Anderson, Julie London, Linda Duffy-Brown, Orlana Brown, Darlene Stuckless, Karen Richey, Debbie Milne, Katelyn Dowx, Ruth Ingersoll, Maribeth deSnoo, Wendy Fleet, Kellie Brace, Pam Kent, Donalda Simmons, Mark Fisher

REGRETS (7): Bonnie Perrigard, Maggie Flynn, Tanya Grierson, Kimberley Storms, George Flagler, Rachelle Blanchette, Sybil Foley

**OUR VISION:** Children, youth and families living in HPE easily access a responsive service system that meets their needs.

**MANDATE:** To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. <b>Welcome, Objectives, Declaration of Conflict of Interest</b>	Kelly Mathieson welcomed everyone and introductions were made around the room. No conflict of interest declared	
2. <b>Review of Agenda</b>	Approved	

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<b>3. Consent Agenda</b> a) Motion to approve minutes from Dec 6, 2013 b) Motion to approve Early Childhood Development Working Group Terms of Reference c) Motion to approve revised CYSN Partnership Agreement for 2014/15	<p>Motion to approve – Jessica Anderson, Second – Terry Swift. All in favour. Carried.</p> <p>Motion to approve - Debbie Milne, Second - Amy Watkins. All in favour. Carried.</p> <p>Motion to approve - Linda Seeley, Second - Amy Watkins. All in favour. Carried.</p>	
<b>4. Budget Update</b> a) Motion to approve \$50 membership fee for 2014/15 b) Motion to approve 3 <sup>rd</sup> quarter 2013/2014 budget report c) Motion to approve recommendation from Best Start Transfer Working Group	<p>Motion to approve - Terry Swift, Second - Debbie Milne. All in favour. Carried.</p> <p>Terry Swift presented 3<sup>rd</sup> quarter financial report.            Motion to approve - Terry Swift, Second - Paul Meadows. All in favour. Carried.</p> <p>Recommendation for the Hastings and Prince Edward Learning Foundation to manage the CYSN funding (i.e., Community Planning Coordination fund, Early Childhood Development (ECD) Community Planning/Best Start fund).            Motion to approve – Susan Seaman, Second - Cathie West. All in favour. Carried.</p>	<p>Wendy will send out annual membership packages electronically to members and community partners.</p>
<b>5. Parent Engagement Project (PEP) Update</b>	<p>Wendy Anderson presented a slideshow update (attached).            Questions for the network members to consider:</p>	

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	<p>Should the CYSN directly engage families?            Should the CYSN support member organizations in their own family engagement efforts through training and resources?            The final report will be presented at the April 24<sup>th</sup> meeting of the CYSN.</p>	
<p><b>6. Recommendations from Network Teams/Committees/Working Groups:</b></p> <p>a) Communication Team – CYSN promotional slideshow</p> <p>b) Community Indicators and Measures – Network Self-Evaluation</p> <p>c) Resource Sharing – QW partnership recommendation and motion to disband</p> <p>d) Service Pathway – No Wrong Door video and power trainer training update</p> <p>e) Food Reclamation – Project update</p>	<p>Maribeth deSnoo presented the slideshow to the Network which will be available soon on the CYSN website. Presenters may pick and choose which slides to use, depending on the audience.</p> <p>Beverley Bell-Rowbotham advised that the Committee is in process of gathering quotes for the data repository. The Committee plans to distribute the CYSN self-evaluation questionnaire in April.</p> <p>The Committee decided not to collaborate on the QW partnership until the HPEDSB is brought on board. Amy Watkins – Motion to disband the Committee – Terry Swift, Second - Debbie Milne. All in favour. Carried.</p> <p>Wendy Anderson – 15 participants for upcoming “Train the Power Trainer” training on Thursday March 27, 2014.</p> <p>Ruth Ingersoll – “Second Helpings” was determined to be the new project name. Launch with press release will be happening soon.</p>	<p>When finalized, Wendy will post the NWD video on the CYSN You Tube page.</p>

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f) Early Childhood Development (formerly KSDR) – Introduction of co-chairs – Jackie Whittingham, HPECHU and Jill Gardner, ALDSB. Endorsement of project description and work plan.	Jill Gardner/Wendy Anderson Wendy Anderson introduced new co-chairs: Jackie Whittingham, HPECHU (in absentia) and Jill Gardner, ALDSB. Jill introduced the project which is to, “promote a series of healthy early childhood development messages that will address the three areas of greatest vulnerability identified by 2009 and 2011 EDI scores: physical health and well-being, emotional maturity and communication skills/general knowledge.” CYSN members and community partners will be invited to help deliver these messages in the near future.	
<b>7. Community Issues</b> a) Relocation of Family Space – Community Issues Form  b) Healthy Kids Community Challenge	Kelly Mathieson – Family Space lease extended until the end of August. Any ideas for space are welcome. The agency is trying to reach different locations in South Hastings. Contact Kelly <a href="mailto:kmathieson@familyspace.ca">kmathieson@familyspace.ca</a> if you have space or ideas for space.  Anne-Marie Murphy – Opportunity arose for municipalities to apply for funding. An application has been submitted by Hastings, to include Prince Edward and with the Health Unit to lead. There are three areas of focus - 1. Healthy eating 2. Physical activity 3. Healthy sleep. Consistent with the mandate of our Early Childhood Development working group which has stepped forward as a potential partner. Joanne Albert (mayor of Tweed) will be a Community Champion. If successful, a community project manager will be hired on a 4-year contract. Announcements will be made in May.	
<b>8. New Business</b> a) Come Walk in My Moccasins Online Resource Launch	Sarah Brown - Monthly electronic newsletter to support Aboriginal awareness and programming for educators, parents and caregivers of children 0-6 years. Developed by the Aboriginal Family Literacy Circle with financial support from	

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	<p>CYSN. To subscribe visit:  <a href="https://app.getresponse.com/site/sramsay/webform.html?wid=906602&amp;u=Ssql">https://app.getresponse.com/site/sramsay/webform.html?wid=906602&amp;u=Ssql</a>            Also see CYSN blog: <a href="http://www.hpechildrenandyouth.ca/2014/03/new-online-resource-now-available/">http://www.hpechildrenandyouth.ca/2014/03/new-online-resource-now-available/</a></p>	
<p><b>9. Infomercials –</b></p> <p>a) Oral Health (5 minutes)</p> <p>b) Dr. Jean Clinton            Presentation – May 6<sup>th</sup> –            Teen Brain and Risk-Taking            Behaviour</p>	<p>An opportunity for members to introduce service gaps, new services, issues, etc. – 30 seconds to 1 minute each</p> <p>Veronica Catry – Preventative services are available through the Health Unit for children without coverage. Ministry of Health and Long-Term Care. Effective April 1<sup>st</sup>, Healthy Smiles Ontario: Equivalent to dental insurance for those without. Call 613-966-5500 ext. 680. A concern was raised about those who do not qualify. A letter will be drafted by Veronica Catry, Linda Duffy-Brown, Orlana Brown, Cathie West and Wendy Anderson.</p> <p>Anne-Marie Murphy – Maranatha Church - Daytime - \$35 lunch included. Evening \$10 with Dr. Jean Clinton 6:30–8:30pm. See details on the CYSN blog, <a href="http://www.hpechildrenandyouth.ca/2014/03/cysnetwork-news-exchange-280314/">http://www.hpechildrenandyouth.ca/2014/03/cysnetwork-news-exchange-280314/</a>.</p> <p>Julie London - CBC Documentary - March 27<sup>th</sup>, 2014 - mental health documentary following three Canadian families that are involved in parent training including Triple P. Information on the CYSN blog, <a href="http://www.hpechildrenandyouth.ca/2014/03/cysnetwork-news-exchange-210314/">http://www.hpechildrenandyouth.ca/2014/03/cysnetwork-news-exchange-210314/</a>.</p> <p>Wendy Anderson - East Central Ontario Training Board is looking for community partners to host a guest speaker series. Contact Wendy if you have any guest speakers you would like to bring to the area and she will advise Ann McIntosh.</p>	<p>If you have questions, contact Veronica at <a href="mailto:vcatry@hpechu.on.ca">vcatry@hpechu.on.ca</a>.</p>

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<b>10. Closing – Meeting Evaluation</b>		
<b>11. Next Meeting:</b> Thursday, April 24, 2014 Networking: 9-9:30am Meeting: 9:30am – noon Location: Belleville Public Library, 3 <sup>rd</sup> floor	Check out the CYSN blog every week for community information – <a href="http://www.hpechildrenandyouth">http://www.hpechildrenandyouth</a> . Also access meeting agendas, minutes, calendar and more . . .	if you plan to attend or not, please contact: <a href="mailto:wanderson@cmhs-hpe.on.ca">wanderson@cmhs-hpe.on.ca</a>
<b>12. Adjournment</b>	2:30pm	