

CHILDREN AND YOUTH SERVICES NETWORK MINUTES

THURSDAY, JUNE 27, 2013, 9:30AM-NOON, FAMILY SPACE QUINTE, 301 MACDONALD AVENUE, BELLEVILLE

In attendance (38): Kelly Mathieson (Co-chair), Theresa Kennedy (Co-chair), Karen Richey, Christina MacDonald, Wanda Post, Bianca Sclippa-Barrett, Terry Swift, Ruth Ingersoll, Shannon Lee Barrett, Melanie Coates, Linda Seeley, Alysha Dejong (student), Robin Simpson, George Flagler, Debbie Milne, Catherine Willock, Donalda Simmons, Maribeth deSnoo, Kellie Brace, Paul Meadows, Shelia Roote, Steve van de Hoef, Tamara Kleinschmidt, Kathy Kennedy, Pam Kent, Kelly Nolan, Chris Liddle, Diane Newman Reed, Tracey Gazley, Julie London, Amy Watkins, Brandi Hodge, Kerry Vadneau, Brandi Lucas, Beverley Bell-Rowbotham, Thelma Perry (Recorder), Theresa Dostaler, Wendy Anderson

Regrets: Kayla Brant, Tanya Grierson, Hilary Tugwood, Donna Kaye, Johanne Strome, Susan Seaman, Cathy Utman, Anne-Marie Murphy, Janet Moorhead-Cassidy, Jackie Whittingham, Tami Callahan, Bonnie Perrigard, Debbie Woods, Susan Ramsay, Cathy Waite, Sybil Foley, Rachelle Blanchette, Brandi Hildebrand, Aaron Hill, Lynne Poff, Kimberley Storms, Debbie Cornick, Kathleen O'Connor, Margo Russell-Bird, Jennifer Mills, Jared Phillips, Darlene Thompson, Pam Havery, Susan Stoddard, Susan Sweetman, Brenda Snider, Cathie West

OUR VISION: Children, youth and families living in HPE easily access a responsive service system that meets their needs.

MANDATE: To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

Item	Discussion/Motions	Action <i>(including Person Responsible and Completion Date)</i>
1. Welcome, Declaration of Conflict of Interest	None	
2. Review of Agenda		
3. Consent Agenda Request for a motion to approve the May 23, 2013 meeting minutes	Motion to approve – Terry Swift. Second – Linda Seeley. All in favour. Carried.	

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<p>4. Business Arising Proposed action for scheduling, frequency, etc. of Network meetings based on attendance survey results</p>	<p>Theresa Kennedy reported on the results of the Network attendance survey and subsequent recommendations from the Coordinating Team. Consensus was met to hold five bi-monthly meetings in September, November, February, April and June from 9:30am-noon with networking opportunities from 9– 9:30am.</p>	<p>Attached is a 2013/14 meeting schedule.</p>
<p>5. Review and Approval of 2013/14 CYSN Budget</p>	<p>Terry Swift – A copy of the budget was included in the meeting package. CYSN budget reports will be presented at November, February and April meetings (April report will be for the full fiscal year). Children’s Mental Health Services has managed the CYSN budget for years and is willing to transfer this responsibility to another agency. Kelly Mathieson made note that Children’s Mental Health does not receive any administration monies for this support but has offered the service in kind. Thank you to Terry Swift for the support for all these years. Motion to approve – Debbie Milne. Second - George Flagler. All in favour. Carried.</p>	<p>Since Triple P takes up such a large portion of the budget and since the MCYS community capacity funding (\$77,000) is not annualized, it was suggested that Julie London, Triple P Coordinator, could provide an update at each CYSN meeting.</p>
<p>6. Recommendations from Network Teams/Committees/Working Groups:</p> <p>a) Service Pathway/Community Engagement Committee – “No Wrong Door” – planning exercise to move forward into next phase</p> <p>b) Communication Team – May 23rd media event follow-up, key messages, engagement</p>	<p>Theresa Dostaler presented the evaluation findings of the “No Wrong Door” training sessions from participants and trainers.</p> <p>Maribeth deSnoo (Co-chair) – The Communication Team has followed up on feedback from other committees. They are developing key messages to help CYSN members educate others about the CYSN. It is important to have consistent key messages out in the community. There were a large number of people who attended the launch from outside the network</p>	<p>Slide show is attached.</p>

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<p>c) Community Indicators and Measures Committee Update</p> <p>d) Resource Sharing Committee Update</p> <p>e) Food Security Working Group Update</p>	<p>and the communication team wants to keep in contact with those people and keep them up to date on what the CYSN is doing in the community. The team has also been brainstorming and discussing other strategies on how to promote the work of the network; e.g., road show.</p> <p>Brandi Hodge (Co-chair) - Creating a small report card data summary and a data repository are the projects the Community Indicators and Measures Committee are working on. Data will continue to be collected over the course of the summer.</p> <p>George Flagler (Co-chair) - The committee hopes to provide opportunities for members of the Network to participate in some professional development and networking opportunities. The committee is still working with VIQ, and will be measuring the number of hits on the CYSN website regarding the resource inventory.</p> <p>The joint Food Security Working Group has met twice recently to brainstorm and dialogue. Beverley Bell-Rowbotham, Data Analysis Coordinator, has provided research information. The working group meets again on July 11th to finalize the Terms of Reference and choose a project(s) that will help improve access to food for children, youth and families in HPE.</p> <p>New Co-chairs were introduced – Ruth Ingersoll, Community Development Council (representing the CYSN) and Steve VandeHoef – parent (representing the Food Security Network)</p>	
<p>7. Gallery Walk – Membership Agreement Evaluation</p>	<p>Wendy reviewed the membership agreement creation and roll-out process, made possible through a \$25,000 MCYS Innovation Grant in 2012/13. There are currently 44 member organizations of the Network.</p>	

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a) Why did you feel it was important for your organization to sign the CYSN Membership Agreement? b) What did you perceive as the benefit(s) of joining the CYSN? c) In what way(s) does the Membership Agreement help or not help strengthen your commitment to the vision, mandate and goals of the Network? d) What strategies could be used to engage additional organizations in the Network?	<p>Members/partners worked in small groups to answer four questions. Judith Moses, Planner of the Kingston Frontenac Lennox and Addington Planning Committee, approached Wendy yesterday about the possibility of collaborating as a region on parent and youth engagement (being developed by the Service Pathway/Community Engagement Committee). It was proposed that the two areas submit a joint Innovation Grant proposal. We would then have the benefit of two community's expertise and input. This proposal is due in a few weeks. Motion to apply for a \$25,000 Innovation Grant in partnership with other planning areas in the southeast region.</p> <p>Motion to approve – Terry Swift, Second – Debbie Milne. All in favour. Carried.</p> <p>Pam Kent, Co-chair of the KFL&A Planning Committee, indicated that she will take our response back to the KFL&A meeting this afternoon.</p>	<p>Wendy will summarize the information received through the gallery walk and submit to MCYS.</p> <p>Proposal Working Group members - Tamara Kleinschmidt, Terry Swift, Pam Kent and Wendy.</p>
<p>8. New Business: Opportunity for members to introduce service gaps, new services, issues, etc.</p> <ul style="list-style-type: none"> • Catherine Willock, Health Unit, Oral Health Clinics • George Flagler, Family Space/OEYC, Fathering 	<p>Oral Health programs free of charge – “Healthy Smiles”, “CINOT” (need to have urgent condition), Oral Health Clinics for ages 0 – 17 years. Call the health unit to book appointments.</p> <p>Family Space has been operating a Tuesday night “Daddy’n Me” program from 5–7pm at Family Space with assistant from CMHS and a staff from CAS. They have been averaging 40 – 68 participants a night. Dinner is provided for the dads and children. George is requesting support from the community in the form of male staff to help support the program. The program runs from September to May. Contact George if interested at gflagler@familyspace.ca.</p>	<p>Attached is an electronic summary of oral health programs.</p>

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<ul style="list-style-type: none"> • Pam Kent, Prince Edward – Lennox & Addington Social Services for Rachelle Blanchette from MOE, Licensed Child Care • Terry Swift, CMHS, Urgent Care Clinics for Mental Health Brochure • Wendy Anderson, CYSN Coordinator • Julie London, Triple P Coordinator 	<p>\$21 million has been announced for child care and supports for children with special needs from the provincial government. There has been a change to the funding, making it a lot more flexible. Each community can put the dollars towards the need of that community.</p> <p>The local children and youth mental health system has undergone transformation. Children’s Mental Health Services, Parent Child and Youth Clinic and Youthab are offering a new service in the form of an Urgent Care Clinic at the Belleville hospital for children and youth from 4 to 14 years of age beginning June 17, 2013. During the day call the Parent Child & Youth Clinic at 613-969-7400 x2691 and after hours go to the nearest hospital emergency room. Brochures were distributed.</p> <p>Checkered Flags, Report Card 2013 and brochures for the urgent care clinic are available from Wendy. (Red Cards for youth also)</p> <p>Julie London – Triple P - Mayor Ellis has invited Julie London to do a deputation on Triple P to the City of Belleville Council on Monday, July 8th at 4 pm on the 4th floor of City Hall – to be covered by Cogeco Cable 4.</p>	
9. Closing		
10. Upcoming Event/Next Meeting:	<ul style="list-style-type: none"> • Friday, July 5, 2013, 9:30am-noon, Joanne Schroeder EDI Presentation, “Kindergarten Students who are Developmentally at Risk” Working Group Kick-Off at HPEDSB Boardroom, 156 Ann Street, Belleville – there are spaces left – please contact Wendy • Thursday, September 26, 2013, 9–9:30am networking followed by 9:30am sharp - noon meeting, Children’s Mental Health Services, 3 Applewood Drive, Lower Level, Belleville, http://goo.gl/maps/KJGTE. 	RSVP – if you plan to attend or not to: wanderson@cmhs-hpe.on.ca
11. Adjournment	11:20am	