

CHILDREN AND YOUTH SERVICES NETWORK MINUTES

THURSDAY, APRIL 24, 2014, 9AM - NETWORKING, 9:30AM-NOON – MEETING

BELLEVILLE PUBLIC LIBRARY, 254 PINNACLE STREET, 3RD FLOOR

IN ATTENDANCE (36): Kelly Mathieson (Co-Chair), Wendy Anderson (Coordinator), Maribeth deSnoo, Wendy Fleet, Kellie Brace, Cherie Hardie, Paul Meadows, Heather Barker, Ann McIntosh, Karen Richey, Terry Swift, Debbie Milne, Julie K. London, Stephen Martyn, Maggie Flynn, Beverley Bell-Rowbotham (Data Analysis Coordinator), George Flagler, Cathy Waite, Cathy Utman, Jennifer Mills, Anne-Marie Murphy, Chris Beaudrie, Rachelle Blanchette, Donalda Simmons, Melanie Dunlop, Mark Donald, Hilary Tugwood, Veronica Catry, Brandi Hildebrand, Brandi Lucas, Bonnie Perrigard, Jessica Anderson, Trevor Pross, Margo Russell-Bird, Cathy West, Danita Norton

REGRETS (20): Theresa Kennedy (Co-Chair), Amy Watkins, Susan Seaman, Wanda Post, Linda Seeley, Linda Duffy-Brown, Ruth Ingersoll, Tanya Grierson, Bianca Sclippa-Barrett, Shannon Lee Barrett, Tamara Kleinschmitd, Brandi Hodge, Mark Kartusch, Tami Callahan, Tracey Gazely, Susan Ramsay, Marie Watson, Sarah Brown, Nicole Loft, Kerry Cole

OUR VISION: Children, youth and families living in HPE easily access a responsive service system that meets their needs.

MANDATE: To create an effective, integrated and seamless community service system for children, youth and families that maximizes resources through collaborative and informed planning.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome, Objectives, Declaration of Conflict of Interest	Kelly Mathieson, CYSN Co-Chair, welcomed everyone and discussed the evaluation responses from the last meeting. No conflict of interest was declared.	
2. Icebreaker	CYSN members gave a brief introduction of their agencies and shared updates for the upcoming months. Some highlights and partnership opportunities include:	

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	<ul style="list-style-type: none"> • Ann McIntosh, East Central Ontario Training Board, is looking for Applied Suicide Intervention Skills Trainers (ASIST) to expand its application in HPE – ecotb@focusontraining.com. • Trevor Pross, Belleville Public Library, is looking to expand programming through partnerships and use of space - tpross@bellevillelibrary.ca. • Cathy Waite, Loyalist College, encouraged members to involve students in special projects; e.g., logo creation - CWaite@Loyalistc.on.ca. • Cathie West, Youthab, encouraged members to hire a summer student through the Summer Jobs for Youth program. • Rachelle Blanchette, Ministry of Education (EDU), advised of News Release regarding an increase to the Ontario Child Benefit and to funding for salaries of Registered Early Childhood Educators. 	
3. Review of Agenda	Approved	
4. Consent Agenda a) Motion to approve Minutes from March 25, 2014	Motion to approve the minutes – Debbie Milne, Seconded – Maribeth deSnoo All in favour. Carried.	
5. Budget Update: a) Motion to approve final 2013/2014 CYSN financial report	Kelly thanked Terry Swift, Children’s Mental Health Services (CMHS), on behalf of the CYSN members for being the host agency/banker for the funds. Terry reviewed year end financials. All 2013/14 funding was used with the exception of membership fees (\$1775) and surplus report card funding from United Way Quinte (\$2737) which will be transferred over to the Hastings and Prince Edward Learning Foundation (HPELF).	

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	<p>Terry noted that CMHS will continue to receive Community Capacity Building funds from the Ministry of Children and Youth Services (MCYS) to support Triple P and Babies and Beyond. In 2013/14, Triple P received \$77K as well as funds from United Way, Quinte Children’s Foundation and Rotary.</p> <p>Motion to approve – Terry Swift Seconded – Trever Pross All in favour. Carried</p>	<p>CMHS will be reviewing the governance of Triple P, and a survey will go out shortly to stakeholder organizations.</p>
<p>6. CYSN Banker Report; a) CYSN Banker Report</p> <p>b) Receive Service Agreement with Ministry of Education</p> <p>c) Receive 2014/2015 Aboriginal planning template</p>	<p>Maribeth deSnoo, HPELF, the new CYSN host agency/banker, reviewed the CYSN budget for 2014/2015. The Ministry’s fiscal year is April 1, 2014 - March 31, 2015. The CYSN membership fee of \$50.00 is due by April 30th.</p> <p>Maribeth discussed the Service Contract Agreement, Service Description Schedule, program goals and reporting schedule. Noted in the Budget Schedule A525 funding allocation of \$42,160. CYSN will continue to receive \$28,500 from MCYS.</p> <p>The Aboriginal Planning Template was outlined and expectations for reporting were discussed. This report is due August 30, 2014.</p>	
<p>7. Aboriginal Planning Template:</p>	<p>Kelly requested volunteers for an Aboriginal Planning working group: Brandi Hildebrand, Tracey Gazely, Brandi Lucas, Margo Russell-Bird, a Family Space representative and Wendy Anderson volunteered. Rachelle Blanchette, EDU, stated that the Aboriginal Planning Template can be submitted before the August deadline. She encouraged dialogue and offered to review drafts of our submission.</p>	

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<p>8. Service Pathway and Community Engagement Committee – Family Engagement Group Exercise</p> <p>9. Recommendations from Network Teams, Committees and Working Groups:</p> <p>a) Communication Team</p> <p>b) Community Indicators and Measures Committee – Launch of CYSN Partnership Self-Assessment Survey and Data Repository Update</p> <p>c) Second Helpings Food Reclamation – launch Follow-up</p> <p>d) Early Childhood Development Working Group</p> <p>e) Terms of Reference Working Group Update</p>	<p>Copies of the consultant’s report were included in the meeting package and hard copies were distributed to each member organization. Small groups were formed with a facilitator from the Service Pathway Committee at each table. The two questions discussed were:</p> <ol style="list-style-type: none"> 1. Should the CYSN directly or indirectly engage families? 2. What would that look like? <p>No report at this time.</p> <p>Beverley Bell-Rowbotham, Data Analysis Coordinator, advised that the online self-assessment survey will be distributed to members through individual invitation this afternoon. Feedback using survey monkey will be available until the end of May, and presented at the June CYSN meeting.</p> <p>Kellie Brace, HPE Learning Foundation, advised that the media launch for Second Helpings Food Reclamation took place April 17, 2014 at Loyalist College. The new logo was unveiled as well. Bridge Street United Church’s “In from the Cold” and “TGIF” have received a donation of fresh food.</p> <p>No report at this time</p> <p>Wendy Anderson, Coordinator, advised that the working group, which includes Maribeth deSnoo, Amy Watkins and Margo Russell-Bird, is in the</p>	<p>Groups reported back and facilitators collected the information for analysis by the Service Pathway Committee for report-back at the June CYSN meeting.</p>

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<p>10. New Business</p> <p>11. Infomercials – an opportunity for members to introduce service gaps, new services, issues, etc.</p> <p>a) OHIP Funded Physiotherapy Services</p> <p>12. Closing – Meeting Evaluation</p>	<p>process of reviewing and revising the document which we said would be done annually. Members will incorporate results of the partnership self-assessment survey and something about family engagement may be ready.</p> <p>None at this time</p> <p>Jennifer Mills gave an overview of the new publically funded physiotherapy services and the clinics available in the area. Eligible clients are 19 years of age and under, and 65 years and older. A referral is needed from a Dr. or Nurse Practitioner.</p> <p>Recommendation – Feature blog in Today’s Parent magazine is “Life After Diagnosis”.</p> <p>Maribeth shared that the HPELF’s spring newsletter, Chalk Talk, and Food for Learning’s newsletter are available. Approximately 4,000 copies of the CYSN Report Card 2013 are being included in the mail-out, and a blurb about the CYSN has been featured.</p> <p>Wendy shared that this year’s Community Service Expo will be held in October at the Quinte Wellness Centre; a save the date will be distributed shortly.</p> <p>Evaluation forms were distributed.</p>	<p>We will plan on having a draft ready for the CYSN in September.</p>

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13. Next Meeting;	Date: Thursday, June 26, 2014 Networking: 9-9:30am Meeting: 9:30am-noon Location: Hastings Prince Edward District School Board 156 Ann Street, Belleville	if you plan to attend or not, please contact: wanderson@cmhs-hpe.on.ca
14. Adjournment	11:46 am	