
Hastings Prince Edward Children's Services Network Core Integration Team

September 29, 2011

Noon to 3:00 pm

Children's Mental Health Services

MINUTES

Present:

Susan Seaman, CSBD

Terry Swift, CMHS

Kelly Mathieson, Family Space

Paul Meadows, MHS-HPE

Debbie Milne, First Adventure

Wendy Anderson, Children's Services Coordinator

Minute Taker: Thelma Perry (Family Space)

Anne Moloney, MCYS

Cathie West, Youthab

Mike Whiteman, PCYC

Johanne Huiskamp, CLPE

June Rogers, HPEDSB

Hilary Tugwood, Plainfield Community Homes

Beverley Bell-Rowbotham, DAC

Pat Gamble, CAS

Lori Bryden, ALCDSB

Regrets:

Bianca Scippa-Barrett, CHC Belleville/Quinte

Susan Sweetman, TMFRC

Janet Moorhead-Cassidy, HPECHU

Next Meeting Date:

December 1, 2011 Noon-3 pm @ CMHS

*NOTE Lunch will be provided. **RSVP to Wendy Anderson**

1. **Welcome and introductions** – Johanne welcomed everyone and thanked Wendy for organizing lunch and thanked Beverly for attending to help with the focus group.

Special Presentation:

2. **Exercise:** "How Does Your Planning Network Define Your Community?" – Wendy Anderson & Beverly Bell-Rowbotham led a focus group.

Regular CORE Meeting:

3. **Approval of Agenda** – Motion – Terry Swift, Seconded – Hilary Tugwood. Approved
4. **Approval of Minutes of June 8, 2011 and July 4, 2011** – Motion Cathie West, Seconded Kelly Mathieson. Approved
5. **Business arising from minutes** –
 - Core review and approval of CARP Product #1 Outline – Wendy Anderson – We received an extension from the ministry until Oct 14th to submit the outline.
 - CAS Merger Update – Pat Gamble – The merger is well under way and they are now working on establishing project teams in each area. A Project Manager is on board now. The model of service delivery approved by the ministry is the one they are working toward. Amalgamation date of April 1, 2012 is the target.
 - Increased Research for Mental Health Services for Children and Youth – Terry – In the spring budget new resources were announced for Children's Mental

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Health HPE. CMHS received 3 positions to reduce wait lists, 1 worker for in schools counseling, and have applied for 1 court worker. (Belleville court and its catchment area). Parent Child Clinic has received no funding. Directed to community based Children's Mental Health which excluded hospital base Children's Mental Services. This was a province wide decision.

- Children's Mental Health Pilot Project Update – Terry - Working together for Children's Mental Health – This pilot project for the past year has been in one secondary school from each board and feeder schools and has looked at identification tools. A research component has been added as well and it is continuing for a 2nd year. It will expand across Hastings & Prince Edward Counties. CMH will make sure schools are trained in the identification tools. There should be an announcement early in October about the needs assessment tools. The project will also be expanding to other areas of the province. HPE CMH could be asked to be a mentor to another area.

How has this project made changes? There is more communication and better communication. It has enhanced relationships as well as increased referrals. Hopefully as more people become aware the referrals will increase tremendously.

6. **Funding Status** – Terry Swift – Community capacity building funds are used for Babies & Beyond in Belleville and Triple P. The allocation is \$86,436.00 and has been approved; \$9,000 for Babies & Beyond and \$77,000 for Triple P. Counseling also received \$7,500. Terry distributed the budget for Triple P. Motion to accept the Triple P budget -Susan Seaman, Seconded Mike. Approved

***NOTE - Next year when the budget is done: have the comparison of last year's actual expenses to compare with the budget.**

7. **Ministry Update** – Anne Moloney – CMH \$ - The way the funds have been allocated is the reflection of the framework around CMH and is quite complex. It is a more coordinated approach to addressing issues across ministry lines.
ABA funding – See attachments

8. **Reports from Champions** – update on Action items from the Strategic Plan
 - **Outcome Measures and Accountability - Mike & Pat** – Presentation by Beverly (see attachment)
Consider this presentation for next meeting.
Add to agenda for next meeting.

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- **Joint Projects – Kelly & Paul** – Focusing on CARP. Evaluating the existing programs is the focus now.
- **Awareness and Engagement – Wendy & Johanne** - A draft Children's Services Network chart was distributed. This chart will be helpful in the orientation binder showing what the network looks like and what programs are happening. See attached. **Please review the document and email Wendy if you have any changes you would like to see.**
- **Funding & Advocacy - Terry & Susan** – No report

9. CORE Structure and Terms of Reference:

- Follow-up on survey and looking at the overall structure of the CORE
- Terms of Reference – review and revise as necessary
- Membership structure and new member requests
Requests have been received for people to join this committee.
It was decided to extend our members at large to include 4 people for a 6 month period until CARP is finished. The core team may change once CARP is implemented. This decision will be reviewed in April 2012.
- Process of CSN endorsing projects and use of logo

10. Integration Team Updates:

A) *Integration with Education & Student Leadership Initiative*

June Rogers provided an update.

- *Student Leadership Initiative*
- *C.O.P.S. Program – Permission was granted for C.O.P.S. to put the Children's Services Network logo on their brochure because we are funding the program. The Network logo should be on Triple P and Babies and Beyond advertising as well.*
- *Checkered Flags*

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

B) *Family Issues*

Paul Meadows provided an update.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website.

The work plan for family issues is approved.

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- *CARP*
- *Babies and Beyond*
- *Triple P – Parenting survey approved. - Kelly*

C) *Child Welfare Transformation* – No Report

D) *Prenatal to 6*

Debbie Milne provided an update.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website.

- *Aboriginal Literacy Circle*
- *ABC Fairs*
- *Enhanced 18-month Well Baby Visit Referral Map*
- *Early Learning Program*

E) *Respite Options*

Hilary Tugwood provided an update.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

F) *Youth*

Cathie West provided an update.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

- *Red Cards – We are running out of cards. We need to look at new sources of funding. The cards are posted on the Board of Education website. We are continuing to support the anti bullying campaign. Funding for C.O.P.S. came just as the school year ended so the program is just getting started. The committee is recruiting youth to sit on the committee. Let Cathie know if you have anyone who could do that. City Group is doing amazing work. Waiting for trillium money and trying to staff with the board of directors. Cathie to email information regarding the City Group*

G) *Case Resolution* – No Report

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11. Other Business:

- **ABA Program Update:** Susan Seaman and Margo Russell-Bird
ABA – Behavioral analysis based program for children. Families can refer themselves now. We are hoping case managers will be able to refer as well in the future. The children must have a diagnosis of ASD. It is a group format and is curriculum based. The key component to the program is parental participation in a 6 week 6 module program that matches up with the children's program. The program starts next week for children 6 – 10 yrs.

12. Schedule of next meeting and agenda items:

December 1, 2011 **Noon-3 pm** CMHS

*NOTE Lunch will be provided. **RSVP to Wendy Anderson**

Approve CARP Product #2 Final Report