

CORE INTEGRATION TEAM MEETING MINUTES

Thursday May 24, 2012

1:00 to 3:00 pm

Children's Mental Health Services

Present:

Susan Seaman, CSBD

Paul Meadows, MHS-HPE

Mary Anne Baun, MCYS

Wendy Anderson, CYSN Coordinator

Janet Moorhead-Cassidy, HPECHU

Terry Swift, CMHS

Beverley Bell-Rowbotham, DAC

Johanne Huiskamp, CLPE

Kelly Mathieson, Family Space

Theresa Dostaler, CARP Researcher (by phone)

Bianca Sclipa-Barrett, CHC Belleville/Quinte

Tami Callahan, Highland Shores Children's Aid

Cathie West, Youthab

Minute Taker: Thelma Perry (Family Space)

Regrets:

Pam Kent, PELASS

Cathy Utman, County of Hastings

Hilary Tugwood, Community Living Belleville & Area

Margo Russell-Bird, CTC

Theresa Kennedy, ALCDSB

Michael Whiteman, PCYC

Brandi Hildebrand, Mohawk Family Services

Anne Moloney, MCYS

1. Welcome and Introductions:

Johanne Huiskamp welcomed everyone and introductions were made around the table.

2. Approval of Agenda: Approved with the following change: "System Collaboration Proposal to CAMH" should be under youth heading.

3. Approval of Minutes of March 29, 2012: Approved with the following change: Michael Whiteman should be listed under regrets for the meeting. Motion – Terry Swift, Seconded – Paul Meadows

4. Business Arising from Minutes:

None

5. Funding Status: Terry Swift

Terry explained to the committee about the different pots of money that Children's Mental Health manages for the Core Integration Team:

- \$28,500 includes the coordinator salary and other costs.
- Best Start - \$42,160 - \$8780 for working with the Aboriginal Community and the remainder \$33,380 for the Coordinators salary and other incidental costs.

- Community Capacity Building Dollars: \$86,436 and \$77,000 of that goes to Triple P and the remainder goes to support the Tuesday Babies & Beyond program at Family Space and the counseling program that CSBD implements at CAS in Picton.

6. Funding Requests from Integration Teams:

- \$2,500 from Best Start funding to promote the six existing ABC Childhood Screening and Information Fairs and to support the promotion of an ABC Fair pilot in Tyendinaga for 2012/13. Motion – Bianca Sclipa-Barrett, Seconded, Kelly Mathieson
- \$77,000 from the Community Capacity building monies be allocated to Triple P for 2012/13.
- \$9,436 be allocated from the Community Capacity Building monies to the Babies & Beyond program for 2012/13.
- \$7,500 be allocated for the Prince Edward CAS Family Counselling program for 2012/13 on the condition CSBD take responsibility to gather and submit required reports to FIIT in a timely manner.

Approval of the above 4 funding requests – Motion - Terry Swift, Seconded - Cathie West

7. Ministry Update: Anne Moloney

Mary Anne Baun is the new MCYS Program Supervisor for Family Space and the Children's Treatment Centre.

8. Moving Forward with Integration Approvals: (report emailed with meeting package):

a) Key priorities identified at Retreat #2 for 2012/13 include:

- **Review the purpose, structure & scope of the CYSN** (follow through on recommendations from Governance and Accountability and Resource Sharing working groups – please see attached) – Terry, Johanne, Kelly, Paul, Dave Stewart, outside community representatives (e.g., education, United Way)
- **More clearly define the pathway** (Systems Navigation Framework) – Beverley, Theresa, Wendy, Kelly and rep from Youth Hab will be meeting soon to work on this initiative.
- **Information update** including the development of a process to ensure accurate information at VIQ and 211, and marketing the availability of this information – Pam, Cathy, Beverley, Debbie, Carrie, Brenda Snider ED of VIQ.
This group has already met and another meeting scheduled for June, Brandi Hodge from United Way will be coming to make a presentation with their connection with 211
- **Engagement and training plan** for service providers – orientation to pathway, resources, warm handoff, communications, networking – Sherry, Janet, Loyalist students
This group hasn't met yet. Work on this priority may have to wait until after the pathway has been defined.
- **Mechanism(s) for measuring/evaluating well-being** of children, youth and families and activities of the network – Tami, Mike, Beverley (Outcome Measure and Accountability Committee) A meeting was held this week and the committee agreed that the first three activities are part of their terms of reference. They have incorporated this into their work plan.

Note: Wendy will support all groups.

b) CARP Recommendations 2012 (please see attached) Emailed out with meeting package.

A word of caution: During this transition of moving to a new structure for the Core Integration team, that teams not take on other projects so we can keep workloads and meetings manageable. With the exception of Prenatal to 6 (Best Start), integration teams will hold off on finalizing 2012/13 work plans for the time being.

c) Strategic Plan 2010 - Updates from Champions:

- Outcome Measurement and Accountability – Tami, Mike
Tami Callahan presented Terms of Reference and the Work plan.
- Joint Projects – Kelly, Paul
All of the projects that these Champions have been working on are completed: CMH pilot project, Child Welfare amalgamation and Best Start & Family Centres. It was suggested that it is time to disband this team.
- Awareness and Engagement – Johanne, Wendy
Through the CARP project funds were used to revamp the website CYSN. Completing this website project will be put on hold until after plans for the restructure and priorities have been finalized.
- Funding and Advocacy – Terry, Susan Sweetman
None

9. Integration Team Work Plan Presentations:

Each Team, with the exception of Respite Options which has a clearly defined mandate, presented completed work plans for 2011/2012 and plans were reviewed.

A) **Integration with Education** – June, Theresa

- *Checkered Flags*
- *Literacy*
- *Entry to School*
- *Grade 8 to 9 Transition*

B) **Family Issues** – Paul, Kelly

- *Triple P*
- *Babies and Beyond*
- *Counselling in Prince Edward County*
- *CARP*

C) **Prenatal to 6** – Bianca, Debbie

- *ABC Screening and Information Fair Steering Committee*
- *Best Start Aboriginal Engagement Initiative*
- *Child Care Supervisor's Network*
- *Early Learning Program Working Group*
- *Enhanced 18-month Well-Baby Visit*
- *Regional French Language Network*

Hastings Prince Edward Children and Youth Services Network

- *Regional Preschool Speech & Language Advisory Committee*

D) **Respite Options** – Hilary, Susan Seaman

- *ASD Respite Options*

E) **Youth** – Cathie, Mike

- *Red Cards*
- *C.O.P.S. Program*

COPS was discontinued part way through the year due to workload pressures at Belleville Police Services. This is unfortunate because outcomes for youth had started to improve at the beginning of the project

System Collaboration Proposal to CAMH – The first 3 years will consist of moving children to the adult system to improve client access. Mary Anne will get more information regarding what is happening with this project and who we could contact regarding this.

F) **Case Resolution** –

Continues to meet on regular basis with core group consisting of Susan, Tami, Anne and Terry. Others are invited as required.

10. Other Business: None

11. Meeting Assessment:

12. Schedule Next Meetings:

June 28, 2012

9– 11 am @ Children’s Mental Health

Sept 27, 2012

9– 11 am @ Children’s Mental Health

Nov 22, 2012

9– 11 am @ Children’s Mental Health