

## CORE INTEGRATION TEAM MEETING MINUTES

Thursday June 28, 2012

9:00 to 11:00 am

Children's Mental Health Services

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### Present:

Susan Seaman, CSBD

Paul Meadows, MHS-HPE

Theresa Dostaler, Researcher

Wendy Anderson, CYSN Coordinator

Pam Kent, PELASS

Cathy Utman, County of Hastings

Margo Russell-Bird, CTC

Terry Swift, CMHS

Beverley Bell-Rowbotham, DAC

Johanne Huiskamp, CLPE

Kelly Mathieson, Family Space

Michael Whiteman, PCYC

Anne Moloney, MCYS

Louise St. John, ALCDSB

Brandi Hildebrand, Mohawk Family Services

Susan Sweetman TMFRC

Cathie West, Youthab

Minute Taker: Thelma Perry (Family Space)

### Regrets:

Hilary Tugwood, Community Living Belleville & Area

Debbie Milne, First Adventure

Bianca Sclippa-Barrett, CHC

Tami Callahan, Highland Shores CAS

Janet Moorhead-Cassidy, HPECHU

June Rogers, HPEDSB

#### 1. Welcome and Introductions:

Johanne Huiskamp welcomed everyone.

#### 2. Approval of Agenda: Approved with addition of an update from the resource sharing group under #7.

#### 3. Approval of Minutes of May 24, 2012: Approved. Motion – Terry Swift, Seconded – Cathie West.

#### 4. Business Arising from Minutes:

##### **CAMH System Collaboration Proposal Update – Cathie, Anne**

A shift is noted from the original identified purpose of service collaborative to the current understanding. We need to obtain clarity about how it will fit within existing structures and processes in Hastings/Prince Edward. It is very important that we as a community are very well connected with the new pilots under CAMH. This committee would like to advocate for CAMH to potentially be based here in Belleville.

Terry has received a package from CAMH (see attachment)

It was suggested the CORE draft a letter to CAMH expressing our interest in being a collaborative as well as inviting them to a CORE meeting. We would like to be considered as the pilot, and at the least work collaboratively with Kingston on the project.

**5. Quarterly Funding Update:** Terry Swift

Please note that next update is scheduled for Fall 2012.

**6. Ministry Update:** Anne Moloney

Additional resources have been provided for workers in schools. Children's Mental Health agencies have been engaged to help in the process of integrating two new workers into the schools. The objective of the workers is to fill in gaps in supports to children in the schools and expand the capacity of francophone delivery. There will be .6 FTE in Hastings/Prince Edward, .7 FTE in Frontenac Lennox & Addington and .6 in Lanark Leeds & Grenville. Approval of recommendations made should be coming within the next month.

There will be an increase in mental health and addiction resources to children and youth within aboriginal owned and operated programs. 3.65 FTE assigned for the region aboriginal providers serving Hastings Prince Edward.

**7. Moving Forward with Integration Approvals:**

- **Review the purpose, structure & scope of the CSYN** – presentation of proposed structure and recommendations – Champions: Johanne, Terry, Paul, Kelly  
Wendy made a presentation to the Core Integration Team outlining the proposed structure and timelines (sent out with meeting package). The transition plan will be developed over the summer by the restructuring committee once the structure has been approved. Time could be spent this summer compiling a list of potential members for invitation in the fall. It was suggested that we launch the new network in October instead of September as September may be a bit ambitious.

*Approval of proposed new draft network structure and recommendations. The Restructuring Committee was asked to ensure that youth and integration with education issues be addressed in the new structure. The next Restructuring Committee meeting will be held on Tuesday, July 10<sup>th</sup> at 7:45am at CMHS. Anyone from the Core who is interested in working on the refinement of the proposed new network structure is welcome to attend.*

- **More clearly define the pathway** (Systems Navigation Framework) – Champions: Beverley, Theresa – Work is ongoing - no update.
- **Information update** – report on progress of 211 research following meetings with VIQ and United Way – Champions: Pam, Cathy, Debbie, Carrie, Beverley – This committee has been meeting and have identified some areas for improvement.
- **Engagement and training plan** for service providers – on hold until pathway has been defined and further developed – Champion: Sherry Bowers
- **Mechanism(s) for measuring/evaluating well-being** of children, youth and families and activities of the network – Champions: Tami, Mike, Beverley and Outcome Measurement and Accountability Committee – A decision was made that it is best to move forward with the report card with the information that is available to this committee. This committee will meet again in August and will request recommendations from the core.
- **Resource Sharing Group Update:**  
Finishing touches are being made on a questionnaire to help gather info on available space, shared training opportunities, lease expiries, etc. for repository recommended by Core in December. It will be tested by members of the committee to iron out the bugs and then distributed to the Core and members of the integration teams for completion.

## 8. Strategic Plan 2010 – Updates from Champions:

- Outcome Measurement and Accountability – Tami, Mike - No report
- Awareness and Engagement – Johanne, Wendy – No report
- Funding and Advocacy – Terry, Susan Sweetman – No report

## 9. Integration Team Updates:

### A) **Integration with Education** – June, Theresa

- *Checkered Flags* – work is progressing
- *Literacy*
- *Entry to School*
- *Grade 8 to 9 Transition*

### B) **Family Issues** – Paul, Kelly - no report

- *Triple P*
- *Babies and Beyond*
- *Counselling in Prince Edward County*
- *CARP*

### C) **Prenatal to 6** – Bianca, Debbie

- *ABC Screening and Information Fair Steering Committee*
- *Best Start Aboriginal Engagement Initiative*
- *Child Care Supervisor's Network*
- *Early Learning Program Working Group*
- *Enhanced 18-month Well-Baby Visit*
- *Regional French Language Network*
- *Preschool Speech & Language Advisory Committee*

Prenatal to 6 work plan and the aboriginal engagement work plan were submitted for approval - Approved

Advocacy letter from Prenatal to 6 addressed to Rob McGall on behalf of Family Space was submitted for approval of the Core Integration Team. Approved with the following changes: Make the letter more concise and describe the effect on families and the community of Family Space losing their space.

### D) **Respite Options** – Hilary, Susan Seaman

- *ASD Respite Options*

Hilary Tugwood submitted a letter of resignation and her thanks for being able to work with this committee. Elections will be held in the fall to fill this position.

### E) **Youth** – Cathie, Mike

- *Red Cards* – Updates to Red cards will be coming out soon. Email Wendy if you need more.
- *Checkered Flags*

F) **Case Resolution** – Terry

Case Resolution continues to meet on a regular basis with the group consisting of Susan, Tami, Anne and Terry. Others are invited as required.

**10. New Business:** None

**11. Meeting Assessment:**

**12. Schedule Next Meetings:**

Sept 27, 2012

9– 11 am @ Children’s Mental Health

Nov 22, 2012

9– 11 am @ Children’s Mental Health

***\*NOTE At the end of August, Children’s Mental Health Services will be relocating:  
3 Applewood Drive, 3<sup>rd</sup> Floor, Belleville (turn right just past the Highland Shores CAS – on the  
corner of Dundas St. West and Applewood Drive.)***