

**CORE INTEGRATION TEAM MEETING
MINUTES**

Thursday February 9, 2012

11:00 to 3:00 pm

Children's Mental Health Services

Present:

Susan Seaman, CSBD

Terry Swift, CMHS

Kelly Mathieson, Family Space

Paul Meadows, MHS-HPE

Debbie Milne, First Adventure

Beverley Bell-Rowbotham, DAC

Theresa Dostaler, CARP Researcher

Cathy Utman, County of Hastings

Cynthia Martineau, LHIN

Pat Gamble, CAS

Phil Jones, CARP Research Team

Cathie West, Youthab

Shelly Brown, HPECHU

Johanne Huiskamp, CLPE

Jennifer Meade, HPEDSB

Wendy Anderson, CYSN Coordinator

Pam Kent, PELASS

Bianca Sclippa-Barrett, CHC Belleville/Quinte

Brandi Hildebrand, Mohawk Family Services

Anne Moloney, MCYS

Cosimo Cinanni, Ministry of Education

Minute Taker: Thelma Perry (Family Space)

Regrets:

Susan Sweetman, TMFRC

Theresa Kennedy, ALCDDB

June Rogers, HPEDSB

Janet Moorhead-Cassidy, HPECHU

Lori Bryden, ALDSB

Margo Russell Bird, QCTC/PSL

Hilary Tugwood, Community Living Belleville & Area

Michael Whiteman, PCYC

Welcome and Introductions: Johanne Huiskamp welcomed everyone and introductions were made around the table.

11am-1pm - CARP Update and Lunch:

Update of survey's collected to date:

Family	640
Youth	52
Service Providers	151
Municipal Councillors	22

The deadline for completing surveys has been extended to February 20th. The CARP research team is conducting approximately 28 focus groups with families, youth and service providers across Hastings & Prince Edward counties. Wendy will email an update to the Core Integration Team listing focus groups dates and locations. A Facebook campaign was set up to collect family surveys, \$25 limit was put on the campaign. If we get a good response, a similar campaign may be set up to collect youth surveys as well. The team aims to have surveys and focus groups for the blitz done by February 20th.

- Ratify endorsement of Product #2 Report (submitted to MCYS Dec 16, 2011) – under revision
- Ratify endorsement of Product #3 Outline (submitted to MCYS Jan 20, 2012) - deferred
- Group to provide input to Product #3 key questions (report due to MCYS Feb 24, 2012)

Phil Jones asked key questions of the CORE Team. The following is their input:

Governance and Accountability

Boards, policies, procedures

Accountable to ministry, families, community

Terms are connected – board is the accountable body back to the funder

Is there governance with the community?

Depending on funding mechanisms – could have multiple within a single agency

CYSN – governing body (CORE) integration teams are accountable back to the Core, Core is accountable back to the Ministry.

Accountable to the legislation

Funding Redistribution or other Resource Sharing

Collaboration for funding and resources (e.g. Triple P, chip in funding and resources)

As a community we decided to offer and it is offered to the community

Sharing of space, equipment, paper (e.g. buy in bulk)

May have resources or strategies that others borrow (e.g. best practices)

Video conferencing (offering video conferencing to the community) networks for specialized care

Shared space, respite services.com

Knowledge exchange and community training

Right now ad-hoc, probably a need to have a location/spot that if someone has an agreement with office supply stores, post it in that location.

Systems reengineering (ministry definition)

The fundamental rethinking and redesign of services and processes to achieve dramatic improvements in outcomes. The key to effective reengineering is that organizations look at their programs, services and processes from a clean slate, and determine the most effective way to work with other organizations to support the best outcomes for children, youth and their families.

310 – Open

Increased efficiency

Decreased duplication

Scary term

Others have thrown out and started a clean slate (e.g. Sudbury)

Being creative

2 methods – imposed, or internal

Requires trust and openness – not those with more power that are able to take over. Has to be what is best for children, youth and families

Could mean more effective work

Could mean re-focusing to see if you are on the right track

Influenced by the political climate (cut-backs, funding etc.) Sometimes forced, sometimes you can come to the conclusion yourself (top down or bottom up).

Service Locations, Human (resources sharing of staff, staffing shortages)

Co-facilitation of programs

Joint training

Host in different locations, sharing of space

Could be co-signing of leases

Capitalizing on what already exists

Sharing of resources

Some of these conversations are taking place at other tables (e.g. developmental services) – research grant to examine under other developmental service providers

Happens in different fields

Where is this coming from? Is it coming from the top, or the bottom, where does it originate?

Is the new system going to be supported by the funders? This is the frustration felt by agencies.

May look at things that we are doing really well, we can reengineer in a small area at a time.

Design website where person can go in and ask a question and it would direct them to the agencies for the need they have. Keep all the resources for one geographic area at one spot on the website.

The development of a communication plan or strategy was recommended to keep members of the network informed, and to ensure that Information exchange flows easily between the network, agencies and the community. The new website will play a key role.

Focus groups feedback

Families are trying to do the best they can for their families, they don't know where to go. If they already use a service they will ask a staff person there and have greater success than going to the internet. One-to-one person works really well. (via Skype?)

Youth want to be able to contact people at any time ...the need for transportation (especially Centre Hastings), huge issues over and over, know about the transit that is available difficult to make the bus – come for an appointment and have to spend the whole day in Belleville.

- Product #4 Outline –
Individual agencies have collected data
Connect with outcome and accountability committee (as a Process)
Need the Core to task outcome measurement and accountability sub-committee (see product #4 key research questions – e.g. report card)
Report card with existing data collected in the community with specified timelines to be included in product #4.

1-3pm - Regular Meeting:

- 1. Approval of Agenda:** Approved
- 2. Approval of Minutes of December 1, 2011** – Debbie Milne - Motion, Paul Meadows - Seconded Carried

3. Business arising from minutes:

- **CAS Merger Update – Pat Gamble**
The new Executive Director, Mark Kartusch started in his position 3 weeks ago. The CAS is working on firming up other members of the management team.
The Service Model will be finalized over the next few weeks. Pat requested that a presentation regarding the new service model of the CAS be on the agenda for the next Core Integration Team Meeting.
- **Children’s Mental Health Pilot Project Update – Terry**
This pilot project has continued to expand across Hastings & Prince Edward counties. Their sister agency in Kingston have also been granted a project and Belleville CMH will be guiding them through the process of setting up and implementing this project.

4. Funding Status – Terry Swift

All Community Capacity Building dollars have been received. The Babies & Beyond and Triple P programs are continuing on.

5. Ministry Update and follow-up to Ontario’s 3-year Child and Youth Mental Health Strategy -

Anne Moloney and guests Cosimo Cinanni, EDU and Cynthia Martineau, LHIN

A Power Point presentation explaining the Child and Youth Mental Health Strategy was attached to the meeting package that was emailed out from Wendy. Anne Moloney reviewed this document.

This Mental Health Strategy was just released so there won’t be new staffing until the beginning of the fiscal year. The strategy was able to move ahead with 144 nurses assigned in the province. There are 7 nurses in the southeast LIHN and only 3 in Hastings & Prince Edward Counties. The roles and responsibilities of the different workers are not worked out yet. Everyone involved - e.g. Access Centre and agencies - will need to sit down and discuss roles and how they are going to work together.

Protocols need to be set up for who does what and how it is done.

Protocols that are already in place need to be reviewed as they sometimes prevent workers from going in to the schools. The age of consent is another issue that needs to be looked at as it is not the same across the 3 Ministries. The Ministry of Education is having legal consultations at the present time looking at this issue.

Launching service provincially (CAMH) it will more strongly encourage organizations to work together (service collaborative) in startup mode. There hasn’t been anything new recently. The Ministry of Education is currently working on a new curriculum guide for mental health issues for grades K-12. The school boards are also offering in service training for teachers to educate them about mental health.

As this community moves toward integration and re-engineering barriers exist because of lack of communication between the 3 Ministries. The question from the Core Integration Team is how can ministries communicate better? It would be great to see more integration at the ministry level. Johanne and Terry extended their thanks to Cosimo and Cynthia for attending the Core Integration Team meeting and would like to extend an invitation to them to attend on a regular basis. The minutes of this meeting will be sent to them. A discussion with the 3 ministries after the results of the community blitz are compiled would be beneficial.

Checkered Flags Document: It was noted that Checkered Flags is considered by the Province to be a complement to the 3-year Mental Health Strategy. It is a great resource for teachers, service providers and parents. Other communities are considering using this document as well and the need for a French version has been identified in other SSLI clusters. It was recommended that Checkered Flags be reviewed to ensure that it is culturally sensitive to Aboriginal communities. The Ministry of Education will also be releasing a K-12 Guidebook to support Mental Health literacy.

6. Reports from Champions – update on action items from the Strategic Plan:

- Outcome Measurement and Accountability – Pat, Mike

Jan 25, 2012 was the first meeting of this new committee. 6 people attended the first meeting. Beverly had examples of other community report cards. February 15 is the committee's next meeting at HCAS. Anyone else is welcome to join this committee. They are working on draft terms of reference and creating a work plan.

There were questions raised concerning the intent of this committee: Is the report card focused on how the network is doing or the community? Possibly it is focused on the community but can build indicators on the work of the Core. It was felt after discussion that this report card needs to be based on the community and will result in the Core seeing any changes that need to be made.

The community report card should be looking at children, youth and families and tackle the red flags that are shown. The results of the community report card and the results of the community blitz are going to guide what we do as we move forward.

Recommendation that it is a community report card not a core report card. All in favour.

- Joint Projects – Kelly, Paul
CARP, CAS Merger, CMH
- Awareness and Engagement – Johanne, Wendy
Work is progressing on developing the new website. The new splash page is being used for the surveys. It will include a blog and social media connections. Previews will be brought to the Core for input and approval.
- Funding and Advocacy – Terry, Susan Sweetman
Terry invited anyone who is interested to join the committee.

7. Integration Team Updates:

A) Integration with Education – June, Theresa

- *Checkered Flags Community Meeting – January 25, 2012*
- *Literacy*
- *Entry to School*
- *Grade 8 to 9 Transition*

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenergiesnetwork.ca/> website

B) Family Issues – Paul, Kelly

- *Triple P*
- *Babies and Beyond*
- *Counselling in Prince Edward County*

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenservicesnetwork.ca/> website

C) Prenatal to 6 – Bianca, Debbie

- *ABC Screening and Information Fair Steering Committee*
- *Best Start Aboriginal Engagement Initiative*
- *Child Care Supervisor's Network – ECE's leaving child care for Full Day Early Learning. Child care is really struggling and will be for next 3 years.*
- *Early Learning Program Working Group*
- *Enhanced 18-month Well-Baby Visit Sub-Committee* - in process of printing/laminating and will be distributed to doctors and health practitioners.
- *Regional French Language Network*
- *Regional Preschool Speech & Language Advisory Committee*
- A letter to the Minister of Education from the Prenatal – 6 Integration Team was presented to the Core Integration Team for endorsement advocating for funding to build licensed child care centres in new schools (e.g. Stirling and Tweed) - Motion - Bianca, Seconded - Debbie, Carried

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenservicesnetwork.ca/> website

D) Respite Options – Hilary, Susan Seaman

- *ASD Respite Options* – applications have gone out and the committee will review them in the middle of March.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenservicesnetwork.ca/> website

E) Youth – Cathie, Mike

- *Red Cards – The committee is looking at a phone app for the red cards.*
- *C.O.P.S. Program*
- *International Pink Shirt “anti-bullying” Day – Wednesday, April 11, 2012 – City group in Trenton has hired a coordinator.*

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenservicesnetwork.ca/> website

F) Case Resolution – Terry

Case Resolution recently did an annual review and the committee continues to meet regularly.

ACTION: Chair to send Minutes to Wendy Anderson for posting on the <http://www.childrenservicesnetwork.ca/> website

8. Other Business

9. Meeting Assessment

10. Schedule Next Meeting and Agenda Items: April 2, 2012, Noon – 4, CMHS

- New CAS Service Model
- Systemic assessments of youth transitioning into adult services – outstanding from December meeting