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# Hastings Prince Edward Children's Services Network Core Integration Team

December 1, 2011

Noon to 3:00 pm

Children's Mental Health Services

## MINUTES

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### Present:

Susan Seaman, CSBD

Terry Swift, CMHS

Kelly Mathieson, Family Space

Paul Meadows, MHS-HPE

Debbie Milne, First Adventure

Wendy Anderson, Children's Services Coordinator

Pat Gamble, CAS

Anne Moloney, MCYS

Janet Moorhead-Cassidy, HPECHU

Cathy Utman, County of Hastings

Minute Taker: Thelma Perry

Cathie West, Youthab

Mike Whiteman, PCYC

Johanne Huiskamp, CLPE

June Rogers, HPEDSB

Lori Bryden, ALCDSB

Beverly Bell-Rowbotham, DAC

Margo Russell-Bird, PSL

Susan Sweetman, TMFRC

Theresa Dostaler, CARP Researcher

Pam Kent, PELASS

Guest: Carrie Seward, Senior Research Analyst, MCYS- Service Delivery Division

### Regrets:

Bianca Sclipa-Barrett, CHC Belleville/Quinte

Hilary Tugwood, Plainfield Community Homes

Welcome and introductions – Terry welcomed everyone.

### Lunch & Carp Update:

Wendy introduced Carrie Seward, Senior Research Analyst from MCYS here for a site visit. Theresa presented the next steps for the CARP project.

Carrie posed questions for the committee to help with the direction the Research Project is headed and to help us identify natural access points. Some questions: How can you define an ideal service pathway that is efficient, seamless and timely? What is the responsibility of those agencies where the families go to first? Provide advice to government to make the system ideal for families - what is our definition of seamlessness?

A discussion was held that was a follow up to the discussion at the last CARP meeting regarding barriers and difficulties as well as strategies we can use to connect the families to services seamlessly.

- Ratify endorsement of Product #1 Outline (submitted to MCYS October 14, 2011) Motion – Paul, Seconded, Debbie Milne
- Ratify endorsement of Product #1 Report (submitted to MCYS November 18, 2011) - Deferred
- Ratify endorsement of Product #2 Outline (submitted to MCYS November 11, 2011) Motion – Paul, Seconded, Debbie Milne

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**Surveys** – The group supported performing a community blitz as part of the action research in order to gain information for our “ideal service pathway” from parents, youth and service providers. Agencies can participate in the way that best suits their agency. It may be providing staff to ask questions and providing them with lieu time for their work, providing space for focus groups, encouraging clients to go online and fill out surveys or passing out hard copies at their agencies.

**Wendy** will send out request for members of the agencies to see how they would like to participate in implementing the surveys. This request will be accompanied by copies of the surveys.

### Regular CORE Meeting:

1. Approval of Agenda –Approved
2. Approval of Minutes of September 29, 2011 – Motion Terry, Seconded June. Approved
3. Business arising from minutes –
  - CAS Merger Update – Pat Gamble – Prince Edward has withdrawn from the three agency amalgamation plan. Northumberland and Hastings are continuing with the merger plan and are on target for April 1, 2012. The announcement of the executive director will be in the New Year.
  - Children's Mental Health Pilot Project Update – Terry – Pilot project is continuing in its 2<sup>nd</sup> year and has been expanded across Hastings and Prince Edward Counties and CMH is continuing to train others in using the identification tools. In the next fiscal year the project will be expanded to other areas. A meeting will be held on Friday to discuss possibly expanding this project to Frontenac L&A. Margo added that PSSL/CTC could be a partner.
  - CSN Logo – Wendy – Agencies have been asked to include the CSN logo on any flyers, brochures etc. that involves the work of the network. Quotes to put logo in a more user-friendly format have come in at \$400. This would be a good time to consider our name. Based on info obtained at the last Youth Integration Team meeting and following previous discussions at focus groups and Core meetings, the group decided to change Children's Services Network (CSN) name to Children and Youth Services Network (CYSN) Motion – Mike, Seconded, Susan Approved
4. Funding Status – Terry Swift
  - Community capacity building dollars are being used for Babies and Beyond and Triple P. These programs are doing well financially. Dollars attached to CARP are \$200,000.

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- \$8,870 has been dedicated to Best Start Aboriginal planning. Terry inquired as to whether these dollars can be used for planning or to implement projects in Tyendinaga. Anne answered that Prenatal – 6 can use it for projects as long as the objectives are in keeping with the Best Start plan and the dollars make sense in relation to the Aboriginal plan, and it doesn't compromise planning coordination.
5. Ministry Update – Anne Moloney
- Ontario Three-Year Child and Youth Mental Health Strategy  
The plan is to work on engaging different ministries i.e. Health, Education, Youth Justice and MCYS to see that resources are being dedicated for the common purpose of addressing children and youth mental health services. **Anne** will send out a power point presentation via email describing this strategy in detail.
  - Interest in getting the Best Start planners, chairs and MCYS program supervisors together for a regional meeting in process of being developed.
6. 211 Community and Social Services Update –Johanne attended a United Way presentation about 211. Johanne has posters and magnets to advertise this service. Contact Johanne if you would use some of these posters or magnets.  
Agencies can call 211 and get information about services for families in their community. 211 gets their information from the community eportal so agencies are encouraged to keep their information updated. United Way will collect information about gaps in the 211 service where they couldn't find information for families. Johanne has asked Brandi to forward that information to the CSN.
7. Reports from Champions – update on action items from the Strategic Plan
- **Outcome Measures and Accountability - Mike & Pat**  
Adopt the RBA approach that has been presented to the core and create a new adhoc subcommittee to work on this project. Motion - Kelly, Seconded – Terry. Approved.  
At the Child Welfare Transformation wrap up meeting on Monday Mike and Pat will ask members about their interest in being a part of this subcommittee. RBA info will be sent out to the whole committee.
  - **Joint Projects – Kelly & Paul** – CARP, CMH pilot, Child Welfare Transformation ongoing.
  - **Awareness and Engagement – Wendy & Johanne** – Progress on the orientation package for new members: *Overview of Integration Teams*: provides

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information or introduction on the integration teams (sent out in last email from Wendy). The orientation package being developed will include information to hand to anyone new on the Core or on an integration team or people asking about CSN.

*Email any revisions to this document to Wendy by Jan 6, 2012.*

- **Funding & Advocacy - Terry & Susan** – None  
Sources of funding are MCYS, Rotary, United Way and Children's Foundation. The committee continues to pursue other possible funding sources.

### 8. Integration Team Updates

#### A) *Integration with Education & Student Leadership Initiative* Margo –

- *Checkered Flags*- Working on making that document applicable to child and youth mental health services and resources within Hastings & Prince Edward counties. The next step is to have a community meeting on Jan 25, 2012. The coordinator responsible for developing the Lanark document will present in the morning, and implementation will be discussed by teachers, principals and services providers in the afternoon. An invitation to attend will be issued shortly.
- *Literacy* - on hold
- *Entry to School* – A survey for transition to school process was done in June and again in September 2011. The committee will look further at any areas of need. They are also creating protocols, reviews, plans, setting goals etc.
- *Gr 8 to 9 Transition*- developing a written protocol. *A discussion of assessments and transition from high school to youth/adult services was tabled for the next meeting.*

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

#### B) *Family Issues* – Paul

- *Triple P*
- *Babies and Beyond*
- *Counselling in PEC*

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

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**C) *Child Welfare Transformation*** – Mike & Pat

Motion to disband this committee – Mike, Seconded, Terry - Approved  
Johanne asked that Mike & Pat relay to the Child Welfare Transformation committee meeting members on Monday that the Core Integration Team appreciates the hard work that has been done by this committee.

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website.

**D) *Prenatal to 6*** – Wendy

- *ABC Fairs* - all scheduled for 2012 and marketing is ongoing.
- *Aboriginal Literacy Circle* – Held an event in October 2011 and the report with next steps will be coming in January 2012.
- *Best Start Network*-
- *Child Care Supervisors*- All-day kindergarten is resulting in lower enrollment in child care centres, creating instability in the system.  
*Early Learning Program*
- *Enhanced 18-month Well Baby Visit Referral Map* – Approved in principle at the Prenatal – 6 meeting. The sub-committee is in the process of making minor changes and ensuring that linkages are included for the Aboriginal communities. The work plan has been revised and simplified. The referral map will no longer be piloted but input will be ongoing, especially from primary care providers as they start to use it. Promotion will occur with service providers and families once the referral map has been launched.
- *French Language Network*
- *PSL Advisory*

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website.

**E) *Respite Options*** – Hilary

- *ASD Respite Options*

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website.

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*F) Youth – Cathie*

- *Red Cards*
- *C.O.P.S. Program* – C.O.P.S. program has been very successful.

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

*G) Case Resolution* – Committee met Nov 23<sup>rd</sup> and is continuing their work.

**ACTION:** Chair to send Minutes to Wendy Anderson for posting on the <http://www.childservicesnetwork.ca/> website

9. Other Business: None

10. Schedule of next meeting and agenda items:

February 9, 2012 Noon-3 p.m. CARP from noon to 1p.m.

**\*Lunch provided - let Wendy know if you will be in attendance.**