

COORDINATING TEAM MEETING MINUTES

WEDNESDAY, SEPTEMBER 10, 2014, 1-3:30PM, HPEDSB, HASTINGS ROOM, 156 ANN STREET, BELLEVILLE

IN ATTENDANCE: Kelly Mathieson (CYSN Co-Chair), Theresa Kennedy (CYSN Co-Chair), Maribeth deSnoo (Communication Team), Brandi Hodge (Community Indicators and Measures Committee), Susan Seaman (Service Pathway / Community Engagement Committee), Beverley Bell-Rowbotham (DAC), Wendy Anderson (CYSN Coordinator)

REGRETS: None

TEAM MANDATE: The Coordinating Team is responsible for developing processes to support effective decision-making by the Network. The Coordinating Team receives agenda items from teams, committees, working groups and community partners, organizes Network meetings, and provides general direction to the coordinator in the development of Network agendas. The Team also reviews Network membership and partnership in order to identify gaps.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome		
2. Review of Team Agenda	Accepted	
3. Accept May 29 th Minutes	Accepted	
4. Business Arising		

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
<p>a) June 26th Attendance & Meeting Evaluation Results</p> <p>b) 2014/15 Membership Update</p> <p>c) 211 Update</p>	<p>49 people, representing 34 organizations, were in attendance on June 26th – the highest since October 2012. Evaluation results were positive – all 22 respondents agreed that the meeting was well-planned, objectives were achieved, and all but one indicated that our time was used effectively. With regards to the suggestion (re: Aboriginal Planning Template) that a deadline extension from MEDU should have been requested rather than implementing an approval process from member organizations via email – it was agreed that a deadline extension request should only occur in an emergency situation.</p> <p>Since April 1st, we have gained six new members (HPEDSB, Three Oaks, John Howard, Trenton OEYC, Big Brothers Big Sisters and QW Youth Centre, and lost one member (Volunteer and Information Quinte*). Gateway and Triple P are considering membership.</p> <p>A membership appeal for teams, committees and working groups will be held at the September meeting. In preparation, summary highlights for each table were featured in the CYSN blog.</p> <p>Brandi advised that 211 Ontario has not yet provided United Way with the latest user stats, with the detail requested.</p>	<p>*Update – A completed membership package was received from VIQ on Sept 17</p> <p>Wendy will ask tables what areas of expertise are required.</p>
<p>5. Work Plan</p> <p>a) Develop and finalize September 25th Agenda</p>	<ul style="list-style-type: none"> • Kelly will chair – Theresa stated her regrets • No nominations for CYSN co-chair have been received nor volunteers for the Nomination Committee 	<ul style="list-style-type: none"> • Nominations will be re-opened next year

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	<ul style="list-style-type: none"> • It was agreed that there is no need to ratify the email approval of the ECD Aboriginal template that took place over the summer • A Ministry update section should be added for MEDU or MCYS as needed; e.g., How Does Learning Happen, mental health transformation, special needs strategy, child care modernization • In Brandi’s absence, Beverley and possibly a representative from the Community Indicators and Measures Committee will highlight the CYSN Partnership Self-Assessment results and pose questions for discussion at tables. An exercise is being planned for November. It was agreed that the results provide a baseline for moving forward • Recommendations from TOR Working Group were discussed. It was suggested that the working group do what they can with the TOR but hold off on recommendations until the Network has had an opportunity to read and discuss the PSA report • No requests have been received for “community issues” or “partnership connections” – may be due to heavy workloads following the summer break 	<ul style="list-style-type: none"> • Template has been posted in member area • Wendy will contact Rachelle and Lynette • The 2014/15 meeting schedule will be included in package as information • The PSA report will be included in the package • Wendy will ask all team, committee, working groups presenting to provide highlights and identify skills needed. • Kelly will acknowledge that the system is in a state of flux and that uncertainty and change are being experienced by members.
<p>6. New Business</p> <p>a) How Does Learning Happen? Forum for all providers of children’s services</p>	<p>Although the idea of a September forum was suggested in June, it was felt that this may be too soon. Discussions have taken place between school boards and municipalities, and municipalities are planning events with child care providers. Beverley and Wendy are interested in attending the Hastings session on October 28th – contact Cathy Utman.</p>	<p>Wendy will contact Rachelle to ask for suggestions on how the Network can move forward.</p>

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7. Next Meeting	Wendy will issue a doodle poll for the November meeting.	Regrets to: wanderson@hpedsb.on.ca
8. Adjournment	3:45pm	