

COORDINATING TEAM MINUTES

TUESDAY, NOVEMBER 5, 2013, 1:30-3:30PM, UNITED WAY QUINTE

IN ATTENDANCE: Kelly Mathieson (CYSN Co-Chair), Anne-Marie Murphy (Resource Sharing Committee), Maribeth deSnoo (Communication Team), Brandi Hodge (Community Indicators and Measures Committee), Beverley Bell-Rowbotham (HPE DAC), Wendy Anderson (CYSN Coordinator)

REGRETS: Theresa Kennedy (CYSN Co-Chair), Susan Seaman (Service Pathway/Community Engagement Committee)

MANDATE: The Coordinating Team is responsible for developing processes to support effective decision-making by the Network. The Coordinating Team receives agenda items from teams, committees, working groups and community partners, organizes Network meetings, and provides general direction to the coordinator in the development of Network agendas. The Team also reviews Network membership and partnership in order to identify gaps.

ITEM	DISCUSSION/MOTIONS	RECOMMENDATIONS <i>(things to go forward to the Network)</i>	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome and Introductions			
2. Review of Agenda	Accepted		
3. Accept Minutes from Sept 16th	Deferred until next meeting – June minutes were sent in meeting package by mistake.		
4. New Business a) Presentation and Discussion of Community Issues Form	Jared Phillips, representing the Quinte West Youth Centre, presented his ideas around bringing more services to Quinte West	To create a committee of stakeholders to investigate the	Jared's completed Community Issues Request Form will be included in meeting package.

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	<p>through the formation of a “hub” for children, youth and family services. College Street School – approximately 27,000-30,000 square feet will be closing in a couple of years. Something similar exists on Octavia Street in Belleville. Now is the perfect time to act. City Council was positive when approached about purchasing a building a few years ago.</p>	<p>possibility of a partnership hub in Quinte West.</p>	<p>Wendy will encourage those who do business in QW to attend December 6th meeting.</p>
<p>5. Work Plan a) Review CYSN meeting attendance b) Develop and finalize CYSN agenda</p>	<p>Wendy presented attendance figures since October 2012. Attendance appears to be consistent. However, the CYSN has grown in numbers. It was suggested that # of organizations may be more useful than # of individuals.</p> <p>The group agreed that the Walk in My Moccasins amendment (to an on-line resource), request from FRP Working Group for \$250, possibility of changes to funding and what the Network is responsible for should be included in Terry’s budget presentation. It was decided that variances were not necessary and that the banker (CMHS) would bring any red flag issues to the Network.</p> <p>It was agreed that everyone requesting presentations should meet with or connect through telephone with the Coordinating</p>		<p>Wendy will report on # of organizations attending at next meeting.</p> <p>Wendy will speak to Terry, and advise Susan Ramsay (Walk in My Moccasins) about funding process.</p> <p>Wendy will speak to Brandi Hildebrand about the possibility of including something</p>

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	<p>Team. Nancy McGeachy was contacted by telephone – she has been allotted 5 minutes to clarify a gap in service perception surrounding prenatal classes.</p> <p>An “I Will” section will be included to engage members in social media.</p> <p>New and continuing members may require clarification on data repository – What is it? Why do we need it? Scope? Brandi will need 20 minutes to present data repository model and request permission to apply for funding.</p> <p>Resource Sharing is planning a short activity.</p> <p>The two Working Groups should provide brief updates.</p> <p>It is critical that internet be available for our next meeting. A change in venue from CMHS, lower level, was discussed. Anne-Marie suggested Hastings County, 3rd Floor.</p>		<p>interactive in her Aboriginal sensitivity presentation. Wendy will firm up arrangements with Nancy.</p> <p>Wendy will ask former Service Pathway Co-Chair to announce new Co-Chairs.</p> <p>Wendy will speak to Ruth about FRP. Kelly will represent KSDR.</p> <p>Anne-Marie and Wendy will pursue a location.</p>
6. Next Meeting	Wendy will send out a doodle.		If you are attending or not: wanderson@cmhs-hpe.on.ca
7. Adjournment	Meeting adjourned at 3:25pm		