

COORDINATING TEAM MEETING MINUTES

TUESDAY, NOVEMBER 11, 1:30-3:30PM, HPEDSB, HASTINGS ROOM, 156 ANN STREET, BELLEVILLE

IN ATTENDANCE: Kelly Mathieson (CYSN Co-chair) , Maribeth deSnoo (Communication Team), Brandi Hodge (Community Indicators and Measures Committee), Beverley Bell-Rowbotham (DAC), Wendy Anderson (CYSN Coordinator)

REGRETS: Theresa Kennedy (CYSN Co-chair), Susan Seaman (Service Pathway / Community Engagement Committee)

TEAM MANDATE: The Coordinating Team is responsible for developing processes to support effective decision-making by the Network. The Coordinating Team receives agenda items from teams, committees, working groups and community partners, organizes Network meetings, and provides general direction to the coordinator in the development of Network agendas. The Team also reviews Network membership and partnership in order to identify gaps.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome		
2. Review of Team Agenda	Accepted	
3. Accept September 10th Minutes	Accepted	
4. Business Arising		
a) September 25 th Attendance	47 people, representing 31 organizations, were in attendance, slightly lower than June meeting. Good representation from MCYS.	Wendy will investigate videoconferencing for February 2015 meeting to alleviate barriers of geography and weather.
b) September 15 th Evaluations	We received 14 responses. An overwhelming majority agreed that the meeting was well-planned, met objectives and was an effective use of	

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<p>c) Team/Committee/Working Group Membership Appeal Results (July-September 2014)</p>	<p>time. When September minutes were sent out, Wendy reminded members about the process for bringing issues to the table. We will ensure that tasks and course of action be incorporated into the closing. The same suggestions are being made by individuals; i.e., take a break.</p> <p>Following highlight blogs for each team, committee and working group over the summer containing calls for new members, and invitations to sign up at September meeting, no one has stepped forward. Best Practice: Personal approach is best.</p> <p>Ruth Ingersoll has agreed to consider becoming a CYSN co-chair. She had wanted to attend this meeting but was unable to due to another commitment. Brandi Hodge has also agreed to put her name forward but in future, once the data repository project is concluded. Implementation of this change in leadership would be staggered.</p>	<p>Wendy and Beverley will change the next evaluation to address these items.</p> <p>Wendy to continue asking groups to identify and/or approach potential new members.</p> <p>Wendy will contact Ruth about her decision. This info will be shared with the Network and members reminded that nominations are still being accepted.</p>
<p>5. Work Plan a) Develop and finalize November 27th Agenda</p>	<ul style="list-style-type: none"> • Kelly to chair – Theresa sends regrets due to How Does Learning Happen regional meeting that same day. • Wendy will follow up Sept 25th decision to submit questions to the Chamber of Commerce for Belleville mayoral debate. • Maribeth will present the Oct 31st budget update (distributed), and copyright policy/procedure – developed by Communication Team to ensure the CYSN is protected against the misuse of copyrighted materials (e.g., images) on its website, print materials, etc. • Neither MEDU will not be available on the 27th due to the Regional Learning Conversation on How Can Learning Happen? We will 	<p>A question about advocacy could be included in meeting evaluation.</p> <p>Wendy will speak to Margo and Terry about providing updates on Child and Youth Mental Health</p>

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	<p>pursue an update in February 2015. (Paul Meadows would like to present on the MHLTC Mental Health/Addictions Strategy in Feb.)</p> <ul style="list-style-type: none"> • Brandi advised that CIMC will be developing questions for the Partnership Self-Assessment Report consultation with the Network. • Wendy shared that a comparison with our regional counterparts might also suggest that we have drifted away from our purpose. Other tables are imbedding common philosophy and practice (e.g., family engagement) into everything they do. • Have we started new things at the expense of the priorities identified through CARP; i.e., working together across sectors to improve the service delivery system through service pathways, family engagement, resource sharing and outcome evaluation? • Brandi used the term “lack of clarity”. • Kelly described it as having a “diluted” vision and mandate. • Maribeth presented the service and program goals under which we receive MEDU funding – CLICK HERE. Are we doing these things? • Kelly observed that we don’t read vision and mission at the beginning of each meeting as was suggested by Hamilton – CLICK HERE for a summary of Paul Johnson’s tele-presentation. • All groups except the TOR working group will provide updates. • The Service Pathway / Community Engagement will be working next week on an exercise to include family engagement statements for inclusion in the 2015 Membership Agreement, a common philosophy, practice and definition, and plans for moving forward. • No requests have been received for “community issues” or “partnership connections” – something on suicide prevention may be submitted. 	<p>Transformation and the Special Needs Strategy.</p> <p>The CIMC group meets on November 17th to develop questions for the November 27th Network consultation. Brandi agreed to incorporate questions around purpose and vision.</p> <p>Suggest as an infomercial or wait until February.</p>

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6. New Business a) CYSN Annual Celebration Status b) CYSN Provincial Peer Meeting in Belleville Idea	<ul style="list-style-type: none"> • Maribeth advised that the Communication Team had proposed an Annual Celebration at the September Network meeting but are now not sure what we would celebrate at this point. • Maribeth proposed the idea of gathering reps/Coordinators of all planning tables to look at best practices. • Kelly clarified that the CYSN and others in the SE Region are unique in that we receive MCYS funding for coordination. The MEDU (Best Start) funding we receive is for children and families, and the MCYS funding has allowed our Networks to include youth. Other Best Start planning tables across the Province are funded to support children and families. • We could connect with Best Start demonstration site communities (Hamilton, Lambton/Chatham Kent, Timiskaming) and follow-up with our CARP partner communities (London, Toronto, Sudbury). 	<p>Let's see what the Network partnership consultation brings forward.</p>
7. Next Meeting	<p>Wendy will issue a doodle poll for the February meeting.</p>	<p>Regrets to: wanderson@hpedsb.on.ca</p>
8. Adjournment	<p>3:30pm</p>	