

COORDINATING TEAM MEETING

THURSDAY, MAY 29, 2014, 9:30-11:30AM, UNITED WAY QUINTE, 48 DUNDAS STREET WEST, BELLEVILLE

IN ATTENDANCE: Kelly Mathieson (CYSN Co-Chair), Theresa Kennedy (CYSN Co-Chair), Maribeth deSnoo (Communication Team), Brandi Hodge (Community Indicators and Measures Committee), Susan Seaman (Service Pathway / Community Engagement Committee), Beverley Bell-Rowbotham (DAC), Wendy Anderson (CYSN Coordinator)

REGRETS: None

TEAM MANDATE: The Coordinating Team is responsible for developing processes to support effective decision-making by the Network. The Coordinating Team receives agenda items from teams, committees, working groups and community partners, organizes Network meetings, and provides general direction to the coordinator in the development of Network agendas. The Team also reviews Network membership and partnership in order to identify gaps.

ITEM	DISCUSSION/MOTIONS	ACTION <i>(including Person Responsible and Completion Date)</i>
1. Welcome		
2. Review of Team Agenda	Add 211 update to Business Arising and Fundraising to New Business	
3. Accept Apr 15th Minutes	Accepted	
4. Business Arising a) 2014/15 Membership Update	We have two new member organizations – John Howard Society and Three Oaks. There are still about 12 who have not responded to renewal invitation and reminders. Due date was April 30 th .	Wendy to follow up with stragglers. If any remain by June 26 th , co-chairs will advise that only members in good standing may vote.

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b) 211 Update	Brandi advised that 211 Ontario has not yet provided United Way with the latest user stats.	This matter was deferred to September.
5. Work Plan a) Review of April 24 th Meeting Evaluation Summary and Discuss “Partnership connection” Idea b) Develop and Finalize June 26 th Agenda (because we are meeting early, some groups have not finalized their updates to the Network)	<p>The positive response to the April meeting introduction exercise generated an idea. While there isn’t time to do this type of exercise at every meeting, members could request to be put on the agenda to present opportunities for others to partner with their organizations.</p> <ul style="list-style-type: none"> • CYSN Co-Chair Nominations – Succession Plan - While Kelly and Theresa are both willing to stand for another two year term effective November 2014 – the team agreed that now may be a good time to identify those interested in co-chairing to allow time for training and orientation. Members of the Coordinating Team would be willing to act as a “Nominating Committee.” • It was suggested that a member of the Aboriginal community be invited to sit on the Coordinating Team, and that members be invited to sign up for teams, committees and working groups in September. • Rachelle Blanchette, EDU has agreed to introduce the CYSN to “How Learning Happens”. • The deadline for the Partnership Self-Assessment survey will be extended by a week. The current response rate is 55% and ideally the tool suggests 65%. Responses will determine how we move forward; i.e., what are the issues? The Terms of Reference Working Group would like to use these results in their review over the summer. 	<p>Co-chairs will present this new idea and suggest that it begin in September. Wendy will develop a request form, or possibly add a section to the Community Issues Request Form.</p> <p>-Wendy will present this to the Network and invite volunteers who may wish to sit on a “Nominating Committee”.</p> <p>-Wendy will approach the Aboriginal Planning Working Group for a Coordinating Team rep.</p> <p>-Wendy will contact Rachelle to discuss her presentation.</p> <p>-Wendy will extend survey deadline to June 6th and send out additional reminders.</p> <p>-Brandi & Beverley will send results to the Coordinating Team after June 6th.</p>

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6. New Business a) Determine Best Start Consultation Topic b) Fundraising - September	<p>The priorities identified by the Network were child poverty, physical activity and early years, resiliency and Aboriginal health.</p> <p>Maribeth advised that the Learning Foundation website will make it possible for on-line donations to the Network.</p>	<p>Wendy will submit a topic that incorporates all four.</p>
7. Next Meeting	<p>Wendy will issue a doodle poll for the September meeting.</p>	<p>Regrets to: wanderson@cmhs-hpe.on.ca</p>
8. Adjournment	<p>11:10am</p>	