

## Community Indicators and Measures Committee Work Plan 2013/2014

*Network Goal #5: Monitoring of Community Indicators, Evaluation Tools, Maintenance of Data Repository.*

### *Community Indicators and Measures Committee Mandate:*

Using Results Based Accountability (RBA), will propose the structure for and complete a community report card about the health and well-being of children, youth and families in HPE using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

### *Community Indicators and Measures Objectives:*

- 1) Create a Community Report Card
- 2) Build a Data Repository
- 3) Measure Network Initiatives
- 4) Develop tools for Evaluation of Processes and Operations

## Objective #1: Community Report Card

<b>Timeframe</b>	<b>Strategy</b> <i>What do we need to do to achieve our objective?</i>	<b>Action/Activity</b> <i>What are the specific steps we will take?</i>	<b>Person(s) Responsible</b>	<b>Indicators</b> <i>How will we know this has worked?</i>	<b>Completion Date</b>
<b>Short Term</b> <i>0-12 months</i>	To provide a communication tool to increase awareness of issues and engage the community through a brochure	<ul style="list-style-type: none"> <li>– Finalize content on the two identified red flags</li> <li>– Work with a local business to design the brochure</li> <li>– Work with Communication Team on presentation for approval</li> <li>– Incorporate branding and ensure clear language</li> <li>– Print and distribute/launch</li> <li>– Determine frequency of brochure</li> </ul>	DAC/Committee Coordinator/Co-Chairs Co-Chairs/Communication Team Communication Team Coordinator/Committee Committee		Spring 2013
<b>Medium Term</b> <i>1-2 years</i>	Develop a comprehensive report with fuller data and explanation	<ul style="list-style-type: none"> <li>– Work with Network to determine other indicators to measure</li> <li>– Determine presentation format and audience</li> <li>– Work with Communication Team on presentation</li> <li>– Make available online</li> <li>– Present and distribute executive summary to select audiences</li> <li>– Determine frequency of report</li> </ul>	Committee/Network Committee Co-Chairs Coordinator/Committee Coordinator/Committee Committee		Fall 2014
<b>Long Term</b> <i>3-5 years</i>					

## Objective #2: Build a Data Repository

<b>Timeframe</b>	<b>Strategy</b> <i>What do we need to do to achieve our objective?</i>	<b>Action/Activity</b> <i>What are the specific steps we will take?</i>	<b>Person(s) Responsible</b>	<b>Indicators</b> <i>How will we know this has worked?</i>	<b>Completion Date</b>
<b>Short Term</b> <i>0-12 months</i>	Build an online data repository	<ul style="list-style-type: none"> <li>– Determine format</li> <li>– Determine data to be included and sources</li> <li>– Work with Resource Sharing Committee and Communication Team to make available to service providers</li> </ul>	Committee/Network Committee/Network  Co-Chairs/Resource Sharing Committee/Communication Team		April 2014
<b>Medium Term</b> <i>1-2 years</i>	Continue to update data repository	<ul style="list-style-type: none"> <li>– Determine the format for updating</li> </ul>	Committee		Fall 2014
<b>Long Term</b> <i>3-5 years</i>					

### Objective #3: Measure Network Initiatives

<b>Timeframe</b>	<b>Strategy</b> <i>What do we need to do to achieve our objective?</i>	<b>Action/Activity</b> <i>What are the specific steps we will take?</i>	<b>Person(s) Responsible</b>	<b>Indicators</b> <i>How will we know this has worked?</i>	<b>Completion Date</b>
<b>Short Term</b> <i>0-12 months</i>	Establish measurable outcomes for work on red flag indicators	– Work with the working groups to establish measurable outcomes as they work on the two red flag indicators including all necessary tools and steps	Committee		Spring 2014
<b>Medium Term</b> <i>1-2 years</i>					
<b>Long Term</b> <i>3-5 years</i>	Measure the outcomes of the work of the working groups	– Measure the work of the working group initiatives	Committee and red flag working groups		Spring 2014

### Objective #4: Develop tools for evaluation of processes and operations

<b>Timeframe</b>	<b>Strategy</b> <i>What do we need to do to achieve our objective?</i>	<b>Action/Activity</b> <i>What are the specific steps we will take?</i>	<b>Person(s) Responsible</b>	<b>Indicators</b> <i>How will we know this has worked?</i>	<b>Completion Date</b>
<b>Short Term</b> <i>0-12 months</i>	Support the evaluation needs of the Network and its teams, committees and working groups	Make groups aware	Coordinator		Ongoing
<b>Medium Term</b> <i>1-2 years</i>					
<b>Long Term</b> <i>3-5 years</i>					