

COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES

SEPTEMBER 4, 2014, 9:00 AM, HIGHLAND SHORES CHILDREN'S AID

IN ATTENDANCE:

Brandi Hodge – (Co-Chair) United Way Quinte, **Beverley Bell-Rowbotham** – Data Analysis Coordinator, **Wendy Anderson** – Children and Youth Services Network, **Susan Ramsay** - Kingston Literacy and Skills, **Ruth Ingersoll**, Community Development Council Quinte, **Carmela Ruberto**, Hastings County Social Services,

REGRETS: **Tami Callahan** (Co-Chair) – Highland Shores Children's Aid, **Margo Russell Bird**, Quinte Children's Treatment Centre, **Jennifer Mills** – Quinte and District Rehabilitation, **Tamara Kleinschmidt** – Prince Edward Child Care Services, **Angela Harvey** – Hastings and Prince Edward District School Board, **Susan Sweetman** – Trenton Military Family Resource Centre, **Janet Moorhead-Cassidy** – Hastings and Prince Edward Counties Health Unit, **Pam Kent** – Prince Edward – Lennox & Addington Social Services

MANDATE: Using Results Based Accountability (RBA), will propose the structure for and complete a community report card about the health and well-being of children, youth and families in Hastings-Prince Edward using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
1. Welcome and Introductions	B. Hodge welcomed members. The purpose of this meeting is to review the report of the partnership self-assessment.		
2. Review of Agenda	There was no agenda.		
3. Motion to Approve Minutes	Minutes will be approved at the next formal meeting.		
4. Business Arising from Minutes	There is no business arising.		

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<p>5. New Business a) Review of CYSN Self-Assessment Tool</p>	<p>The purpose of this meeting is to review the report of the partnership self-assessment. The report was prepared using the template of the organization that developed the tool. Very little analysis has been completed, since that is the job of the Network, with the guidance of this committee.</p> <p>The report has five sections:</p> <p>1. CYSN’s Respondents and Response Rate: Keys to Interpreting this Report</p> <ul style="list-style-type: none"> • 117 people were asked to complete the questionnaire. • 67 people completed the questionnaire within the time frame. • The CYSN’s response rate is therefore 57.3% <p>Collaborative Strategies in Health (the authors of the Partnership Self-Assessment) recommend a response rate of 65%, the Coordinating Team of the CYSN felt that our response rate of 57.3% was sufficient to proceed with the analysis.</p> <p>2. CYSN’s Synergy Score: An Important Indicator of the Success of your Collaborative Process</p>		<p>Beverley will make minor changes to the report and submit back to Wendy for her distribution to the Network.</p>

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	<ul style="list-style-type: none"> • A partnership’s collaborative process achieves high levels of synergy by combining the different kinds of knowledge, skills, and resources of its participants. It is this combining power that enables the diverse people and organizations in a partnership to accomplish more than any of them can on their own. • Overall Synergy score is 3.6. This score is in the “work zone” which means that more effort is needed in this area to maximize the partnerships collaborative potential. • Would be helpful to show scale from 1-5 and show where we sit on that scale. <p>3. CYSN’s Strengths and Weaknesses in Areas that are Known to be Related to Synergy The Partnership Self-Assessment Tool measured the CYSN’s strengths and weaknesses in the areas of:</p> <ul style="list-style-type: none"> • effectiveness of partnership leadership (Score is 3.9); • efficiency of partnership (Score is 3.7); • effectiveness of partnership’s administration and management; (Score is 3.9) 		

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	<ul style="list-style-type: none"> sufficiency of the partnerships resources (Non-financial score 3.9) (Financial resources score 3.7) <p>4. Your Partners' Views about their own Participation in the Partnership</p> <p>We can interpret from the results that there is something concerning about the decision making structure.</p> <p>Highlights:</p> <ul style="list-style-type: none"> When respondents were asked about their comfort with the way decisions are made in the CYSN : 85% report all or most of the time – which is cause to celebrate; but 14.8% reported 'some of the time' which is a concern When respondents were asked how often they support the decisions made by the CYSN: 83.79% report all or most of the time. When respondents were asked how often they feel they have been left out of the decision-making: 76% reported none or almost none of the time they feel left out. <i>How your respondents view the benefits and drawbacks of participation: 75% say</i> 		

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	<p>that benefits exceed drawbacks, but there is a concern that people are “frustrated/ aggravated”.</p> <ul style="list-style-type: none"> • <i>How satisfied your respondents are with their participation in the partnership: 79.6% are mostly/completely satisfied. 20.4% are a little/somewhat satisfied</i> <p>5. Conclusion: How to Use the Information in this Assessment Report</p> <p>Concern that there is a significant portion of “I don’t know” that skew the results.</p> <p>The Committee agreed that there are areas to celebrate around Leadership Effectiveness and Efficiencies, but that there is much work to be done since less than half of the respondents indicate satisfaction. It appears that much work needs to be done in the areas of communication and engagement.</p>		
6. Other Business	There is no other business.		
7. Summary of Next Steps	<p>Next Steps:</p> <p>1) Network and committees to receive the full report. Highlight that committee members are</p>		

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	<p>invited to attend especially since they were invited to participate in the survey.</p> <p>2) We can give an overview of the results:</p> <p>Presentation to CYSN to include:</p> <ul style="list-style-type: none"> a) Comment on survey rate. b) Take all categories and explain where we are in the zone, what those categories actually mean... then focus on satisfaction area by giving them a summary. c) Give a few highlights on communication area (how often are members accessing communication tools) d) Highlight successes e) Present assessment, open for discussion, request that all members attend the following meeting. We'll do small working groups to tackle the red flags. f) Beverley will start presentation and send around for this committee's feedback. Carmela will consider assisting with the presentation. 		
8. Next Meeting	September 22 at 9-10:30 am, HSCA Office, Lingham lake		If you are attending or not, contact: Tami.Callahan@HighlandShoresCAS.com

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	1) Data Repository. Bev will send out summaries about what work she's been doing on it 2) Update of work plan 3) Partnership assessment		bhodge@unitedwayofquinte.ca wanderson@hpedsb.on.ca
9. Adjournment	The committee agreed to adjourn.		