

**COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES**

MONDAY, MAY 13, 2013, 9-10:30AM, HIGHLAND SHORES CHILDREN’S AID, 363 DUNDAS STREET WEST, BELLEVILLE

<p><b>IN ATTENDANCE:</b>  <b>Brandi Hodge</b> – (Co-Chair) United Way Quinte  <b>Tami Callahan</b> (Co-Chair) – Highland Shores Children’s Aid  <b>Tamara Kleinschmidt</b> – Prince Edward Child Care Services  <b>Susan Ramsay</b> - Kingston Literacy and Skills  <b>Wendy Anderson</b> – Children and Youth Services Network  <b>Beverley Bell-Rowbotham</b> – Data Analysis Coordinator  <b>Carmela Ruberto</b>, Hastings County Social Services  <b>Janet Moorhead-Cassidy</b> – Hastings and Prince Edward Counties Health Unit  <b>Angela Harvey</b> – Hastings and Prince Edward District School Board  <b>Jennifer Mills</b> – Quinte and District Rehabilitation  <b>Margo Russell Bird</b>, Quinte Children’s Treatment Centre  <b>Ruth Ingersoll</b>, Community Development Council Quinte  <b>Lois MacNeil</b> – Algonquin and Lakeshore Catholic District School Board</p>	<p><b>REGRETS:</b>  <b>Pam Kent</b> – Prince Edward – Lennox &amp; Addington Social Services  <b>Susan Sweetman</b> – Trenton Military Family Resource Centre</p>
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**COMMITTEE MANDATE:** The Community Indicators and Measures Committee, using RBA, will propose the structure for and complete a community report card about the health and well-being of children, youth and families in HPE using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

<b>Item</b>	<b>Discussion/Motions</b>	<b>Recommendations (things go forward to the Network)</b>	<b>Action (including Person Responsible and Completion Date)</b>
<b>1. Welcome and Introductions</b>	Introductions were given.		
<b>2. Review of Agenda</b>	Agenda was accepted as presented.		

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<b>3. Approval of Minutes</b>	<b>Moved by:</b> <b>Seconded by:</b> To approve the February 25, 2013 minutes. <b>Carried.</b>		
<b>4. Business Arising from Minutes</b> <b>a) Brochure</b>	Brandi presented the 1 <sup>st</sup> draft of the brochure for the report card and provided the following updates that are already being planned: <ul style="list-style-type: none"> <li>• the “How to become involved” section will speak more to exploring membership.</li> <li>• Under What’s Ahead, will remove fall 2013</li> <li>• Spell out EQAO</li> <li>• Suggestions to change Student Success to Student Achievement</li> <li>• Cosmetic changes such as font and colour</li> <li>• Need to conform to AODA standards</li> <li>• Proposed Actions to Bring About Change: will be more specific</li> <li>• The committee agreed to report back within the next 2 years.</li> </ul>	Today’s changes will be made, the new document will be emailed to the group for final agreement to presentation to the Network at the end of May	Brandi Hodge/ Beverley Bell-Rowbotham
<b>b) Networks Revision of Previous Motion Regarding 2 red flag committees</b>	At the meeting in March where we didn’t have quorum, we didn’t make a recommendation back to network. We said that we would present both options, do subcommittees of this committee or do working groups of the network.		Brandi Hodge

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	<p>The data we have is around kindergarten students.</p> <p>Need clarity - - Is it a Coordinating Committee or a decision making committee. The consent agenda is not being utilized properly.</p> <p>“Children developmentally at risk”, is based on EDI, children screened is kindergarten school. Brandi will float this brochure back to communications team. If they are also in agreement, then we’ll go with children developmentally at risk. Project definition and work plan will clarify actual tasks are.</p>		
<p><b>5. Work Plan</b>  <b>a) Update on Committee Objectives</b></p>	<p>Wendy Anderson reported that the committee objectives are proceeding nicely. We’ve finalized content, designed the brochure, work with the Communication’s team, printing and distributing is clear in terms of what needs to be done...</p> <p>The review of work plan is going to be standard agenda item on all committee agendas.</p>		Wendy Anderson
<p><b>6. Delivering Seamless Quality Well Baby and Well Child Care</b></p>	<p>Jennifer Mills reported on the attached presentation from Gateway Community Health Centre which highlights the geographical differences within HPE, within the SE context.</p>		Tami Callahan

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	<p>Of significant note are slides 5 and 6, covering Central and North Hastings. These results are in line with what Beverley has been reviewing, of how to make the data meaningful within districts.</p> <p>Recommend to coordinating committee that they solicit presentation from Gateway to the Network.</p>		
<p><b>7. Update re Data Repository / ACTRochester Model</b></p>	<p>Beverley Bell-Rowbotham reported that she attended the launch of the most recent Rochester Report Card. This is the model we have been using for our data repository.</p> <p>There are long term questions we have to ask: what we are going to include and how big it will be?</p> <p>ACTRochester group uses over 100 indicators and they do other report cards that use fewer indicators.</p> <p>How many indicators do we want to put up?          Who will manage/maintain the data repository?          Funding? How many indicators will we use?          Formatting?</p>	<p>Committee members to review ACTRochester website, Kids Count website ready to discuss where we want to go from here.</p>	<p>Beverley Bell-Rowbotham</p>

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	There are a number of data repository sites, e.g. KidsCount, Casey Foundation,		
<b>8. New Business</b>	There is no new business.		
<b>9. Next Meetings</b>	Monday, June 24, 2013, 9-10:30am, HSCA		Please send any regrets to: <a href="mailto:Tami.Callahan@HighlandShoresCAS.com">Tami.Callahan@HighlandShoresCAS.com</a> <a href="mailto:bhodge@unitedwayofquinte.ca">bhodge@unitedwayofquinte.ca</a> <a href="mailto:wanderson@cmhs-hpe.on.ca">wanderson@cmhs-hpe.on.ca</a>
<b>10. Adjournment</b>			