

## CHILDREN AND YOUTH SERVICES NETWORK

### COMMUNITY INDICATORS AND MEASURES COMMITTEE MINUTES

MONDAY, FEBRUARY 25, 2013, 9-10:30AM, HIGHLAND SHORES CHILDREN'S AID, 363 DUNDAS STREET WEST, BELLEVILLE

#### IN ATTENDANCE:

**Brandi Hodge** – (Co-Chair) United Way Quinte  
**Janet Moorhead-Cassidy** – Hastings and Prince Edward Counties Health Unit  
**Ruth Ingersoll**, Community Development Council Quinte  
**Beverley Bell-Rowbotham** – Data Analysis Coordinator  
**Wendy Anderson** – Children and Youth Services Network  
**Susan Sweetman** – Trenton Military Family Resource Centre  
**Lois MacNeil** – Algonquin and Lakeshore Catholic District School Board  
**Jennifer Mills** – Quinte and District Rehabilitation  
 Carmela Ruberto, Hastings County Social Services

#### REGRETS:

**Tami Callahan** (Co-Chair) – Highland Shores Children's Aid  
**Angela Harvey** – Hastings and Prince Edward District School Board  
**Susan Ramsay** - Kingston Literacy and Skills  
**Pam Kent** – Prince Edward – Lennox & Addington Social Services  
**Tamara Kleinschmidt** – Prince Edward Child Care Services

**COMMITTEE MANDATE:** The Community Indicators and Measures Committee, using RBA, will propose the structure for and complete a community report card about the health and well-being of children, youth and families in HPE using indicators that have been identified by the Committee and endorsed by the Network. To develop tools necessary to evaluate Network operations, and provide analysis and interpretation of data to the Network.

Item	Discussion/Motions	Recommendations (things go forward to the Network)	Action (including Person Responsible and Completion Date)
1. Welcome and Introductions			
2. Review of Agenda	Agenda was accepted as presented.		
3. Approval of Minutes	<b>Moved by:</b> Susan Sweetman <b>Seconded by:</b> Janet Moorehead-Cassidy		

Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
	To approve the Jan 21 <sup>st</sup> minutes. <b>Carried.</b>		
<p><b>4. Business Arising from Minutes</b></p> <p>a) Results of Network survey and plans for moving forward</p>	<p>Brandi advised that she and Beverley presented the CIMC’s proposed red flags for the Network’s consideration. The top two priorities identified were: food insecurity and students entering kindergarten who are developmentally at risk. 54% of members responded.</p> <p>Brandi attended the Coordinating Committee meeting and was asked to do a quick presentation to the Network.</p> <p>Brandi advised the Committee that the remaining identified red flags will be addressed at this committee for the larger report card, but for now, we’re concentrating on the smaller deliverable of the two red flags in the brochure.</p> <p>Brandi advised that the Network’s Communications Committee wants to be involved in the development of the brochure – not content, but presentation of material.</p>	<p>For Network meeting:</p> <ol style="list-style-type: none"> <li>1. Ask what would it look like if we were successful?</li> <li>2. Identify “who”, “what”, “why”</li> <li>3. Show overall ranking of red flags</li> </ol>	<p>Brandi and Beverley</p>
<p><b>5. Work Plan</b></p> <p>a) Review and finalize Terms of Reference for Network approval</p>	<p><b>Moved by:</b> Ruth Ingersoll</p> <p><b>Seconded by:</b> Carmela Ruberto</p> <p>That the committee recommend the Network</p>	<p>Wendy will finalize and take to Network meeting.</p>	<p>Wendy/Brandi</p>



Item	Discussion/Motions	Recommendations <i>(things go forward to the Network)</i>	Action <i>(including Person Responsible and Completion Date)</i>
	Wendy advised that the Network is in the process of developing a template for a work plan.		
<b>6. New Business</b>	There is no new business.		
<b>7. Next Meetings</b>	Monday, Mar 25, 2013, 9-10:30am, HSCA <ul style="list-style-type: none"> <li>• Report back from February network meeting</li> <li>• May have draft brochure ready</li> </ul> Monday, Apr 22, 2013, 9-10:30am, HSCA		Please send any regrets to: <a href="mailto:Tami.Callahan@HighlandShoresCAS.com">Tami.Callahan@HighlandShoresCAS.com</a> <a href="mailto:bhodge@unitedwayofquinte.ca">bhodge@unitedwayofquinte.ca</a> <a href="mailto:wanderson@cmhs-hpe.on.ca">wanderson@cmhs-hpe.on.ca</a>
<b>8. Adjournment</b>			